



PROP 39 FACILITIES REQUEST FORM
UNDER EDUCATION CODE §47614 (Proposition 39)

- Facilities request will only be accepted if submitted on this form with all required attachments.¹
- Include only information requested on this form; please refrain from including extraneous information or attachments.
- Facilities request must be received by 12:00 pm on Tuesday, November 1, 2016
- A new or proposed new charter school may make a facilities request only if its charter petition was submitted on or before the last regularly scheduled Board meeting in October of the fiscal year preceding the year for which facilities are requested, and only if it receives approval of the petition before March 15 of the fiscal year preceding the year for which facilities are requested.

Office Use Only

Date Submitted: _____

Initials: _____

Charter School Name: Conservatory of Vocal/Instructional Arts

Application Prepared By:

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1. Please complete and attach the ADA Projections Spreadsheet (Appendix I).

* See attached ADA Projections Spreadsheet.

2. Provide a description of the methodology used for the ADA projections above. Please also include supporting documentation as an attachment. *Title 5 CCR §11969 specifies that a requesting charter school must determine a reasonable projection of the in-district average daily classroom attendance (ADA) for the applying school year.*

The ADA projections provided above are based on our observed ADA during the 2015-2016 and 2016-2017 schools years, and as modified to account for our anticipated growth during the 2017-2018 school year. The average yearly retention rate for COVA is approximately 88%. Empty seats are filled from the waiting list. The Charter School projects maximum class size student enrollment per grade level with K – 22 students, 1st-3rd – 24 students, and 4th-8th – 30 students to develop its ADA projections for 2017-2018.

COVA has maintained an average of 150-200 students on the waiting list for the last 3 years, and receives over 400 applications throughout the school year. Due to lack of classroom space, we are currently at maximum enrollment for our facility and not able to accept every applicant. Our 5 year plan, provides for annual growth to a maximum of 450 students. With an appropriate facility for the 2017-2018 school year, we would be able to accommodate additional students up to our projected maximum. COVA continues to recruit students from underserved populations through outreach to churches, community concerts, neighborhood festivals and fairs.

¹ 5 CCR § 11969.9(c)(3) *School districts may require the charter school to submit its facilities request containing the information specified in paragraphs (1) and (2) on...another form specified by the school district.*



COVA's currently has 155 students that reside in Oakland. Based on previous intent to return forms that COVA sends out, we anticipate that all 155 will be returning.

3. **Please indicate all OUSD campuses on which the Charter School is currently located. (If Charter School is not currently located on an OUSD campus, enter "None".) (NOTE: Proposition 39 allows OUSD to move a charter school from its current site if necessary.)**

None.

4. **Provide a description of the district school site and/or general geographic area in which the charter school wishes to locate. (NOTE: Proposition 39 requires OUSD to make a "reasonable effort" to offer a facility to a charter school in the general geographic area in which the charter school wishes to locate, but does not require it to.)**

We wish to be located in the North Oakland or Central Oakland area that is accessible to public transportation. COVA is a performing arts schools that need rehearsal and performance space. There are schools located where COVA may rent space such as the Grand Lake Theater across from Lakeview Elementary. Possible school sites are: Lakeview Elementary, Claremont Middle School, King Estates Middle School, Howard Elementary, Tilden Elementary or any similar schools that have performing facilities.

5. **Provide information on the charter school's educational program that is relevant to the assignment of facilities.**

COVA (K-8) is a music conservatory program which has needs besides traditional classrooms and office space. Our music program requires dedicated rehearsal spaces as well as spaces for instruments and equipment that cannot be broken down on a daily basis. In addition, we need an auditorium and storage areas for large musical instruments. We also need space appropriate for our growth plan of 450 students in grades K-8 with a current minimum of 18 classrooms to serve 240 students for the 2017-2018 school year.

The following application requirement ONLY applies to Schools Opening in 2017-18 or Operating Schools Projecting an Enrollment Increase Greater than 10%

6. **Please complete and attach the Meaningfully Interested Student Signature Forms (Appendix II) AND the Meaningfully Interested Students Spreadsheet (Appendix III). (Please be sure to also include Appendix III in Excel format on the flash drive.) *Title 5 CCR §11969.9(c)(1)(B)(C) states that the annual request must include a description of the methodology used in making the ADA projections and if relevant, documentation of the number of in-district students meaningfully interested in attending the charter school.***

**Definitions:**

1. "Prior Year" means "the fiscal year prior to the fiscal year in which the facilities request is made." (2015-2016) Cal. Admin. Code tit. 5, § 11969.9(c)(1)(A)
2. "Current Year" means the year in which the facilities request is made. (2016-2017)
3. "Request Year" means the year for which facilities is requested. (2017-2018)
4. "In-District" refers to students that reside in Oakland

Table 1: Total Classroom ADA Actuals & Projections

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	50.63	60	72.55
TK			
K	19.25	16.00	20.91
1	19.91	21.27	23.23
2	22.90	22.83	23.42
3	21.05	22.50	23.34
4	28.26	23.80	28.91
5	29.13	28.37	29.18
6	25.80	24.37	29.72
7	28.28	20.30	28.95
8	26.98	22.37	29.48
9			
10			
11			
12			
Total	221.56	201.81	237.14

Table 2: Total In-District Classroom ADA Actuals & Projections

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	38.17	47	59.31
TK			
K	8.92	13.77	14.26
1	15.44	14.57	16.46
2	11.68	18.53	16.59
3	8.77	14.63	19.45
4	14.65	16.17	17.34
5	15.27	20.13	20.42
6	13.08	19.57	21.79
7	17.83	18.43	22.20
8	20.12	19.47	21.61
9			
10			
11			
12			
Total	125.76	155.27	170.12