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# Office of Charter Schools



OAKLAND UNIFIED  
SCHOOL DISTRICT  
Community Schools, Thriving Students

## FEATURE

Newsletter

August 2018



## HELLOS & GOODBYES

### Leslie's Farewell

Dear Charter Leaders,

It has been an honor and privilege to serve as a member of the Office of Charter Schools team for the past three years and most recently, as the Director of the office. During this time, you provided me with a strong sense of collaboration and support-thank you! Therefore, it is with great sadness that I share with you that I have made the difficult decision to leave my current position at the Oakland Unified School District and return to life as a student.



Over the next few weeks, I will transition into the Doctor of Education Leadership Program at the Harvard Graduate School of Education. Although I am excited for this educational opportunity, leaving Oakland is bittersweet. I wish you and your school(s) nothing but success in the upcoming school year.

Best,

*Leslie*

## Introducing Our New Compliance Specialist



We're excited to welcome Elizabeth Wendt, our new Compliance Specialist, to our office! Elizabeth joins the Office of Charter Schools after seven years as a teacher in Oakland Adult and Career Education (OACE). In OACE, she co-facilitated the school's WASC accreditation process, acted as an alternate observer for teachers undergoing evaluations, and taught English as a Second Language to adult learners. She earned her Bachelor's degree from the University of Washington. She can be reached at [elizabeth.wendt@ousd.org](mailto:elizabeth.wendt@ousd.org).



## DEADLINES

### Charter Fall Information Reporting Calendar and Deadlines

Please download the [2018-19 Charter Information Request Calendar](#) available on the Compliance page of our website and comply with all deadlines, which include the following:

- ⇒ **August 31:** Fall Information Update (General Board Info, Board Member Info, General School Info, and Teachers & Credentialing sections on the [Info Center](#))
- ⇒ **October 26:** [CBEDS Information Day \(Fall\) Enrollment Spreadsheet](#)
- ⇒ **November 30:** 2017-18 Annual MPO Update ([Info Center](#))

As noted above, the first deadline for completing most sections of the [Info Center](#) is COB on August 31st. Thereafter, all information in these sections should be maintained/updated on an ongoing basis. Each page of the Info Center includes detailed instructions on how to complete/submit the requested information.

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### 2018-19 Key Deadlines & Statistical Calendars

Please download the 2018-19 [Key Deadlines Calendar](#) and the [Attendance/Statistical Calendar](#) available on our website and abide by all attendance, fiscal reporting, and billing/payment deadlines listed.

All First Interim, Second Interim, MYP Budget, Audit and LCAP reports require Board approval. Please align your Board meeting schedules with these deadlines so the reports can be submitted on time to our office.

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### Attendance Reporting and Student Exit Form Deadlines

Please make a note of and abide by the following reporting deadlines:

- ⇒ **August 23:** Month 1A (Period: 7/23-8/17)
- ⇒ **September 20:** Month 1B (Period: 8/20-9/14)

Email [mike.nguyen@ousd.org](mailto:mike.nguyen@ousd.org) to arrange a date and time to stop by, review, and sign the report AND submit the updated student exit spreadsheet that aligns with the number of gains/losses reported.

## (DEADLINES, cont'd)

### Fiscal (Unaudited Actuals) – July 1 to June 30, 2018

All schools must download the template from the State's website [here](#) to complete/report their final 17/18 unaudited actuals fiscal information. The report is due no later than September 4, 2018. Please email the completed file to [minh.co@ousd.org](mailto:minh.co@ousd.org) for reviews before sending in/drop off the required 2 signed reports.



## REMINDERS & ANNOUNCEMENTS

### LCAP Federal Addendum and Every Students Succeeds Act (ESSA) Funding

Charter Schools that apply for ESSA funding are required to complete the LCAP, the LCAP Federal Addendum Template, and the Consolidated Application (ConApp) annually.

The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the Local Educational Agency plan provisions of the ESSA. Schools must address the strategy and priority alignment under the ESSA provisions.

Please refer to the State website [here](#) for more guidance and support in completing the Addendum.

### Technical Updates to the Collective Measureable Pupil Outcome (MPO) Template

Since the initial rollout of the collective MPO's, there have been several areas where we determined clarification and/or minor changes were needed to provide clarity to help ensure consistency in reporting of annual MPO updates. As such, the collective measurable pupil outcome template was recently updated with several minor wording and technical changes. the most significant of which include:

- Updating the number of students needed for a subgroup to be deemed numerically significant for each MPO to better align with the state's definitions of numerically significant subgroups (MPO's 2, 4, 6, 9, 14)
- Clarifying what will be considered as the baseline year for SBAC results (MPO's 1-4)
- Adding references to ELPAC due to the transition to ELPAC from CELDT (MPO 7)

The [updated collective MPO template](#) can be found on the [Charter Renewal/Revision & Applying Charters](#) pages of our website.

## (REMINDERS & ANNOUNCEMENTS, cont'd)

### Request for Advisory Committee Members to Develop New Ethnic Studies Model Curriculum

The [July 17, 2018 letter](#) from the State Superintendent of Public Instruction requested the assistance of local education agency leaders to recruit individuals to serve on an advisory committee that will be responsible for developing a draft Ethnic Studies Model Curriculum for the state of California. The model curriculum advisory committee (MCAC) will meet for three two-day meetings in early 2019 to review drafts of the model curriculum and provide feedback. Committee members will not receive a stipend but will have all travel expenses and per diem reimbursed by the state.

The online application for the MCAC is posted on the CDE Model Curriculum Projects web page at <https://www.cde.ca.gov/ci/cr/cf/modelcurriculumprojects.asp>. For questions, please contact Kenneth McDonald, Lead Consultant for the 2020 Ethnic Studies Model Curriculum, by phone at 916-319-0447 or by email at [kmcdonal@cde.ca.gov](mailto:kmcdonal@cde.ca.gov).