



OFFICE OF CHARTER SCHOOLS

PROP 39 FACILITIES REQUEST FORM
UNDER EDUCATION CODE §47614 (Proposition 39)

- Facilities request will only be accepted if submitted on this form with all required attachments.¹
- **Include only information requested on this form; please refrain from including extraneous information or attachments.**
- Facilities request must be received by 12:00 pm on Wednesday, November 1, 2017
- A new or proposed new charter school may make a facilities request only if its charter petition was submitted on or before the last regularly scheduled Board meeting in October of the fiscal year preceding the year for which facilities are requested, and only if it receives approval of the petition before March 15 of the fiscal year preceding the year for which facilities are requested.

Office Use Only

Charter School Name: Yu Ming Charter School (YMCS)

Date Submitted:

Main Contact Person

Name: Lucia Hwang

Phone: 510-872-8338

Initials:

Email: lhwang@yumingschool.org

Fax:

Mailing Address: 1086 Alcatraz Ave., Oakland, CA 94608

1. Please complete and attach the [ADA Projections Spreadsheet \(Appendix I\)](#).
2. Provide a description of the methodology used for the ADA projections above, including the current and prior year's attendance rates. Please also include supporting documentation as an attachment. *Title 5 CCR §11969 specifies that a requesting charter school must determine a reasonable projection of the in-district average daily classroom attendance (ADA) for the applying school year.*

Yu Ming's historical attendance rate has consistently reached 96% for each of the last four years and the school continues to achieve high attendance, thus this application assumes 96% attendance in all ADA calculations.

¹ 5 CCR § 11969.9(c)(3) School districts may require the charter school to submit its facilities request containing the information specified in paragraphs (1) and (2) on...another form specified by the school district.



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Yu Ming, which has been located within the city limits of Oakland since its inception (initially at 321 10th Street and currently at 1086 Alcatraz Avenue and 675 41st Street), attracts a large number of applications from Oakland; the tables in Appendix I show that about 40% of Yu Ming's ADA for the current year (2017-2018) represents in-District students. In addition, in-District interest in Yu Ming has increased even as the school's waitlist has grown longer. As a result, Yu Ming has consistently been able to fill any slots left open by attrition with in-District students from the waitlist. For example, the enrollment waiting list for Yu Ming's 2015-16 academic year consisted of 107 Oakland-resident children (GK: 90, G1: 10, G2: 7), and for the 2016-17 academic year, the waitlist consisted of 118 Oakland-resident children (GK: 101, G1: 10, G2: 6, G3: 1). For the 2017-18 academic year, the waitlist consisted of 194 Oakland-resident children (GK: 107, G1: 39, G2: 22, G3: 13, G4: 13).

Given our strong ADA track record and tremendous demand for our unique program, Yu Ming's methodology assumes that it will enroll a full class of 78 Kindergarten students (the same size as this year's Kindergarten class) for the 2018-2019 academic year and that it will contain 40% in-District students, and that any attrition in either the current 2017-18 school year, or the projected 2018-19 school year would be filled by waitlisted students that are more likely to be Oakland residents.

For the current (2017-18) academic year, Yu Ming is a K-7 school, and with the exception of our 5th to 7th grade classes, each 1st to 4th grade class is enrolled to full capacity of 52 to 53 students per class. Our Kindergarten grade is enrolled at a full capacity of 78 students with the newly added third class this year. Therefore, our Prop. 39 application for 2018-19 uses the cohort survival method to roll the current total enrollment/ADA forward one grade and projects that the incoming Kindergarten total enrollment/ADA and in-District ADA will remain the same next year.

Due to organic student attrition that all schools experience due to families that relocate for new employment opportunities or other personal reasons, the natural attrition that often comes between elementary and middle schools as families use that grade transition to make a change, and the fact that it is difficult for upper grade students to enter Yu Ming's bilingual Mandarin-English program because they lack the requisite language proficiency, our projections account for a small decrease in ADA for the upper grades.

Each year, Yu Ming makes extensive efforts to recruit potential students to apply for and enroll in our program, with the bulk of our outreach efforts concentrated in the city of Oakland and among underserved students of African American, Latino, immigrant, and low-income backgrounds. This past year, our team of staff, board, and parent volunteers gave informational presentations to families at 17 Head Start and subsidized childcare centers (more than 80 percent of which were located in Oakland), tabled at the Enroll Oak Outreach Event in East Oakland, flyer within Oakland's Sankofa and Golden Gate districts, and hosted five school tours for prospective families, among a number of other activities.



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- 3. Please indicate all OUSD campuses on which the Charter School is currently located. (If Charter School is not currently located on an OUSD campus, enter "None".) (NOTE: Proposition 39 allows OUSD to move a charter school from its current site if necessary.)**

None right now, but prior to this academic year, Yu Ming had occupied an OUSD site located at 6232 Herzog Street and currently has an active, pending Prop. 51 improvement application for the Herzog site.

- 4. Provide a description of the district school site and/or general geographic area in which the charter school wishes to locate. (NOTE: Proposition 39 requires the district to make a “reasonable effort” to offer a facility to a charter school in the general geographic area in which the charter school wishes to locate; however, the district is not required to grant the charter school’s request.)**

Yu Ming wishes to remain in the City of Oakland, proximate to either a BART station or a major AC Transit line. The preference would be for a transit-rich location located to the North of the Fruitvale District between I-880 and I-580, South of the Berkeley/Emeryville border and West of I-980. The location request stems from Yu Ming’s desire to remain central to the wide constellation of families that currently attend the school.

