OFFICE OF CHARTER SCHOOLS

PROP 39 FACILITIES REQUEST FORM

UNDER EDUCATION CODE §47614 (Proposition 39)

- Facilities request will only be accepted if submitted on this form with all required attachments.[1]
- **Include only information requested on this form; please refrain from including extraneous information or attachments.**
- Facilities request must be received by 12:00 pm on Wednesday, November 1, 2017
- A new or proposed new charter school may make a facilities request only if its charter petition was submitted on or before the last regularly scheduled Board meeting in October of the fiscal year preceding the year for which facilities are requested, and only if it receives approval of the petition before March 15 of the fiscal year preceding the year for which facilities are requested.

Office Use Only

Date Submitted:

Initials:

Charter School Name: Leadership Public Schools

Main Contact Person
Name: **Lisa Pitters**
Email: lpitters@leadps.org
Mailing Address: **1404 Franklin Street, Suite 300, Oakland, CA 94612**

Phone: **(510) 830-3780 x110**
Fax: **(510) 225-2575**

1. **Please complete and attach the ADA Projections Spreadsheet (Appendix I).**

2. **Provide a description of the methodology used for the ADA projections above, including the current and prior year's attendance rates. Please also include supporting documentation as an attachment.** *Title 5 CCR §11969 specifies that a requesting charter school must determine a reasonable projection of the in-district average daily classroom attendance (ADA) for the applying school year.*

   Our projections are based on our current growth in enrollment, our initial enrollment outreach efforts and partnerships with the district and community organizations supporting newcomer students as well as our track record of meeting previous enrollment and attendance targets. We have also analyzed our school's historical enrollment, student retention rates, student demand trends and historic ADA in order to arrive at our total projected in-District classroom ADA figure for the request year.

   It should be noted that as part of our equity access initiative and at the request of the district, this year we reserved spots for newcomer students arriving later in the year. We had allocated 50 newcomer slots and currently 22 spaces remain. The State process of using the CBEDS date and data effectively discriminates against schools seeking to serve late arriving and transient students such as newcomers. This not only affects our CBEDS enrollment data but also our ADA. However, it does not reduce our need for space to accommodate these students nor the staffing costs we have already incurred to provide room in the master schedule to accommodate them. We are carefully tracking both

[1] 5 CCR § 11969.9(c)(3) *School districts may require the charter school to submit its facilities request containing the information specified in paragraphs (1) and (2) on...another form specified by the school district.*

enrollment and attendance patterns with this group of students in an effort to better understand and predict the supports they need, including facilities.

2018-19 will be the first year that we will implement our new preference system for foster and homeless students, and students performing below grade level on the SBAC, as well as those living in the Castlemont attendance area. We do not yet know how this will impact enrollment or attendance but anticipate that it will increase our enrollment pool while potentially negatively impacting our ADA. Again, we will be closely monitoring these initiatives to refine our approaches and identify impacts. It is our hope that the Office of Charter Schools and the Oakland Unified School District will not penalize our facilities request because of patterns of enrollment and attendance that come with actively partnering with the district to serve high-needs communities.

- **Initial Enrollment Outreach Efforts and Feeder Schools.** While we have just begun outreach efforts in the community for incoming students for the 2018-19 school year, we have also been partnering with local elementary schools to develop early high school experiences and create support services for these students to prepare them for high school. These efforts have helped create more successful transitions for students into high school and have increased demand for enrollment for our 9th grade class. We will continue our outreach efforts over the course of the school year, with a focus on serving the nearby community, particularly students at Parker K-8.

- **Newcomer Outreach.** We are working with the District Newcomer Program and Enrollment Center and community organizations such as Primera Iglesia and representatives of the local Mam community to identify newcomer students, particularly those not currently in any OUSD school. We will continue these efforts until our newcomer seats are full this year and in establishing a pipeline for next year.

- **Average Daily Attendance.** The Average Daily Attendance rate used to calculate projected ADA is 92% based on recent historical trends.

- **Track Record of Meeting Previous Enrollment Targets.** We have a track record of meeting our enrollment targets across the LPS network. We have had consistent positive growth in our enrollment in our LPS Oakland R&D School- from 176 students in SY 2013 to 356 students in SY 2017. Currently, LPS Oakland R&D has 416 students with an anticipation of 439 as more newcomers enroll over the year. We have achieved our enrollment targets with the exception of newcomer spaces allocated particularly for 9th grade. LPS devotes significant resources to community outreach in order to ensure that the families that can benefit the most from our program are aware of our education offering.

