



**Francophone Charter School of Oakland**

**School Year 2019-2020**

**Proposition 39 Request for Facilities**

Submitted to Oakland Unified School District

November 1, 2018





OFFICE OF CHARTER SCHOOLS

# Oakland Unified School District

## Office of Charter Schools



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

# Proposition 39 Facilities Request Form For the 2019-20 school year

### Submission Checklist

<b>Schools Currently Operating and not Projecting an Enrollment Increase Greater than 10%</b>	<b>Schools Opening in 2018-19 or Schools Currently Operating and Projecting an Enrollment Increase Greater than 10%</b>
<input type="checkbox"/> Facilities Request Form <input type="checkbox"/> ADA Projections Spreadsheet (Appendix I)	<input type="checkbox"/> Facilities Request Form <input type="checkbox"/> ADA Projections Spreadsheet (Appendix I) <input checked="" type="checkbox"/> Meaningfully Interested Student Signature Forms (Appendix II) <input type="checkbox"/> Meaningfully Interested Students Spreadsheet (Appendix III)





**OFFICE OF CHARTER SCHOOLS**

**PROP 39 FACILITIES REQUEST FORM**  
UNDER EDUCATION CODE §47614 (Proposition 39)

- Facilities request will only be accepted if submitted on this form with all required attachments.<sup>1</sup>
- **Include only information requested on this form; please refrain from including extraneous information or attachments.**
- Facilities request must be received by 12:00 pm on Thursday, November 1, 2018
- A new or proposed new charter school may make a facilities request only if its charter petition was submitted on or before the last regularly scheduled Board meeting in October of the fiscal year preceding the year for which facilities are requested, and only if it receives approval of the petition before March 15 of the fiscal year preceding the year for which facilities are requested.

Office Use Only

**Charter School Name:**

Date Submitted:

Initials:

Primary Contact Person Name: Mathilde Andrejko

Phone: 510-746-0700

Email: mathilde@francophoneschool.org

Fax: N/A

Mailing Address: Francophone Charter School of Oakland  
9736 Lawlor Street  
Oakland, CA 94605

1. Please see our [ADA Projections Spreadsheet \(Appendix I\)](#).
2. Provide a description of the methodology used for the ADA projections above, including the current and prior year's attendance rates. Please also include supporting documentation as an attachment. *Title 5 CCR §11969 specifies that a requesting charter school must determine a reasonable projection of the in-District average daily classroom attendance (ADA) for the applying school year.*

Francophone Charter School of Oakland ("FCSO" or "Charter School") is in its fourth year of operation. This year, the school serves 227 students, from Kindergarten to 6th grade. Pursuant to its charter, the Charter School grows one grade level at a time each year, which requires a minimum of two additional classrooms each year, until the Charter School reaches 8th grade in 2020, then a minimum of one additional classroom each year until 2022-2023.

Our current total enrollment for 2018-2019 of 227 students includes two classes of Kindergarten, with 27 and 29 students respectively; two classes of 1st grade, with 22 and 25 students respectively; two classes of 2nd grade, with 24 and 25 student respectively; two classes of 3rd grade, with 18 and 24 students respectively; 20

<sup>1</sup> 5 CCR § 11969.9(c)(3) School districts may require the charter school to submit its facilities request containing the information specified in paragraphs (1) and (2) on...another form specified by the school district.



**OFFICE OF CHARTER SCHOOLS**

students in 4th grade; and 13 students in a combined 5th and 6th grade class (seven 5th graders and six 6th graders).

The school is using an Average Daily Attendance (ADA) rate goal of 95% to develop its projections. This projected ADA rate is reasonable because it is consistent with its ADA rate of the past three years.

**Table 1. Francophone Charter School of Oakland's Average Daily Attendance Rate Over the Years**

<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
95.86%	94.89%	95.98%

Based on this 95% attendance rate, the projected Charter School’s Average Daily Attendance rate for the current school year is 215.15. We have 158 in-District students currently enrolled. Therefore, we project our in-District ADA for the current school year to be 150.1.

Last year, for the Charter School’s fourth enrollment period, FCSO received 207 applications for Kindergarten, main entry point to our dual immersion program, for 64 seats, a significant increase from the previous year (see Table 2). We expect that this interest will continue to grow as the school becomes even better known in the Oakland community, and information about the quality of our program becomes more widely available.