Yu Ming’s current central location in Northwest Oakland has afforded many opportunities to connections with local community organizations:

- a) Yu Ming partners with local organizations to offer after-school enrichment including Trackers Bay, Sarah’s Science, Destiny Arts, and several others.
- b) A number of families participate in arts, dance, and martial arts programs offered in the neighborhood.
- c) A number of families use nearby cafes and restaurants for social and volunteer organizing meetings.
- d) By proactively working with local Head Start programs, Yu Ming has significantly increased the number of applicants from the neighborhood, adding a closer connection to the neighborhood as well as adding to the racial and socioeconomic diversity of the school.
- e) Yu Ming works with El Dorado County SELPA to provide Special Education Services to the students.

Northwest Oakland offers Yu Ming’s dual-immersion Mandarin program many benefits and stability of location will benefit Oakland families who would like to consider Yu Ming. However, Yu Ming understands that it may be challenging to find a site within the neighborhood that will be able to accommodate the school’s growth over the next several years.

Yu Ming will certainly consider other options in the general geographical interest areas outlined above including applying for Prop 51 earlier this year. Yu Ming is willing to work with OUSD to consider co-location at a shared site for all or part of its student population.



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5. Provide information on the charter school's educational program that is relevant to the assignment of facilities.

In the 2016-17 academic year, Yu Ming initiated its upper-school program and its campus will need to include classrooms and spaces that are consistent with providing supportive and enriching upper-school experiences including, at a minimum, science and computer labs, athletic space, and music and arts facilities.

The demand for additional enrollment at Yu Ming Charter School makes clear that Yu Ming could also fill a larger school that would accommodate a new Transitional Kindergarten (TK) program and continue to enroll three Kindergarten classrooms. Adding TK and Kindergarten classrooms would allow Yu Ming to meet the greater demand for its programs and to grow the diversity of its student body; a priority of the school's overall enrollment goals.

Yu Ming is also open to work with OUSD on an assigned facility that Yu Ming could lease for several years, accommodating the school's growth to a full K-8 (or TK-8) program. Yu Ming is also open to working with OUSD to consider a facility that may currently be partially occupied by a school or district administrative offices. Understanding that facilities improvements may be required in some of the candidate locations, Yu Ming is also prepared to work with OUSD to dedicate funding towards capital improvement.

Yu Ming is approaching capacity at both of its current campuses. Ideally, Yu Ming would secure a single campus that would hold all of its students for the 2018-19 year. As stated above, if necessary, Yu Ming is also open to splitting its locations in order to accommodate a facility offer that could house its student population needs.

The following application requirement ONLY applies to Schools Opening in 2018-19 or Schools Currently Operating and Projecting an Enrollment Increase Greater than 10%

6. Please complete and attach the [Meaningfully Interested Student Signature Forms](#) (Appendix II) **AND** the [Meaningfully Interested Students Spreadsheet](#) (Appendix III). (Please be sure to also provide Appendix III in Excel format on a flash drive.) *Title 5 CCR §11969.9(c)(1)(B)(C) states that the annual request must include a description of the methodology used in making the ADA projections and if relevant, documentation of the number of in-district students meaningfully interested in attending the charter school.*

Appendix I: ADA Projections Spreadsheet

<p>Definitions:</p> <p>1. "Prior Year" means "the fiscal year prior to the fiscal year in which the facilities request is made." (2016-2017) Cal. Admin. Code tit. 5, § 11969.9(c)(1)(A)</p> <p>2. "Current Year" means the year in which the facilities request is made. (2017-2018)</p> <p>3. "Request Year" means the year for which facilities is requested. (2018-2019)</p> <p>4. "In-District" refers to students who reside in Oakland Unified School District attendance boundaries.</p>

Table 1: Total In-District Classroom ADA Actuals & Projections

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	50.63	60	72.55
TK			
K	19.93	32	29.13
1	19.82	20	29.13
2	16.38	20	19.42
3	13.14	16	19.42
4	23.48	14	18.67
5	19.66	22	17.92
6	18.25	14	15.68
7		15	9.71
8			8.96
9			
10			
11			
12			
Total	130.66	153	168.04

Table 2: Total Classroom ADA Actuals & Projections

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	38.17	47	59.31
TK			
K	50.90	78	74.06
1	50.88	52	74.06
2	50.89	52	49.37
3	49.67	53	49.37
4	48.07	50	47.47
5	51.05	45	45.57
6	36.99	29	39.88
7		30	24.69
8			22.79
9			
10			
11			
12			
Total	338.45	389	427.25

Table 3: Total In-District ADA Actuals & Projections

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	38.17	47	59.31
TK			
K	20.15	32	29.45
1	20.04	20	29.45
2	16.56	20	19.63
3	13.29	16	19.63
4	23.74	14	18.88
5	19.88	22	18.12
6	18.45	14	15.86
7		15	9.82
8			9.06
9			
10			
11			
12			
Total	132.11	153	169.90

Table 4: Total ADA Actuals & Projections

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	38.17	47	59.31
TK			
K	51.14	78	74.88
1	51.64	52	74.88
2	51.25	52	49.92
3	50.64	53	49.92
4	48.34	50	48.00
5	51.43	45	46.08
6	37.62	29	40.32
7		30	24.96
8			23.04
9			
10			
11			
12			
Total	342.06	389	432.00