

Oakland Unified School District

Office of Charter Schools



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Proposition 39 Facilities Request Form & Instructions 2020-21 School Year

Key Deadlines

November 1, 2019 or earlier	Charter School submits Prop 39 Facilities Request Form to OUSD Office of Charter Schools
December 1, 2019	District submits objections to Charter School's ADA projections ("Projection Objection Letter"), if applicable
January 2, 2020	Charter School responds to District's Projection Objection Letter, if applicable
February 1, 2020	District makes preliminary facilities offer to Charter School
March 1, 2020	Charter School responds to preliminary facilities offer
April 1, 2020	District makes final facilities offer to Charter School
May 1, 2020 (or 30 days from receipt of final offer)	Charter School notifies District to accept or decline the final facilities offer

Office of Charter Schools
1000 Broadway, 3rd Floor, Suite 398
Oakland, CA 94607
Phone: (510) 879-1677
www.ousdcharters.net



OFFICE OF CHARTER SCHOOLS

PROP 39 FACILITIES REQUEST FORM INSTRUCTIONS

Education Code §47614 (Proposition 39)

Complete the Prop 39 Facilities Request Form (next page) by responding to questions 1-4 and providing the appropriate documentation, as determined by school type, indicated below. Submit all applicable documents to charteroffice@ousd.org no later than **5:00 pm on Friday, November 1, 2019**. Emailed verification will be provided upon submission of a complete application. Please **do not** submit documents in person.

		Additional Documents Required			
		ADA projections spreadsheet (appendix I)	Student application documentation (appendix II)	Meaningfully interested student signature forms (appendix III)	Meaningfully interested students spreadsheet (appendix IV)
Existing School	(a) Existing charter school (b) Projected enrollment of either TK, kindergarden, 6 th grade, and/or 9 th grade <u>does not</u> increase by more than 15% between the 2019-20 and 2020-21 school years	Required	<i>Do not submit</i>	<i>Do not submit</i>	<i>Do not submit</i>
Expanding School	(a) Existing charter school (b) Projected enrollment of either TK, kindergarden, 6 th grade, and/or 9 th grade <u>does</u> increase by more than 15%* between the 2019-20 and 2020-21 school years	Required	Required	<i>Do not submit</i>	<i>Do not submit</i>
New School	(a) Charter school opening in 2020-21	Required	<i>Do not submit</i>	Required	Required

*Student application documentation is not required if an enrollment increase of 15%+ results in an increase of 5 or fewer students per grade.

Notes on required documentation:

- Prop 39 facilities are allocated based on in-district (Oakland resident) average daily classroom attendance (ADA).
- Expanding Schools are required to submit documentation demonstrating “meaningfully interested students” for appendix II. Unlike in past years, this requirement must be fulfilled by providing student application documentation from the 2018-2019 and 2019-2020 school years. Further instructions are included in Appendix II.
- Charter schools experiencing enrollment growth due to the addition of previously authorized grade levels are considered Existing Schools. As such, these schools should **not** submit student application documentation or meaningfully interested student forms.
- Include only information requested. OCS may request additional documentation as necessary.

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PROP 39 FACILITIES REQUEST FORM

Education Code §47614 (Proposition 39)

- The Facilities Request Form and all accompanying documentation must be submitted to charteroffice@ousd.org by **5:00 pm on Friday, November 1, 2019**.
- A facilities request will only be accepted if submitted on this form with all required attachments (please see Prop 39 Facilities Request Form Instructions on prior page for details on required attachments).
- A new or proposed charter school may make a facilities request for 2020-21 only if its charter petition was submitted on or before the October 23, 2019 OUSD Board meeting. A school's charter petition must be approved before March 15, 2020 in order to receive a Final Notification of Facilities.

Charter School Name: LPS Oakland R&D

Primary Contact Person Name: Soo Zee Park **Phone:** 415-225-2064

Email: spark@leadps.org **Fax:** 510-225-2575

Mailing Address: 99 Linden Street, Oakland, CA 94607

1. Provide a description of the methodology used to create the average daily classroom attendance (ADA) projections included in Appendix I.