**Table 2. FCSO's Transitional Kindergarten/Kindergarten Applications Over the Years**

<b>TK/Kindergarten</b>	<b>2015-2016*</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-20</b>
Interested Student Forms (September - October)	45 (TK/K)	52 (TK/K)	70 (TK/K)	56 (K)	85 (TK/K)
Open Seats	26 (TK), 26 (K)	22 (TK), 37 (K)	50 (K)	64 (K)	100 (TK/K)
Applications Total** (November - February)	29 (TK), 76 (K)	24 (TK), 67 (K)	124 (K)	207 (K)	N/A
In-District Applications (November - February)	25 (TK), 41 (K)	10 (TK), 43 (K)	79 (K)	165 (K)	N/A



## OFFICE OF CHARTER SCHOOLS

*\*There was no public random drawing for 2015-2016. These 2015-2016 application numbers are from June 17, 2015. Numbers for subsequent years refer to applications submitted at the time of the public random drawing, in March of 2016, 2017, and 2018. Additional applications have been received past that deadline each year.*

*\*\* Each year, the Charter School continues to receive a substantial number of applications passed the February application deadline.*

Based on this increasing popularity of our Kindergarten program, particularly over the past two years, the Charter School plans to open a third class of Kindergarten of 26 students next year. This third class will broaden access to our program to Oakland residents, and help mitigate our attrition rates in upper grades over the years. 76% of the applications the Charter School received for Kindergarten in 2017-18 were from Oakland residents, and 79% for Kindergarten were from Oakland in 2018-19. Our current waitlist for Kindergarten includes 105 Oakland residents out of 144 applications (See Appendix IV).

The Charter School also plans to offer Transitional Kindergarten (TK), in accordance with its charter, to up to 22 students. These past two years, the school had not been able to offer TK due to space constraints. Offering TK again will contribute to increasing access to our program, and generate higher numbers of French-speaking students in Kindergarten in subsequent years, which in turn will improve the quality of our immersion program.

Based on this growth plan, the Charter School is projecting a total enrollment of 300 students in 2019-2020, including 22 students in Transitional Kindergarten, 78 students in Kindergarten, 48 students in 1st grade, 43 students in 2nd grade, 45 students in 3rd grade, 38 students in 4th grade, 18 students in 5th grade, four students in 6th grade, and four students in 7th grade. The corresponding 95% total classroom Average Daily Attendance is 285. We are projecting an in-District enrollment of 216 students, including 15 students in Transitional Kindergarten, 62 students in Kindergarten, 38 students in 1st grade, 35 students in 2nd grade, 30 students in 3rd grade, 20 students in 4th grade, 11 students in 5th grade, two students in 6th grade, and three students in 7th grade.

Based on the 85 meaningfully interested in-District student forms we have already collected between September 1 and October 31 for Transitional Kindergarten and Kindergarten for next year, the school anticipates that a reasonable projection of the school's in-District classroom ADA for the 2019-2020 school year is 205.2, corresponding to a projected in-District enrollment of 216 students (at an attendance rate of 95%).

Our projected ADA for the 2019-2020 school year was developed using the cohort survival method, assuming that most current students will return for grades 1st through 5th, in addition to one class of incoming Transitional Kindergarteners and three classes of incoming Kindergarteners. To be conservative, based on prior years' attrition rates, we included a 15% attrition rate for Kindergarten students going into 1st grade, a 10% attrition rate for grades 2 to 5, as well as a 70% attrition rate for the combined 5th-6th grade class going into 6th-7th grade, due to the uncertainty of a brand new, and very small, middle school program. In each grade, these projected attrition rates are applied equally to all students, and to in-District students.

