

Oakland Unified School District

Office of Charter Schools



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Proposition 39 Facilities Request Form For the 2017-2018 school year

Proposition 39 Facilities Request Form and Instructions
Proposition 39 Facilities Request Form

Office of Charter Schools
1000 Broadway, 6th Floor, Suite 639
Oakland, CA 94607
Phone: (510) 879-1677
www.ousdcharters.net



OFFICE OF CHARTER SCHOOLS

PROP 39 FACILITIES REQUEST FORM AND INSTRUCTIONS

EDUCATION CODE §47614 (Proposition 39)

Prop 39 Facilities Request Form

Complete this Facilities Request Form by updating the text fields below each question and attaching:

- [ADA Projections Spreadsheet](#) in its original Excel format as **Appendix I**
- [Meaningfully Interested Student Signature Forms](#) as **Appendix II (if applicable)**
- [Meaningfully Interested Students Spreadsheet](#) in its original Excel format as **Appendix III (if applicable)**

In-District ADA Enrollment

- **Currently Operating Schools:** Live Go/Fall Info Update enrollment data will be used to corroborate the In-District ADA information contained in a school's facilities request form. If a school projects a "significant increase" that is **greater than 10%**, then additional documentation will be required (see section *Operating Schools Projecting an Enrollment Increase Greater than 10%* below). The "significant increase" calculation will NOT take into consideration the enrollment growth due to schools adding grade levels towards fulfillment of the authorized grade configuration. Please note, enrollment levels of matriculating grades are assumed to be similar to prior years and will not be counted as a "significant increase." Intent to Enroll/Meaningfully Interested Students Signature forms will NOT be accepted or processed for schools projecting a "significant increase" in enrollment.
- **Schools Opening in 2017-18:** New charter petitions that include Meaningfully Interested Student Signatures must submit these as part of the Prop 39 Request for Facilities as **Appendix II**. Petitioners must also complete and attach the Meaningfully Interested Students Spreadsheet as **Appendix III**. In addition to the hard copy of Appendix III, an electronic Excel copy of Appendix III must be submitted on a flash drive to the Office of Charter Schools.
 - If the new charter petition only contained Meaningfully Interested Teachers Signatures, then you must have all meaningfully interested families complete the Meaningfully Interested Students Signature Form and attach as Appendix II. Also complete and submit the Meaningfully Interested Students Spreadsheet as described above.
- **Operating Schools Projecting an Enrollment Increase Greater than 10%:** Complete and submit both the Meaningfully Interested Students Signature Forms (Appendix II) to account for the projected enrollment increase **AND** the Meaningfully Interested Students Spreadsheet (Appendix III) as described above.

DUE DATE



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Submit all applicable documents described above by **12:00 pm on Tuesday, November 1, 2016** to the Office of Charter Schools between 9:30AM - 4:30PM (excluding 12:30-1:00 PM lunch). Once a COMPLETE application is submitted a verification of receipt will be provided.

Submission Checklist

Currently Operating Schools	Schools Opening in 2017-18 <u>or</u> Operating Schools Projecting an Enrollment Increase Greater than 10%
<input type="checkbox"/> Facilities Request Form <input type="checkbox"/> ADA Projections Spreadsheet (Appendix I)	<input type="checkbox"/> Facilities Request Form <input type="checkbox"/> ADA Projections Spreadsheet (Appendix I) <input type="checkbox"/> Meaningfully Interested Student Signature Forms (Appendix II) <input type="checkbox"/> Meaningfully Interested Students Spreadsheet (Appendix III)



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PROP 39 FACILITIES REQUEST FORM
UNDER EDUCATION CODE §47614 (Proposition 39)

- Facilities request will only be accepted if submitted on this form with all required attachments.¹
- Include only information requested on this form; please refrain from including extraneous information or attachments.
- Facilities request must be received by 12:00 pm on Tuesday, November 1, 2016
- A new or proposed new charter school may make a facilities request only if its charter petition was submitted on or before the last regularly scheduled Board meeting in October of the fiscal year preceding the year for which facilities are requested, and only if it receives approval of the petition before March 15 of the fiscal year preceding the year for which facilities are requested.

