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Office of Charter Schools



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

FEATURE

Newsletter

July 2017

Attendance/Truancy Policy



Truancy is not an expellable offense. Therefore, charter schools can not disinvite, disenroll, or rescind enrollment for students simply due to poor attendance. Practices of “pushing out” students are not permitted in a public school setting and must stop. All charter schools/CMOs must review and revise their Attendance/Truancy Policy and remove any stipulations regarding disenrollment due to attendance issues. Furthermore, any students who were disenrolled for attendance related reasons should be contacted and provided with a right to return.

Schools that have a noncompliant Attendance/Truancy Policy will receive a Notice of Concern, which can possibly escalate to a Notice of Violation (Education Code section 47607(d)).



REMINDERS

Suspension/Expulsion Paperwork



All suspension/expulsion paperwork and supporting documentation must include a clear description of the reasons for the suspension/expulsion (i.e. date, time, and location of the incident(s) and dated witness statements, if applicable). If behavior contracts/rehabilitation plans are provided, they must include the specific terms of the contract and state the length of the term.

Complaints Policy



Charter School/CMO Leadership must adhere to and communicate their Complaints Policy to staff, students, and families. Please post/link the Complaints Policy on the schools' website to ensure the school community can review it and know what specific steps they need to take to submit a formal complaint. In addition to the Complaints Policy, the contact information for the Ombudsperson must be listed. Please note the Ombudsperson must be an accessible and neutral resource for student, parents, and staff to approach with complaints/concerns including those regarding administration; therefore, an Ombudsperson can not also serve as a school administrator.

Admissions Policy



Orientation meetings, volunteer hours, and contributions must be clearly labeled as optional. Schools cannot require or rescind a student's enrollment if the student/family does not attend an orientation meeting, complete volunteer hours, or provide a contribution. Charter Schools/CMOs should review their Admissions Policy and ensure compliance.

Leadership Notification Changes



As the authorizers, our office must be notified of changes in School and CMO Leadership. When sharing leadership updates, please provide us with the contact information (i.e. name, role, and email address) so we can update our contact log. In addition, please provide evidence of the job posting and the agenda, role call, and minutes pertaining to the contract approval of the change/new leadership role.

UPDATE

Measure G1 Update (6-8th only)



In August, the G1 Commission will reconvene and discuss site plans from Charter Schools that wish to begin implementing G1 plans in the 2017-18 school year. Please note, actual parcel tax revenue will not be distributed to schools with approved site plans until Spring/Summer of 2018. Charter Schools whose plans are approved by the G1 Commission and the Board of Education may opt to start their Middle School Spending Plan for 2017-18, but are responsible for any advanced funding. Please plan accordingly. Any 2017-18 plans will be based on projected G1 parcel tax revenue. The Measure G1 Committee and OUSD are not responsible for overspending if actual revenue is less than projected revenue. No school may begin implementing a G1 plan or spending money pursuant to a G1 plan until its site plan is approved by both the Commission and the Board.

The G1 Commission will also develop a plan for reviewing both OUSD and Charter School sites' implementation of their plans throughout the year, and discuss any needed revisions to its application process for the 2018-19 school year. Upcoming meetings of the G1 Commission will be posted on the OUSD calendar at <https://ousd.legistar.com/Calendar.aspx>.

If you have questions or concerns regarding Measure G1, please contact Mark Triplett (mark.triplett@ousd.org).

DEADLINES

2017-18 Board Approved LCAP– due July 3

Please submit one signed hard copy and email one PDF copy of the 2017-18 Board Approved LCAP to Minh Co by July 3, 2017. Please find his contact information below:



- ⇒ Email: minh.co@ousd.org
- ⇒ Address: 1000 Broadway, Suite 450, Oakland, CA 94607

2017-18 Key Deadlines & Statistical Calendars

Please download the 2017-18 [Key Deadlines Calendar](#) and the [Attendance/Statistical Calendar](#) available on our [website](#) and abide by all attendance, fiscal reporting, and billing/payment deadlines listed.



All First Interim, Second Interim, MYP Budget, Audit and LCAP reports require Board approval. Please align your Board meeting schedules with these deadlines so the reports can be submitted on time to our office.

SAVE THE DATE

2017-18 Annual Site Visits

Sign up for the 2017-18 Annual Site Visit by filling out the [2017-18 Annual Site Visit Sign-Up Form](#). Please note all site



visits take place on Tuesdays, Wednesdays, or Thursdays from 9-11 am at your school site. During the annual site visit, we will discuss MPO progress/updates, review the credential compliance binder, and conduct and debrief classroom observations.