In summary, our projection of **439 In-District ADA** is based on our current enrollment, the strong enrollment interest we are receiving from the community, historical data, and our track record of enrollment outreach and attendance. A large portion of this projected enrollment growth is due to the matriculation of a larger 9th grade class and a smaller exiting 12th grade class. The projected increase overall increase (439 projected in-district ADA vs 2017 410 CBEDS enrollment) does not qualify as a "significant increase". Due to increased demand, at full capacity, our school program design will eventually serve 150 students at each grade to better align with our Network-wide model.

3. **Please indicate all OUSD campuses on which the Charter School is currently located. (If Charter School is not currently located on an OUSD campus, enter "None".) (NOTE: Proposition 39 allows OUSD to move a charter school from its current site if necessary.)**

   LPS Oakland R&D is currently located on the Castlemont High School Campus- 8601 MacArthur Blvd., Bldg 100, Oakland, CA 94605 (Building 100 and Portables 2, 3A, 3B on the attached map – Exhibit 1).

4. **Provide a description of the district school site and/or general geographic area in which the charter school wishes to locate. (NOTE: Proposition 39 requires the district to make a "reasonable effort" to offer a facility to a charter school in the general geographic area in which the charter school wishes to locate; however, the district is <u>not required</u> to grant the charter school's request.)**

   We appreciate the stability of locating the LPS Oakland R&D school at Castlemont for its twelve years of operations. LPS Oakland R&D has a multi-year in lieu of Prop 39 lease for facilities on the Castlemont Campus. LPS Oakland anticipates continued enrollment growth and is requesting access to two additional classroom spaces: Portable Classroom P-1 (we are currently using P2, P3A and P3B) plus one additional classroom, ideally in the E building. It should be noted that many of our new students and enrollment increase will be in classes which are capped at 22 (newcomer classes) requiring the need for 2 additional classrooms.

   LPS currently has very limited exterior space and severely impacted hallway space. LPS Oakland has invested over $550,000 of its own funds over the years to make facilities improvements to Building 100. These improvements include: technology infrastructure, blinds replacement, landscaping, classroom renovations, interior painting and exterior fencing and painting. Most recently we invested approximately $200,000 into Building 100 to further maximize the use of space, however the building is still very cramped necessitating the need for additional space. We also invested $75,000 in maintenance and renovation to the portable classrooms.

5. **Provide information on the charter school's educational program that is relevant to the assignment of facilities.**

As a college preparatory high school and educational program, we require standard classrooms, administrative office space, as well as access to a cafeteria, auditorium, storage space, library, gymnasium, athletic fields, computer labs, fully equipped science labs, and other typical facilities used by high schools in the School District. Our school holds weekly all-school meetings that require a space where all students and staff can meet. Moreover, it is critical to compliance with our charter and it is very important to our educational goals that our facilities all are contiguous on one school site.

Our school is technology based, with one-to-one technology in all classrooms with a minimum of one flexible technology innovation lab that supports both individual learning and small group work. In addition we require computer labs dedicated to academic numeracy and English literacy for our students who are English Learners or who come to our school testing several grades below their entering grade level. We are also developing and partnering tech innovation apps and products and have positioned the school as an R&D center for Ed Tech innovation. Therefore, the school is heavily reliant on a robust wireless network and a stable wired infrastructure. To date, LPS has invested much energy and funding to create such an infrastructure within Building 100 of the Castlemont Campus.

The following application requirement ONLY applies to Schools Opening in 2018-19 or Schools Currently Operating and Projecting an Enrollment Increase Greater than 10%

6. **Please complete and attach the Meaningfully Interested Student Signature Forms (Appendix II) AND the Meaningfully Interested Students Spreadsheet (Appendix III). (Please be sure to also provide Appendix III in Excel format on a flash drive.)** *Title 5 CCR §11969.9(c)(1)(B)(C) states that the annual request must include a description of the methodology used in making the ADA projections and if relevant, documentation of the number of in-district students meaningfully interested in attending the charter school.*

A large portion of this projected enrollment growth is due to the matriculation of a larger 9th grade class and a smaller exiting 12th grade class. The projected overall increase of 29, (439 projected in-district ADA vs 2017 410 CBEDS enrollment), does not qualify as a "significant increase".