Office Use Only

Charter School Name: Aurum Preparatory Academy

Date Submitted:

Application Prepared By:

Initials:

Name: David Hardin

Phone: 415-763-8974

Email: dhardin@buildingexcellentschools.org

Fax: _____

Mailing Address: 600 William Street, apt 133, Oakland, CA, 94612

1. Please complete and attach the ADA Projections Spreadsheet (Appendix I).

Definitions:

1. "Prior Year" means "the fiscal year prior to the fiscal year in which the facilities request is made." (2015-2016) Cal. Admin. Code tit. 5, § 11969.9(c)(1)(A)
2. "Current Year" means the year in which the facilities request is made. (2016-2017)
3. "Request Year" means the year for which facilities is requested. (2017-2018)
4. "In-District" refers to students that reside in Oakland

¹ 5 CCR § 11969.9(c)(3) *School districts may require the charter school to submit its facilities request containing the information specified in paragraphs (1) and (2) on...another form specified by the school district.*



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Table 1: Total Classroom ADA Actuals & Projections

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	50.63	60	72.55
TK			
K			
1			
2			
3			
4			
5			
6			125.4
7			
8			
9			
10			
11			
12			
Total			125.4

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6			125.4
7			
8			
9			
10			
11			
12			
Total			125.4



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- 2. Provide a description of the methodology used for the ADA projections above. Please also include supporting documentation as an attachment.** *Title 5 CCR §11969 specifies that a requesting charter school must determine a reasonable projection of the in-district average daily classroom attendance (ADA) for the applying school year.*

Table 1:

- In alignment with our charter petition, our projection for Total Classroom ADA (Table 1) indicates a total enrollment of 132 students at Aurum Preparatory Academy in 2017 – 2018, our founding 6th grade class.
 - Our attached documentation includes 97 signature forms from meaningfully interested families who have expressed a desire to enroll their children at Aurum Preparatory Academy in the future. Aurum Preparatory Academy's ADA projections are therefore reasonable, given that Aurum Preparatory Academy has been able to secure meaningfully interested signatures from 73% of its projected enrollment, more than 9 months in advance of the completion of Aurum Preparatory Academy's enrollment process. This is before Aurum Preparatory Academy has initiated the majority and most significant of its recruitment efforts, which shows that Aurum Preparatory Academy's enrollment projections are very attainable and reasonable. Since the beginning of this year Aurum Preparatory Academy has established a Family Advisory Council (FAC) which consists of over 15 meaningfully interested parents. The FAC has met every two weeks and discussed topics pertaining to the school design and its operational vision. The FAC has helped to convey the design of Aurum Preparatory to other parents at various community events. We have also worked in partnership with schools and non-profits such as Cox Academy and Live, Learn, Success to table and spread information about the school. For the past 3 months, Aurum Preparatory has worked with a parent organizer through CCSA to further our outreach and recruitment efforts. Aurum Preparatory Academy will continue to provide the District with updates and additional supporting documentation as it continues its outreach efforts for the remained of its enrollment period, thereby continuing to demonstrate the reasonableness of its projections.
- Moreover, Aurum Preparatory Academy is engaging in extensive and ongoing outreach efforts that will increase in the upcoming weeks. We will contract with a community organizer who will conduct a series of open houses, home visits, and tabling events for interested families.
- For the enrollment of 132 students, we are projecting an attendance rate of 95%. This is a reasonable projection as it is slightly less but in keeping with other high performing charter schools in East Oakland and also what we have projected in our budget.
- Table 2: Our methodology to determine in-district ADA (Table 2) is based in part on the current number of meaningfully interested forms we have been able to secure. Currently, there are 93 in district students who are meaningfully interested and able to enroll within our school. Of all of the meaningfully interested signatures we've secured more than 95% consist of in district families. Given that we have not begun the majority or most significant of our recruitment efforts, we intend to focus our recruitment efforts on in district students, and in-District students will receive an enrollment preference in our lottery



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as required by law, we anticipate that all of our students will be in district students. We will align our recruitment efforts to the communities we propose to serve.

- 3. Please indicate all OUSD campuses on which the Charter School is currently located. (If Charter School is not currently located on an OUSD campus, enter "None".) (NOTE: Proposition 39 allows OUSD to move a charter school from its current site if necessary.)**