### **Table 3. Overall and In-District Retention Rates by Grade Over the Years at FCSO**



**OFFICE OF CHARTER SCHOOLS**

Grade	2016-2017	2016-2017 In-District	2017-2018	2017-2018 In-District	2018-2019	2018-2019 In-District	2019-2020 (Projected)
TK	N/A	N/A	N/A	N/A	N/A	N/A	N/A
K	61%	50%	75%	64%	N/A*	N/A*	N/A*
1	105%	93%	93%	100%	87%	90%	85%
2	100%	80%	100%	92%	98%	97%	90%
3	110%	83%	87%	100%	93%	100%	90%
4	65%	58%	91%	120%	100%	108%	90%
5	N/A	N/A	85%	100%	70%	67%	90%
6	N/A	N/A	N/A	N/A	55%	71%	70%
7	N/A	N/A	N/A	N/A	N/A	N/A	70%

\* FCSO was not able to offer Transitional Kindergarten in 2017-2018 and 2018-2019

For the 2019-2020 Transitional Kindergarten and Kindergarten classes, we have projected that about 70% and 80% of the students will be in-District, respectively. This is based on the steady increase in our in-District ratio for Kindergarten classes since the establishment of the Charter School (See Table 4), due to an exponentially growing number of applications (See Table 2), and due to refined lottery preferences that favor Oakland residents and, in particular, families living in the attendance area of our local district elementary school, Howard Elementary. This year, 79% of students enrolled in Kindergarten are in-District, compared to 63% two years ago.

Due to the Charter School's dual immersion model, all new students in grades 1 and above have to be proficient in the French language at a level comparable to the students' in the class, in accordance with the School's charter. Therefore the Charter School has opted for conservative projections and, for the purpose of this application, is only including new students for grades TK and K, keeping the 2019-2020 in-District ratios for grades 1-7 identical to 2018-2019 ratios. The attrition projection described above impacts these in-District ratios slightly.

**Table 4. In-District Student Rates Per Grade Over the Years at Francophone Charter School of Oakland**

Grade	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020 (Projected)
TK	44.4%	60%	N/A	N/A	68%
K	62.8%	63%	78%	79%	79%





OFFICE OF CHARTER SCHOOLS

1	65%	55.5%	63%	81%	79%
2	60%	52%	51%	67%	81%
3	60%	45%	60%	55%	67%
4	N/A	54%	60%	65%	53%
5	N/A	N/A	64%	57%	61%
6	N/A	N/A	N/A	83%	50%
7	N/A	N/A	N/A	N/A	67%

This high in-District ratio in Kindergarten is also due to our targeted outreach, led by our Community Engagement and Outreach parent committee. It is the school’s goal to serve its community of Oakland as well as possible. Outreach for the school has been conducted exclusively in Oakland over the past six years. The Charter School also plans to continue its most successful outreach strategies, including attending community events such as Put Your Best Foot Forward, the Black Cowboy Festival, Fruitvale’s Farmers’ Markets, or the Mini-Maker Faire; posting flyers in high-traffic spaces like libraries and recreational centers; connecting with preschools and Head Start programs; or canvassing playgrounds. This year, the Charter School has already held four school tours in September and October; the last three of which were full with 15 adult participants each.

**3. Please indicate all OUSD campuses on which the Charter School is currently located. (If Charter School is not currently located on an OUSD campus, enter "None".) (NOTE: Proposition 39 allows OUSD to move a charter school from its current site if necessary.)**

The Charter School is currently split between two campuses. Its primary campus is the Barack Obama Academy campus, located at 9736 Lawlor Street, Oakland, CA 94605. We have been at full capacity at this site for three years now, and have inadequate specialized instructional and non-instructional space. This year, the Charter School also has two classroom portables and an administrative portable at the nearby Howard Elementary School.

**4. Provide a description of the district school site and/or general geographic area in which the charter school wishes to locate. (NOTE: Proposition 39 requires the district to make a “reasonable effort” to offer a facility to a charter school in the general geographic area in which the charter school wishes to locate; however, the district is not required to grant the charter school’s request.)**

Based on our projected ADA and ongoing expansion into middle school, in line with our Charter, we will need in 2019-2020 at least fourteen (14) teaching stations, three (3) specialized teaching stations, and additional



## **OFFICE OF CHARTER SCHOOLS**

non-instructional space, as detailed in the table under Section 4 below. The Barack Obama Academy campus is home to six (6) teaching stations, plus administrative and cafeteria space. The space currently kindly provided by Howard Elementary includes two (2) teaching stations, and one (1) administrative portable, which is used both as non-instructional space and specialized teaching station.