Appendix I: ADA Projections Spreadsheet

Definitions:
1. "Prior Year" means "the fiscal year prior to the fiscal year in which the facilities request is made." (2016-2017) Cal. Admin. Code tit. 5, § 11969.9(c)(1)(A)
2. "Current Year" means the year in which the facilities request is made. (2017-2018)
3. "Request Year"means the year for which facilities is requested. (2018-2019)
4. "In-District" refers to students who reside in Oakland Unified School District attendance boundaries.

Table 1: Total In-District Classroom ADA Actuals & Projections

Grade Level	Prior Year P-2 ADA 16-17	Current Year CBEDS Enrollment 17-18	Request Year Projected ADA 18-19
(Example)	*50.63*	*60*	*72.55*
TK			
K			
1			
2			
3			
4			
5			
6			
7			
8			
9	104.80	126	126.04
10	104.05	112	112.24
11	59.54	112	100.28
12	51.70	60	100.28
Total	**320.09**	**410**	**438.84**

Table 2: Total Classroom ADA Actuals & Projections

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
(Example)	*38.17*	*47*	*59.31*
TK			
K			
1			
2			
3			
4			
5			
6			
7			
8			
9	106.15	129	128.8
10	104.05	113	115
11	60.51	113	101.2
12	52.46	61	101.2
Total	**323.17**	**416**	**446.2**

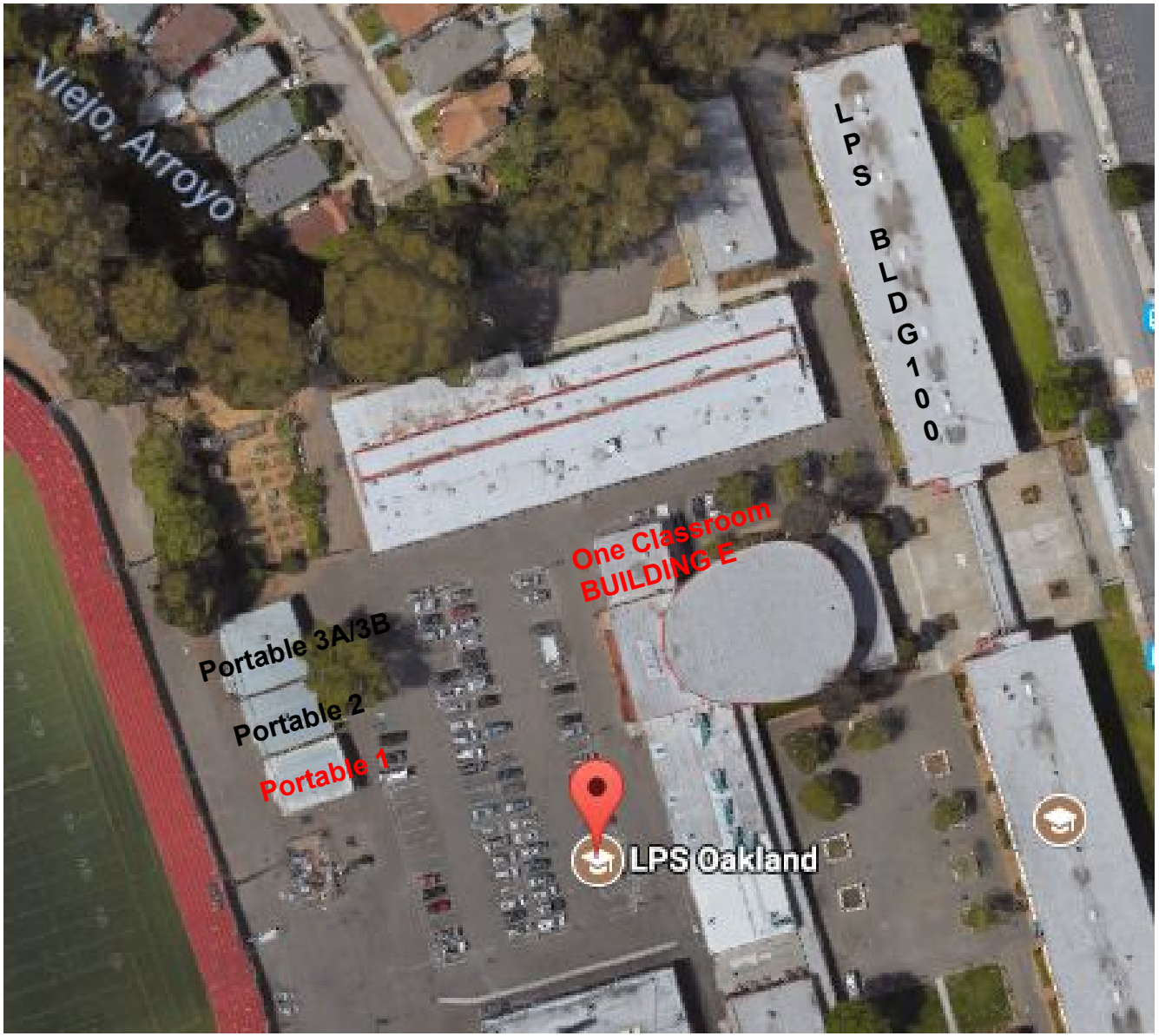
Table 3: Total In-District ADA Actuals & Projections