None

- 4. Provide a description of the district school site and/or general geographic area in which the charter school wishes to locate. (NOTE: Proposition 39 requires OUSD to make a "reasonable effort" to offer a facility to a charter school in the general geographic area in which the charter school wishes to locate, but does not require it to.)**
- As stated in our charter petition, "Aurum Preparatory Academy Charter School ("Aurum Prep") will serve a student body that reflects the demographics of the community that surrounds it, and is designed to provide a high quality option to high need children in the target community of deep East Oakland... Our target community reaching five primary neighborhoods (Cox, Webster, Ivywood, Foothill Square, and the Elmhurst community) and focusing on zip codes 94603, 94605, and 94621... The proposed territory is a majority minority community, like much of Oakland, with a mix of African American and Latino residents... On average, more than 88% of students in surrounding OUSD schools qualify for free or reduced lunch."
 - The need for a quality school in the East Region of Oakland is highlighted by OUSD's Strategic Regional Analysis, which demonstrates the needs for quality options in East Oakland.
 - In consideration of the demonstrated need for quality school options in the East Region from both Aurum Preparatory Academy's petition and OUSD's Strategic Regional Analysis, we at Aurum Preparatory Academy request placement at either of the following locations:
 - 2455 Church Street, Oakland, CA, 94605
 - 8601 Macarthur Blvd, Oakland, CA, 94605
 - Aurum Prep is interested in engaging in a partnership with the district to enable us to occupy this site through a long term agreement. Either of these sites would be Aurum Prep's desired location and we look forward to working with the district to find the best outcome.
- 5. Provide information on the charter school's educational program that is relevant to the assignment of facilities.**

Through rigorous instruction and positive character education, Aurum Preparatory Academy Charter School ("Aurum Prep") educates all of its students, grades 6 – 8, to succeed in high school, college, and life and to serve as the next generation of moral leaders.



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All students deserve a quality education regardless of race, gender, socio-economic status, and/or zip code. At Aurum Preparatory Academy Charter School (“Aurum Prep”), each of our students will receive a quality education that will prepare them for success in college and career. We know from numerous examples of high achieving schools in the communities of Oakland and around the country that all students can achieve at high levels when provided with the proper structure, strong instruction, and clear guidance. We will provide our students with a rigorous middle school education rooted in expanding their literacy and mathematics skills, and in full alignment with rigorous national standards as adopted by the State of California. At Aurum Prep, we foster character development through our FIRST values: Focus, Integrity, Respect, Self-Determination, and Team. For students to determine their own life’s trajectory, they must have a foundation that prepares them to (a) excel in high school, college, and life and (b) become moral leaders in their communities and in our world. We must have high expectations and clear structures, all provided within a culture of joy for learning, working hard, and honoring our students’ fullest potential.

In 1903, W.E.B. Dubois supported the idea of the “Talented Tenth,” articulating that advancement for black people would ultimately be possible through the attainment of a rigorous education by a few. In a more fully democratic country, in which we push for the advancement of all people, and in an intellectually-based modern economy, in which advanced education provides the fullest access to life’s opportunities, we believe that rigorous education for the few is now insufficient. At Aurum Prep, we recognize that a rigorous education is the means by which all students can and must develop the foundation necessary to be caring, competent, fully-informed, critical thinkers prepared for college, career, and community success. We are responding to the demand in and interest from the communities of deep East Oakland in which local families, struggling with poverty and a lack of resources, have had little access to transformative public schools that allow their children to harness their fullest dreams and potential, and instead have continued access to the public schools in which students are chronically underperforming, as measured by California State Assessments and local graduation rates.

For Aurum Prep to accomplish its mission and for all young people in Oakland to have access to the fullest promise of our democracy, we believe that the following elements are needed.

A rigorous and engaging academic program. We believe that ALL of the students in Oakland can reach high levels of academic success. Foundational to our rigorous and engaging program is our commitment to literacy which is robust, multi-dimensional, and responsive to the needs of our students and the priorities of their families. We define literacy in the traditional sense of reading, writing, and speaking, and we further define it in terms of mathematical literacy, digital literacy, and financial literacy. We will ensure that our academic program is engaging through our commitment to design thinking, culturally responsive pedagogy, and restorative justice practices. We will utilize a rigorous and standards-based curriculum that actively engages all students in their learning, coupled with a data-driven instructional practice that ensures teachers and students are making real-time adjustments as needed to ensure every student is moving forward at his or her optimal trajectory. Aurum Prep prepares students with 180 minutes of English Language Arts instruction and 100 minutes of math instruction each day. We close



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significant gaps in students' prior learning in their three years within our 6-8 middle school, thus preparing them for success in a challenging college preparatory high school.

Relentlessly high expectations and support for all stakeholders. At Aurum Prep, we do not believe that socioeconomic status or other demographic descriptors are determinants of a students' ability to achieve academically or their ability to be responsible leaders. We know that with hard work, a growth mindset, the proper supports, a relentless belief in the ability of all students to learn, and a community with a shared vision and focus on our mission, all of our students can and will achieve success. We will hold high expectations for all stakeholders in the Aurum community – students, families, staff, our Board, and our Community partners. High expectations alone, however, are insufficient unless coupled with equally high supports and strategies to achieve them. As an organization we will provide the supports necessary to ensure that all stakeholders are able to reach their full potential as individuals and to contribute to the collective success of our entire community. We will be relentless in the pursuit of excellence and will go above and beyond in order to achieve our mission. Aurum Prep will partner with teachers, families, and Community Based Organizations to develop comprehensive support structures to promote the overall well-being of the student.