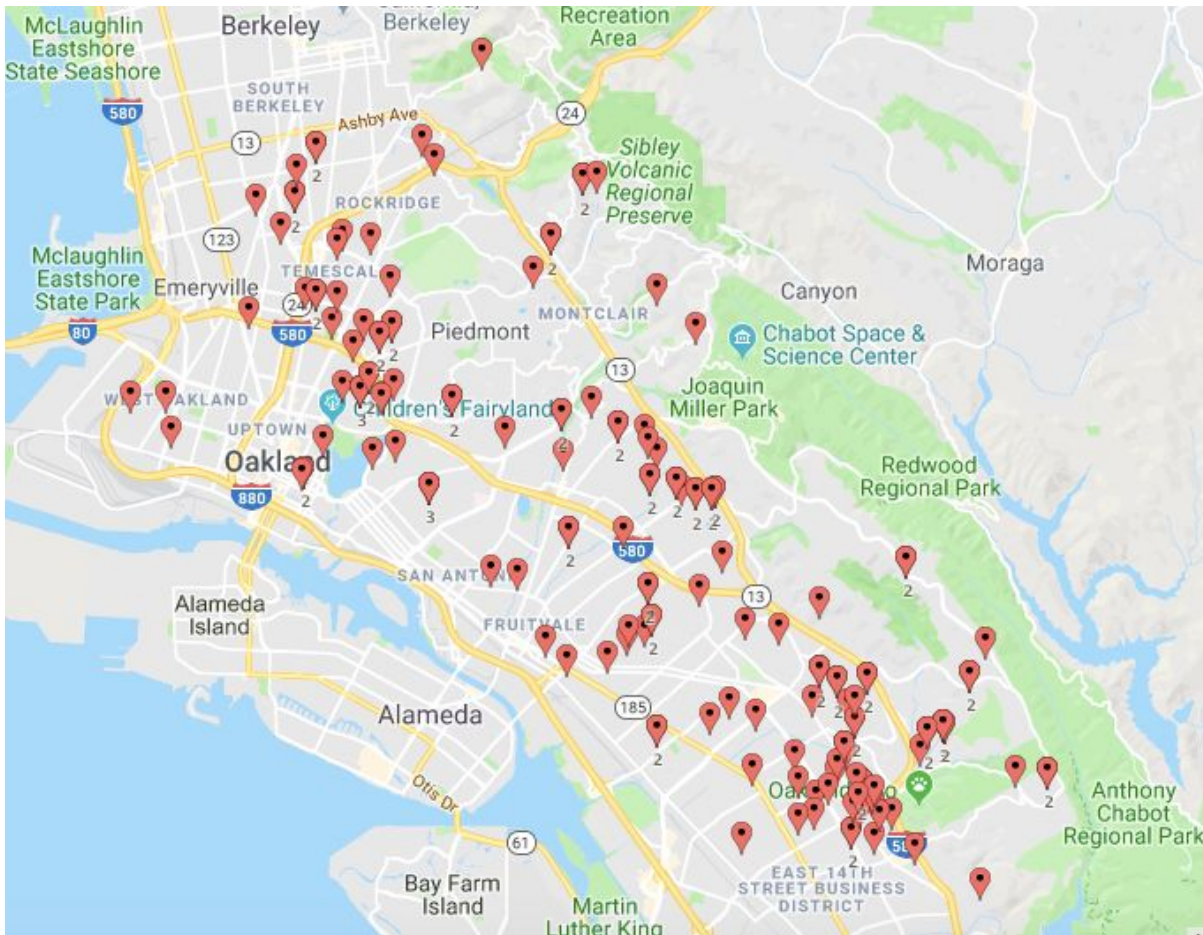
While we are grateful to the District and the leadership at Howard Elementary for welcoming our School on their campus, this set-up is less than ideal for our constituents, educational program, and financial sustainability. Our Howard-based students and staff are isolated from the rest of our students, which leads to a lack of collaboration, among staff and among students, as well as a lack of educational opportunities. This complicates logistics for our community with two daily drop-offs and pick-ups for families who have students at both campuses, and for families who carpool together. Last but not least, this set-up is expensive for the Charter School. Between installation and duplicated costs in infrastructure (wifi, phones, copier), administrative and aftercare staff, transportation between the two campuses, and janitorial, having two campuses costs the Charter School over \$150,000 more than a single campus; a sum which could have otherwise been allocated to the School's educational program and our students.