Our projections are based on our current growth in enrollment, our initial enrollment outreach efforts and partnerships with the district and community organizations supporting newcomer students as well as our track record of meeting previous enrollment and attendance targets. Our current 9th grade class has an enrollment of 151 students; an increase of 15 9th graders from last year. We anticipate this trend to continue each year until the school is fully enrolled at approximately 600 students. We have also analyzed our school's historical enrollment, student retention rates, student demand trends and historic ADA in order to arrive at our total projected in-District classroom ADA figure for the request year.

Our preference system for foster and homeless students, students performing below grade level on the SBAC, and those living in the Castlemont attendance area, which we first implemented in 2018-19, has proven to increase our enrollment pool to this targeted amount of 150 per grade.

- **Initial Enrollment Outreach Efforts and Feeder Schools.** While we have just begun outreach efforts in the community for incoming students for the 2020-21 school year, we continue to provide a Freshman Retreat at a local university as well as a Summer Bridge program, which help to develop early high school experiences and create support services to prepare these students for high school. These efforts have fostered more successful transitions into high school and have increased demand for enrollment for our 9th grade class. Additionally, we will continue our outreach efforts to local elementary and middle schools throughout the school year, providing individual presentations to their students and families, while also attending multiple high school fairs. We aim to focus on

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serving the nearby community, including Parker, Greenleaf, Elmhurst, Lodestar, Oakland Sol, and Edna Brewer.

- **Newcomer Outreach.** We are working with community organizations such as Primera Iglesia and representatives of the local Mam community to identify newcomer students in need of the supports we provide.
- **Average Daily Attendance.** The Average Daily Attendance rate used to calculate projected ADA is 93.7% based on recent historical trends and increase in ADA rates for the 2019-20 school year.
- **Track Record of Meeting Previous Enrollment Targets.** We have a track record of meeting our enrollment targets across the LPS network. We have had consistent positive growth in our enrollment in our LPS Oakland R&D School- from 176 students in SY 2013 to 498 students in SY 2020. We have achieved our enrollment targets with the exception of 10-15 newcomer spaces allocated particularly for 9th and 10th grades. LPS devotes significant resources to community outreach in order to ensure that the families that can benefit the most from our program are aware of our education offering.

2. Please indicate all campuses on which the Charter School is currently located, if any.

LPS Oakland R&D is currently located on the Castlemont High School Campus- 8601 MacArthur Blvd., Bldg 100, Oakland, CA 94605 (Building 100, Portables 1, 2, 3A, and 3B, and Rm E25).

3. Provide a description of the general geographic area or the district school site in which the charter school wishes to locate. *(Please note that while the District will make a reasonable effort to offer space in the general geographic area requested, Proposition 39 does not require the district to grant the charter school's geographic or site-specific requests.)*

We appreciate the stability of locating the LPS Oakland R&D school at Castlemont for its fifteen years of operations. LPS Oakland anticipates continued enrollment growth and is requesting access to a minimum of two additional classroom spaces for the 2020-21 school year, ideally in the E or J buildings for student safety and supervision purposes.

LPS Oakland R&D would like OUSD to consider an allocation of classrooms, greater than the traditional Prop 39 calculation, that would allow LPS Oakland to grow to full enrollment. This would provide LPS Oakland and Castlemont the certainty and stability of allocated classroom space during LPS Oakland's pending enrollment growth and Prop 51 construction build out. LPS Oakland realizes that this additional allocation may be above the District's current Prop 39 allocation calculation and LPS is amenable to paying a premium for the overallocated space in exchange for the site stability and the elimination of the administrative burden to both parties to file and respond to Prop 39 requests in the future.

LPS currently has very limited exterior space and severely impacted hallway space. LPS Oakland has invested over \$550,000 of its own funds over the years to make facilities improvements to Building 100. These improvements include: technology infrastructure, blinds replacement, landscaping, classroom renovations,

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interior painting and exterior fencing and painting. Most recently we invested approximately \$200,000 into Building 100 to further maximize the use of space, however the building is still very cramped necessitating the need for additional space. We also invested \$100,000 in maintenance and renovation to the portable classrooms and new music classroom.