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
(Example)	*38.17*	*47*	*59.31*
TK			
K			
1			
2			
3			
4			
5			
6			
7			
8			
9	104.80	126	126.04
10	104.05	112	112.24
11	59.54	112	100.28
12	51.70	60	100.28
Total	**320.09**	**410**	**438.84**

Table 4: Total ADA Actuals & Projections

Grade Level	Prior Year P-2 ADA 16-17	Current Year CBEDS Enrollment 17-18	Request Year Projected ADA 18-19
(Example)	*38.17*	*47*	*59.31*
TK			
K			
1			
2			
3			
4			
5			
6			
7			
8			
9	106.15	129	128.8
10	104.05	113	115
11	60.51	113	101.2
12	52.46	61	101.2
Total	**323.17**	**416**	**446.2**

LPS Oakland R&D EXHIBIT 1



Currently occupying:
Building 100
Portable 2, 3A/3B

Requesting:
Portable 1
(1) Classroom Bldg E

Leadership Public Schools (Non-transfer) - LPS Oakland R & D Campus - Custom Date Range: 08-21-2017 to 10-04-2017

Funding Category	Grade	Days	Carry In	First Day Entry	Begin	Gain	Loss	End	Last Day Exit	Carry Out	N/E	Abs.	Exc.	Unex.	Other Non Apport.	Apport.	Sched.	ADA	% ADA
Non-ADA	11	32	0	1	1	0	0	1	0	1	0	8	0	8	16	8	32	0.250	25.000%
Non-ADA	12	32	0	4	4	0	0	4	0	4	0	12	0	12	64	52	128	1.625	40.625%
Non-ADA	**All**	**32**	**0**	**5**	**5**	**0**	**0**	**5**	**0**	**5**	**0**	**20**	**0**	**20**	**80**	**60**	**160**	**1.875**	**37.500%**
All	**All**	**32**	**0**	**5**	**5**	**0**	**0**	**5**	**0**	**5**	**0**	**20**	**0**	**20**	**80**	**60**	**160**	**1.875**	**37.500%**

Signature _____

Title _____

Date _____

Casstement students attending college courses @ LPS

Hayward Unified School District - LPS Oakland R & D Campus - Custom Date Range: 08-21-2017 to 10-04-2017

Funding Category	Grade	Days	Carry In	First Day Entry	Begin	Gain	Loss	End	Last Day Exit	Carry Out	N/E	Abs.	Exc.	Unex.	Other Non Apport.	Apport.	Sched.	ADA	% ADA
Regular Education	9	32	0	2	2	0	0	2	0	2	0	13	0	13	0	51	64	1.594	79.688%
Regular Education	**All**	**32**	**0**	**2**	**2**	**0**	**0**	**2**	**0**	**2**	**0**	**13**	**0**	**13**	**0**	**51**	**64**	**1.594**	**79.688%**
All	**All**	**32**	**0**	**2**	**2**	**0**	**0**	**2**	**0**	**2**	**0**	**13**	**0**	**13**	**0**	**51**	**64**	**1.594**	**79.688%**