Because of all these reasons, the Charter School urges the District to identify a single site to house all of its students, and ideally where the Charter School will be able to stay and grow for several years. Now well established in its neighborhood of District 7, the School wishes to continue serving its East Oakland community. As shown in the map below, more and more of our students live in the vicinity of our two campuses.

### **Map of Residence of Oakland Families Enrolled at FCSO in 2018-2019**



## OFFICE OF CHARTER SCHOOLS



Please note that the Charter School would consider paying for additional space to accommodate its entire student body, including out-of-district students.

FCSO would also like to continue the conversation with the District to identify medium- and long-term alternate set-ups and/or locations for FCSO, balancing out the needs of the Charter School's unique French immersion program, the expectations of its families, the growth plan of the school, and the district's facility usage and allocation plan.

We would be open to discussing capital improvement options on our current site.

### **5. Provide information on the charter school's educational program that is relevant to the assignment of facilities.**



**OFFICE OF CHARTER SCHOOLS**

The Francophone Charter School offers a classroom-based dual language immersion program in French and English centered around the concepts of academic success, global citizenship and community. It will offer grades TK-7 in 2019-2020, serving 300 students, and continue to add one grade level each year until 8th grade.

The below table presents estimated minimum facility needs for the Francophone Charter School’s educational program. These are based on the needs outlined in the charter petition, and have been revised to reflect current enrollment projections.

	Year	Year	Year	Year	Year	Year	Year	Year	Year	Year
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
<b>Grade Levels Offered</b>	K-5	K-6	TK-7	TK-8	TK-8	TK-8	TK-8	TK-8	TK-8	TK-8
Type	Elem.	Elem. and Middle	Elem. and Middle	Elem. and Middle	Elem. and Middle	Elem. and Middle	Elem. and Middle	Elem. and Middle	Elem. and Middle	Elem. and Middle
<b>Total Enrollment</b>	190	227	300	341	387	429	471	513	555	597
<b>Estimated Student-Teacher Ratio</b>	26 to 1	26 to 1	26 to 1	26 to 1	26 to 1	26 to 1	26 to 1	26 to 1	26 to 1	26 to 1
Classroom (TK & K)	2	2	4	4	4	4	4	4	4	4
Classroom (First Grade)	2	2	2	3	3	3	3	3	3	3
Classroom (Second Grade)	2	2	2	2	3	3	3	3	3	3
Classroom (Third Grade)	1	2	2	2	2	3	3	3	3	3
Classroom (Fourth Grade)	.5	1	2	2	2	2	3	3	3	3
Classroom (Fifth Grade)	.5	.5	1	2	2	2	2	3	3	3
Classroom (Sixth Grade)		.5	.5	0.33	1	1	1	1	2	2
Classroom (Seventh Grade)			.5	0.33	0.5	1	1	1	1	2
Classroom (Eighth Grade)				0.33	0.5	1	1	1	1	1



**OFFICE OF CHARTER SCHOOLS**

<b>Total Main Classrooms</b>	<b>8</b>	<b>10</b>	<b>14</b>	<b>16</b>	<b>18</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
Science Lab/Art Studio		1	1	1	1	1	1	1	1	1
Choral/Band/Music Room		1	1	1	1	1	1	1	1	1
Computer Lab/Media Center		1	1	1	1	1	1	1	1	1
<b>Total Other Classrooms</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
Principal's Office	1	1	1	1	1	1	1	1	1	1
Administrative Offices	1	1	1	1	1	1	1	1	1	1
Nurse/Medical Room										
Kitchen										
Faculty Room	1	1	1	1	1	1	1	1	1	1
<b>Total Other Rooms</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
Reception/Lobby Area	1	1	1	1	1	1	1	1	1	1
Storage Closets	1	2	2	2	2	2	2	2	2	2
Cafeteria/Auditorium/Multipurpose Room	1	1	1	1	1	1	1	1	1	1
Playground (Elementary)	1	1	1	1	1	1	1	1	1	1
Gym/Hard Court Recreational Area		1	1	1	1	1	1	1	1	1
Locker Area		1	1	1	1	1	1	1	1	1
Library		1	1	1	1	1	1	1	1	1
Drinking Fountain	2	2	2	2	2	2	2	2	2	2
Men's Bathroom	1	1	1	1	1	1	1	1	1	1
Women's Bathroom	1	1	1	1	1	1	1	1	1	1
Boy's Bathroom	1	2	2	2	3	3	3	3	3	3
Girl's Bathroom	1	2	2	2	3	3	3	3	3	3
<b>Total Bathrooms</b>	<b>4</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>



