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Office of Charter Schools



OAKLAND UNIFIED
SCHOOL DISTRICT
Community Schools, Thriving Students

FEATURE

Newsletter

March 2017

Sanctuary Policy



The OUSD Board of Education (BOE) adopted a [resolution](#) making OUSD a Sanctuary District. As part of this policy, it states that “...the Board would like to see all OUSD-authorized schools adopt similar resolutions...” If your school has adopted a Sanctuary Policy, please email it to silke.bradford@ousd.org so that it can be logged and shared with the OUSD BOE and community. If your school has not adopted a policy, or if more resources are needed for implementation of your current policy, please reference [this link](#) and the [ICE Protocols Fact Sheet](#) attached.



Assembly Bill 1732: Gender-Neutral Restrooms

Please note, [Assembly Bill 1732](#) will become effective March 1, 2017. In accordance with the new law, single occupancy restrooms in public agencies, including schools, must be designated as gender neutral and include the appropriate signage. Please review the complete bill linked above and respond accordingly.

REMINDERS

Expulsion Notification and Documentation



The Expulsion Notification and Documentation Policy was communicated to Charter Leaders multiple times via our office Newsletter, emails, and the Quality Community School Commitments during the 2015-16 school year. However, it has come to our attention that some schools have not adhered to the policy. Please review the [Expulsion Notification and Documentation Policy](#) and abide by all requirements. Failure to adhere to the policy, or any other compliance related item, will result in the issuance of a Notice of Concern. Please visit the [Compliance section](#) of our website for more information.

Document Tracking Services (DTS)



[Document Tracking Services](#) (DTS) needs to be updated on an **ON-GOING** basis. Particularly as it relates to teacher credentialing information, new teacher additions, and teacher exits. If you need support accessing DTS, please contact brett.noble@ousd.org.

Charter School Employee Concerns



Please note, charter school employees who have concerns/complaints about the school or administration violating state or federal law(s) can report this to our office. Furthermore, the charter school cannot retaliate against employees for reporting such concerns. If a charter school employee is interested in filing a complaint/concern, please direct them to the this [one-pager](#) available on our website and our staff at silke.bradford@ousd.org and leslie.jimenez@ousd.org.

Student Exit Information Spreadsheet



The Student Exit Information Spreadsheet must be submitted at the end of each statistical month to ensure that all charter schools meet Education Code § 47605(d)(3), which states that the District shall be notified within 30 days of the exit of any student not completing the school's program. Please provide an Excel version of the spreadsheet (via email or flash drive) on the same date the Monthly Attendance/ADA (gains/loss) Report is submitted. Failure to submit a Student Exit Information Spreadsheet when a loss has been reported will result in a Notice of Concern.

Attendance/ADA Reporting Deadlines

Please make a note of and abide by all of the following reporting deadlines:



- ⇒ March 24: P2 cut-off
- ⇒ March 30: Month 8 (Period: 2/27-3/24) Attendance Report

Email mike.nguyen@ousd.org to arrange a date and time to stop by, review, and sign the report.

Annual Charter Leader Convening



We want to ensure that the majority of charter leaders are able to attend the Annual Charter Leader Convening this summer. Please take a moment to take the following survey and select all dates (see list below) that the Charter Leader(s) can attend between 11:30 am– 1:30 pm:

- June 5
- June 6
- June 12
- June 13
- June 19
- June 20

[Charter Leader Convening Survey](#)