Signature _____

Title _____

Date _____

Current year @ CBES

Oakland Unified School District - LPS Oakland R & D Campus - Custom Date Range: 08-21-2017 to 10-04-2017

Funding Category	Grade	Days	Carry In	First Day Entry	Begin	Gain	Loss	End	Last Day Exit	Carry Out	N/E	Abs.	Exc.	Unex.	Other Non Apport.	Apport.	Sched.	ADA	% ADA
Regular Education	9	32	0	113	113	13	0	126	0	126	125	156	56	100	0	3751	3907	117.219	96.007%
Regular Education	10	32	0	110	110	3	1	112	0	112	71	198	57	141	0	3347	3545	104.594	94.415%
Regular Education	11	32	0	110	110	4	2	112	0	112	92	224	61	163	0	3332	3556	104.125	93.701%
Regular Education	12	32	0	59	59	1	0	60	0	60	14	140	51	89	0	1766	1906	55.188	92.655%
Regular Education	**All**	**32**	**0**	**392**	**392**	**21**	**3**	**410**	**0**	**410**	**302**	**718**	**225**	**493**	**0**	**12196**	**12914**	**381.125**	**94.440%**
All	**All**	**32**	**0**	**392**	**392**	**21**	**3**	**410**	**0**	**410**	**302**	**718**	**225**	**493**	**0**	**12196**	**12914**	**381.125**	**94.440%**

Signature _____

Title _____

Date _____

San Leandro Unified School District - LPS Oakland R & D Campus - Custom Date Range: 08-21-2017 to 10-04-2017

Funding Category	Grade	Days	Carry In	First Day Entry	Begin	Gain	Loss	End	Last Day Exit	Carry Out	N/E	Abs.	Exc.	Unex.	Other Non Apport.	Apport.	Sched.	ADA	% ADA
Regular Education	11	32	0	1	1	0	0	1	0	1	0	0	0	0	0	32	32	1.000	100.000%
Regular Education	**All**	**32**	**0**	**1**	**1**	**0**	**0**	**1**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**32**	**32**	**1.000**	**100.000%**
All	**All**	**32**	**0**	**1**	**1**	**0**	**0**	**1**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**32**	**32**	**1.000**	**100.000%**

Signature _____

Title _____

Date _____

San Lorenzo Unified School District - LPS Oakland R & D Campus - Custom Date Range: 08-21-2017 to 10-04-2017

Funding Category	Grade	Days	Carry In	First Day Entry	Begin	Gain	Loss	End	Last Day Exit	Carry Out	N/E	Abs.	Exc.	Unex.	Other Non Apport.	Apport.	Sched.	ADA	% ADA
Regular Education	9	32	0	1	1	0	0	1	0	1	0	1	1	0	0	31	32	0.969	96.875%
Regular Education	10	32	0	1	1	0	0	1	0	1	0	3	0	3	0	29	32	0.906	90.625%
Regular Education	12	32	0	1	1	0	0	1	0	1	0	2	1	1	0	30	32	0.938	93.750%
Regular Education	**All**	**32**	**0**	**3**	**3**	**0**	**0**	**3**	**0**	**3**	**0**	**6**	**2**	**4**	**0**	**90**	**96**	**2.813**	**93.750%**
All	**All**	**32**	**0**	**3**	**3**	**0**	**0**	**3**	**0**	**3**	**0**	**6**	**2**	**4**	**0**	**90**	**96**	**2.813**	**93.750%**

Signature _____

Title _____

Date _____

LPS Oakland R & D Campus - Custom Date Range: 08-22-2016 to 03-24-2017

Funding Category	Grade	Days	Carry In	First Day Entry	Begin	Gain	Loss	End	Last Day Exit	Carry Out	N/E	Abs.	Exc.	Unex.	Other Non Apport.	Apport.	Sched.	ADA	% ADA
Regular Education	9	125	0	110	110	15	13	112	0	112	1180	1051	400	651	0	13269	14320	106.152	92.661%
Regular Education	10	125	0	115	115	4	9	110	1	109	721	1148	374	774	0	13006	14154	104.048	91.889%
Regular Education	11	125	0	66	66	6	7	65	0	65	644	664	282	382	3	7564	8231	60.512	91.896%
Regular Education	12	125	0	57	57	1	3	55	0	55	47	485	190	295	35	6558	7078	52.464	92.653%
Regular Education	**All**	**125**	**0**	**348**	**348**	**26**	**32**	**342**	**1**	**341**	**2592**	**3348**	**1246**	**2102**	**38**	**40397**	**43783**	**323.176**	**92.266%**
All	**All**	**125**	**0**	**348**	**348**	**26**	**32**	**342**	**1**	**341**	**2592**	**3348**	**1246**	**2102**	**38**	**40397**	**43783**	**323.176**	**92.266%**