**OFFICE OF CHARTER SCHOOLS**

- 6. Please complete and attach the Meaningfully Interested Student Signature Forms (Appendix II) AND the Meaningfully Interested Students Spreadsheet (Appendix III). (Please be sure to also provide Appendix III in Excel format on a flash drive.) Title 5 CCR §11969.9(c)(1)(B)(C) states that the annual request must include a description of the methodology used in making the ADA projections and if relevant, documentation of the number of in-District students meaningfully interested in attending the charter school.**

The school projects a “significant increase” in in-District enrollment that is greater than 10% with three (3) incoming Kindergarten classes and one (1) Transitional Kindergarten, therefore the Charter School is submitting both the Meaningfully Interested Students Signature Forms (Appendix II) and the Meaningfully Interested Students Spreadsheet (Appendix III) to account for the projected enrollment increase.

Please note that the Charter School expects to receive a much larger number of applications than Interested Student Forms, based on application numbers in previous years (see Table 2). In 2016-17, the Charter School submitted 70 Meaningfully Interested Student forms for Transitional Kindergarten and Kindergarten in its Proposition 39 request, collected between August 26 and October 31, 2016, and later received 124 applications for Kindergarten between November 1, 2016 and February 16, 2017. In 2017-18, the Charter School submitted 56 Meaningfully Interested Student Forms for Kindergarten in its Proposition 39 request, collected between September 15 and October 31, 2017, and later received 207 Kindergarten applications between November 1, 2017 and February 16, 2018.

**Definitions:**

1. "Prior Year" means "the fiscal year prior to the fiscal year in which the facilities request is made." (2017-2018) Cal. Admin. Code tit. 5, § 11969.9(c)(1)(A)
2. "Current Year" means the year in which the facilities request is made. (2018-2019)
3. "Request Year" means the year for which facilities is requested. (2019-2020)
4. "In-District" refers to students who reside in Oakland Unified School District attendance boundaries.

**Table 1: Total In-District Classroom ADA Actuals & Projections**

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	50.63	60	72.55
TK	N/A	N/A	14.25
K	38.56	44	58.9
1	33.25	38	36.1
2	21.95	33	33.25
3	11.6	23	28.5
4	5.82	13	19
5	6.74	4	10.45
6	N/A	5	1.9
7	N/A	N/A	2.85
<b>Total</b>	<b>117.92</b>	<b>160</b>	<b>205.2</b>

**Table 2: Total Classroom ADA Actuals & Projections**

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	38.17	47	59.31
TK	N/A	N/A	20.9
K	49.69	56	74.1
1	47.4	47	45.6
2	42.9	49	40.85
3	19.31	42	42.75
4	9.77	20	36.1
5	10.61	7	17.1
6	N/A	6	3.8
7	N/A	N/A	3.8
<b>Total</b>	<b>179.68</b>	<b>227</b>	<b>285</b>

**Table 3: Total In-District ADA Actuals & Projections**

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	50.63	60	72.55
TK	N/A	N/A	14.25
K	38.56	46	58.9
1	33.25	36	36.1
2	21.95	31	33.25
3	11.6	23	28.5
4	5.82	13	19
5	6.74	4	10.45
6	N/A	5	1.9
7	N/A	N/A	2.85
<b>Total</b>	<b>117.92</b>	<b>158</b>	<b>205.2</b>

**Table 4: Total ADA Actuals & Projections**

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	38.17	47	59.31
TK	N/A	N/A	20.9

<b>K</b>	49.69	56	74.1
<b>1</b>	47.4	47	45.6
<b>2</b>	42.9	49	40.85
<b>3</b>	19.31	42	42.75
<b>4</b>	9.77	20	36.1
<b>5</b>	10.61	7	17.1
<b>6</b>	N/A	6	3.8
<b>7</b>	N/A	N/A	3.8
<b>Total</b>	<b>179.68</b>	<b>227</b>	<b>285</b>