

# Office of Charter Schools



OAKLAND UNIFIED  
SCHOOL DISTRICT  
Community Schools, Thriving Students

## FEATURE

Newsletter

April 2018

## Requirements Related to Expulsions

If a student is considered for expulsion, charter schools should adhere to the following process.

### *Prior to the Expulsion Hearing:*

- ⇒ Provide the student/family with the [required expulsion notification and due process rights](#)
- ⇒ If the student has a disability, conduct an Extension of Suspension meeting or a Manifestation Determination "6010" Meeting

### *If the Expelled Student is an Oakland Resident:*

- ⇒ Inform the student/family that the student is to enroll in Oakland's Community Day School
- ⇒ Inform the family to contact OUSD's Attendance & Discipline Office at (510) 879-2347 to schedule a meeting in order to be assigned to Community Day School.

### *Charter Schools Must Provide Students with the Following Documentation:*

- ⇒ Expulsion letter (including eligibility date and rehabilitation plan)
- ⇒ Transcript, Report Card, Test Scores, Attendance, Discipline Records
- ⇒ IEP (if appropriate)
- ⇒ 6010 (if appropriate)

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## Clarification Regarding Emergency 30-Day Sub Permits

Each charter school is responsible for ensuring that all classroom teachers are appropriately credentialed. The [Emergency 30-Day Substitute Permit](#) specifically states that "the holder may serve as a substitute for no more than 30 days for any one teacher during the school year..." The CTC confirmed that a teacher holding an Emergency 30-Day Substitute Permit (30-day substitute) may only serve as a substitute for each core subject classroom for a maximum of 30 days (or 20 days if it is a special education classroom) during a school year, regardless of whether these days are consecutive. Please ensure that any 30-day substitutes do not exceed the 30-day teaching limit in any one classroom during a single school year.

## REMINDERS & ANNOUNCEMENTS

### Attendance/ADA Reporting Deadlines

Please make a note of and abide by the following reporting deadline:

⇒ **May 3:** Month 9 (Period: 04/02-04/27) Attendance Report

Email Mike Nguyen (mike.nguyen@ousd.org) to arrange a date and time to stop by, review, and sign the report AND submit the updated student exit spreadsheet that aligns with the number of gains/losses reported.

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### Oakland School for the Arts-Sponsored Programming

The Oakland School for the Arts is sponsoring a series of public programs related to sexual assault and harassment. The school provided the information below and requested that it be included in our newsletter. *Please note, this programming is not sponsored by the Office of Charter Schools.*

“The School of Theatre at Oakland School for the Arts presents a series of public programs in association with its production of Naomi Iizuka's play GOOD KIDS. Iizuka's play depicts the aftermath of a sexual assault on a high school campus. We are sponsoring a panel discussion on Tues Apr 24 (7pm) which brings together a variety of stakeholders whose work centers around preventing power-based personal violence on high school and college campuses (including sexual assault and harassment). The next evening on Wed Apr 25 (7pm) we offer a discussion and Q&A with Rebecca Levenson, health consultant to Futures Without Violence. This event is aimed at parents of middle school and high school students and will offer them a chance to hear advice and ask questions about how to support students who experience assault or harassment. Both of these are free and open to the public and take place at the OSA Black Box Theatre (530 19th Street, Oakland).

Performances of GOOD KIDS take place April 19-29. For information about attending a performance or any of the related free programming, please contact Matthew Travisano (Chair, OSA School of Theatre) at [mtravisano@oakarts.org](mailto:mtravisano@oakarts.org).”