Signature _____

Title _____

Date _____

Generated by Pitters, Lisa
on 10/31/17 2:56pm

Total prior year @ P2

Hayward Unified School District - LPS Oakland R & D Campus - Custom Date Range: 08-22-2016 to 03-24-2017

Funding Category	Grade	Days	Carry In	First Day Entry	Begin	Gain	Loss	End	Last Day Exit	Carry Out	N/E	Abs.	Exc.	Unex.	Other Non Apport.	Apport.	Sched.	ADA	% ADA
Regular Education	9	125	0	2	2	0	2	0	0	0	123	44	19	25	0	83	127	0.664	65.354%
Regular Education	12	125	0	1	1	0	0	1	0	1	0	28	16	12	1	96	125	0.768	76.800%
Regular Education	**All**	**125**	**0**	**3**	**3**	**0**	**2**	**1**	**0**	**1**	**123**	**72**	**35**	**37**	**1**	**179**	**252**	**1.432**	**71.032%**
All	**All**	**125**	**0**	**3**	**3**	**0**	**2**	**1**	**0**	**1**	**123**	**72**	**35**	**37**	**1**	**179**	**252**	**1.432**	**71.032%**

Signature _____

Title _____

Date _____

Prior Year @ P2
by district

Oakland Unified School District - LPS Oakland R & D Campus - Custom Date Range: 08-22-2016 to 03-24-2017

Funding Category	Grade	Days	Carry In	First Day Entry	Begin	Gain	Loss	End	Last Day Exit	Carry Out	N/E	Abs.	Exc.	Unex.	Other Non Apport.	Apport.	Sched.	ADA	% ADA
Regular Education	9	125	0	108	108	15	12	111	0	111	1149	1001	381	620	0	13100	14101	104.800	92.901%
Regular Education	10	125	0	115	115	4	9	110	2	108	721	1148	374	774	0	13006	14154	104.048	91.889%
Regular Education	11	125	0	66	66	5	7	64	0	64	643	662	282	380	3	7442	8107	59.536	91.797%
Regular Education	12	125	0	56	56	1	3	54	0	54	47	457	174	283	34	6462	6953	51.696	92.938%
Regular Education	**All**	**125**	**0**	**345**	**345**	**25**	**31**	**339**	**2**	**337**	**2560**	**3268**	**1211**	**2057**	**37**	**40010**	**43315**	**320.080**	**92.370%**
All	**All**	**125**	**0**	**345**	**345**	**25**	**31**	**339**	**2**	**337**	**2560**	**3268**	**1211**	**2057**	**37**	**40010**	**43315**	**320.080**	**92.370%**

Signature _____

Title _____

Date _____

San Lorenzo Unified School District - LPS Oakland R & D Campus - Custom Date Range: 08-22-2016 to 03-24-2017

Funding Category	Grade	Days	Carry In	First Day Entry	Begin	Gain	Loss	End	Last Day Exit	Carry Out	N/E	Abs.	Exc.	Unex.	Other Non Apport.	Apport.	Sched.	ADA	% ADA
Regular Education	9	125	0	0	0	1	0	1	0	1	33	6	0	6	0	86	92	0.688	93.478%
Regular Education	11	125	0	0	0	1	0	1	0	1	1	2	0	2	0	122	124	0.976	98.387%
Regular Education	**All**	**125**	**0**	**0**	**0**	**2**	**0**	**2**	**0**	**2**	**34**	**8**	**0**	**8**	**0**	**208**	**216**	**1.664**	**96.296%**
All	All	125	0	0	0	2	0	2	0	2	34	8	0	8	0	208	216	1.664	96.296%

Signature _____

Title _____

Date _____