4. Please note if the charter school has any unique facilities-related requests based on the school's educational programming.

As a college preparatory high school and educational program, we require standard classrooms, administrative office space, as well as access to a cafeteria, auditorium, storage space, library, gymnasium, athletic fields, computer labs, fully equipped science labs, and other typical facilities used by high schools in the School District. Our school holds weekly all-school meetings that require a space where all students and staff can meet. Moreover, it is critical to compliance with our charter and it is very important to our educational goals that our facilities all are contiguous on one school site with strong supervision.

Our school is technology based, with one-to-one technology in all classrooms with a minimum of one flexible technology innovation lab that supports both individual learning and small group work. In addition we require computer labs dedicated to academic numeracy and English literacy for our students who are English Learners or who come to our school testing several grades below their entering grade level. We are also developing and partnering tech innovation apps and products and have positioned the school as an R&D center for Ed Tech innovation. Therefore, the school is heavily reliant on a robust wireless network and a stable wired infrastructure. To date, LPS has invested much energy and funding to create such an infrastructure within Building 100 of the Castlemont Campus.

LPS Oakland R&D also partners with Castlemont on a Dual Enrollment Program, offering classes and academic support to each others students. With the recent Proposition 51 \$28M award, LPS Oakland R&D will be able to further strengthen this partnership by building a new Dual Enrollment Center to be shared by both schools in the near future.

Appendix I: Enrollment, Attendance Rates, and ADA Projections

Instructions: Fill out the tables below for all grade levels served at the school. "Oakland-Resident, Classroom-Based" columns should only include information for students who reside in Oakland, excluding any students in non-classroom based programs (e.g. independent study). ADA Projections in Table 3 should be the result of multiplying corresponding projected enrollment in Table 1 by corresponding projected attendance rates in Table 2.

Table 1: Enrollment

Grade Level	Oakland-Resident, Classroom-Based Enrollment			Total Enrollment		
	2018-19 (as of CBEDS Census Day)	2019-20 (as of CBEDS Census Day)	2020-21 (projected)	2018-19 (as of CBEDS Census Day)	2019-20 (as of CBEDS Census Day)	2020-21 (projected)
TK						
K						
1						
2						
3						
4						
5						
6						
7						
8						
9	136	150	150	136	151	150
10	126	128	149	128	131	150
11	106	113	121	108	118	124
12	111	94	102	111	98	107
TOTAL	479	485	522	483	498	529

Table 2: Attendance Rates

Grade Level	2018-19 Attendance Rate	2019-20 Attendance Rate	Projected 2020-21 Attendance Rate
TK			
K			
1			
2			
3			
4			
5			
6			
7			
8			
9	94.12%	95.40%	94.60%
10	91.54%	94.78%	93.31%
11	92.19%	94.41%	92.39%
12	90.92%	94.41%	94.41%

Table 3: Average Daily Attendance (ADA) Projections

Grade Level	Projected 2020-21 ADA	
	Oakland Resident, Classroom Based	Total
TK		
K		
1		
2		
3		
4		
5		
6		
7		
8		
9	141.90	141.90
10	139.03	139.97
11	111.79	114.56
12	96.30	101.02
TOTAL	489.02	497.45

	14-15 (P2)	15-16 (P2)	16-17 (P2)	17-18 (P2)	18-19 (P2)	19-20 (10/18)
9	94.47%	93.01%	92.66%	93.46%	94.11%	95.40%
10	93.05%	91.28%	91.89%	93.29%	91.54%	94.78%
11	93.58%	92.63%	91.90%	92.98%	92.19%	94.41%
12	93.46%	93.05%	92.70%	88.48%	90.92%	94.41%

19-20 (P-2) 20-21 (P2)					
94.60%	94.60%	151.00	155	142.85	146.63
93.31%	93.31%	131.00	145	122.24	135.30
92.39%	92.39%	118.00	121	109.02	111.79
94.41%	94.41%	98.00	108	92.52	101.96
		498.00	529	93.70%	93.70%