Development of character and identity. At Aurum Prep we recognize that character development can't be divorced from the development of identity. We see these two concepts necessitate one another, particularly in the developmental period of adolescence. Our task in developing our students as moral leaders is to help them to develop the self-concept and confidence necessary to make sound decisions that positively impact both their individual trajectory and the needs of their community. Students must be supported in developing a positive self-identity and self-esteem, to combat the destructive qualities too often modelled in the community and negative perceptions of their potential that are too often held by others of them. In alignment with Kohlberg's theory of Moral Development, we will foster our student's internalization of our F.I.R.S.T. (Focus, Integrity, Respect, Self-Determination, and Team) core values and ultimately post-conventional morality². We will ensure our school is culturally responsive, enabling students to see their culture and themselves reflected in the rituals, curriculum, and physical surroundings.

Involved and engaged families and community partners. It is our unequivocal belief that schools should not happen *to* communities, but *with* communities. At Aurum Prep, we value the assets present within the Oakland community and the critical role they do and will play in shaping the school. We will actively work to engage families, offering a variety of opportunities to become involved in the academic lives of their children, supporting families in knowing how to help their children with their education, and providing parent education to ensure the family unit has the support necessary to ensure student success. As they have in the design phase of the school, families and community members will continue to provide critical guidance and input to inform important decisions about the offerings, focus, and rituals of the school. We will work with community partners to ensure that we collaborate to make a profound positive impact in the target community.

² McLeod, Saul. "Kohlberg." - *Moral Development*. N.p., n.d. Web. <<http://www.simplypsychology.org/kohlberg.html>>.



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A professional environment that nurtures continuous growth and excellence. We believe that organizations are ultimately the sum of the individuals that commit to work towards its mission. Therefore, it is of supreme importance that the individuals that are selected to work with us possess strong content knowledge, a hunger to continuously grow, an ability to graciously receive feedback and implement it with fidelity, an optimism about the work and our students, and an ability to engage others – most especially our students and families. Aurum Prep will hire based on these critical characteristics, invest heavily in the growth and development of our teachers, and nurture a professional environment and culture of feedback that supports retention, continuous development and opportunities for advancement and leadership.

Aurum Prep firmly believes that this vision will support our school in meeting its mission, and in turn will enable students to become successful in high school and ready for college, career and citizenship.

Implications for Facilities

The facility would need to meet all local and state codes for a public school. Minimum space requirements are as follows:

Years	Sq. Ft.	Students
Year 1	11,220	132
Year 2	22,440	264
Year 3	33,660	396
Year 4	33,660	396
Year 5	33,660	396

General space requirements

- Classrooms are 750 square feet
- A multiple purpose room with 2,000 square feet
- Two offices of 600 square feet
- Additional classrooms for art, music and special education

Please note that this list is not exhaustive, and if the District's comparison schools include other or additional facilities not noted here, the District must allocate a reasonably equivalent amount of this space to the Charter School.

Other Requirements

- ✓ Parking spaces for 25 cars
- ✓ Drop off area for buses and passenger vehicles



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- ✓ One yard needed (this space would needed to support up to 66 students)

**The following application requirement ONLY applies to Schools Opening in 2017-18 or
Operating Schools Projecting an Enrollment Increase Greater than 10%**

6. Please complete and attach the [Meaningfully Interested Student Signature Forms](#) (Appendix II) **AND** the [Meaningfully Interested Students Spreadsheet](#) (Appendix III). (Please be sure to also include Appendix III in Excel format on the flash drive.) *Title 5 CCR §11969.9(c)(1)(B)(C) states that the annual request must include a description of the methodology used in making the ADA projections and if relevant, documentation of the number of in-district students meaningfully interested in attending the charter school.*



Definitions:
1. "Prior Year" means "the fiscal year prior to the fiscal year in which the facilities request is made." (2015-2016) Cal. Admin. Code tit. 5, § 11969.9(c)(1)(A)
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<i>(Example)</i>	50.63	60	72.55
TK			
K			
1			
2			
3			
4			
5			
6			125.4
7			
8			
9			
10			
11			
12			
Total			125.4

Table 2: Total In-District Classroom ADA Actuals & Projections

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	38.17	47	59.31
TK			
K			
1			
2			
3			
4			
5			
6			125.4
7			
8			
9			
10			
11			
12			
Total			125.4