# Charter Renewal Performance Report

***Background***

According to Board Policy 0420.4 - Philosophy, Goals and Objective; Charter Schools:

*…Any charter granted by the Board shall contain adequate processes and measures for holding the school accountable for fulfilling the terms of its charter. These shall include, but not be limited to, fiscal accountability systems, public governance systems, and multiple measures for evaluating the educational program…*

*Filings that request charter renewal must include, but not be limited to, a reporting of: fiscal accountability systems, public governance systems, multiple measures for evaluating the educational program, and student performance data.*

Therefore, in keeping with this policy, the Office of Charter Schools asks that charter schools requesting renewal prepare and submit a performance report that includes reporting of key data points and information that may not be available through other sources.

### Goals

* Highlight areas of emphasis for the Office of Charter Schools for the renewal process, related to Board Policy 0420.4
* Provide guidance for the Office of Charter Schools for further inquiry during the renewal site visit
* Collect information on areas that are not necessarily otherwise covered in each school’s charter renewal petition

### Guidelines

The performance report includes requests for descriptive responses as well as data tables. Where descriptive responses are requested, please provide comprehensive yet concise responses. If there are sections where you feel you are not in a position to respond, please elicit responses from more appropriate parties (e.g. governing board president).

A **draft** of this report needs to be submitted to the Office of Charter Schools staff ([charteroffice@ousd.org](mailto:charteroffice@ousd.org)) via e-mail in Word format **at least 2 weeks in advance** of either the renewal site visit or the submission of the charter renewal request at a Board meeting, whichever is earlier. **The final draft of this Performance Report needs to be submitted as an Appendix in the Renewal Charter Petition.**

**Measurable Pupil Outcomes (MPOs)**: Please update your school’s MPOs in the Info Center by the same deadline as the performance report.

# Performance Report – Open Responses

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| 1. **Measuring the effectiveness of instruction** |
| How do you measure the effectiveness of the quality of instruction?  Which are the most effective features of instruction at your school, and why?  What aspects of instruction most need improvement, and what action is being taken? |

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| 1. **Diversity of student enrollment** |
| What are the strategies and processes that you have put in place to ensure your school enrolls a diverse student population (e.g. representation of English Learners, students with disabilities, or of homeless status)?  What future plans do you have to address any disparities in representation at your school? |

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| 1. **Student engagement** |
| How do students know how they are doing?  How do students voice concerns?  Are there opportunities for students to be involved in decision-making and the governance of the school?  What is an example of a change you have made to the school based on student feedback? |

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| 1. **Family engagement** |
| What opportunities exist for family involvement at the school?  How do families know how their students are doing?  How do families voice concerns?  Are there opportunities for families to be involved in decision-making and the governance of the school?  What is an example of a change you have made to the school based on family feedback? |

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| 1. **Teacher engagement** |
| How can teachers voice concerns?  Are there opportunities for teachers to be involved in decision-making and the governance of the school?  What is an example of a change you have made to the school based on teacher feedback? |

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| 1. **Performance of key student groups** |
| How is your education program addressing the needs of the below student groups? What is working well? What most needs improvement, what future actions are planned to address this, and what are significant barriers to increasing student achievement for these groups?  (a) English Learners  (b) students with disabilities  (c) students in need of remediation  (d) advanced students performing above grade level, and  (e) any other student groups you are paying particular attention to |

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| 1. **Governance** |
| Does the governing board interact with students, parents, and/or teachers? If so, in what ways?  Does the governing board evaluate the school leader? If so, how?  Provide an example of a recent issue or policy that the board is working on. |

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| 1. **Innovation** |
| What are 2-3 innovative practices at your school that could not be implemented in a district school setting? |

# Performance Report – Data Request

### Supplemental Financial Information (for Year 5 of current charter term)

|  |  |
| --- | --- |
| Percent of budget to be spent on facilities |  |
| Percent of budget to be spent on teacher salaries |  |
| Percent of budget to be spent on other staff salaries |  |

### Demand/Waitlist Information (only for incoming grade levels: K, 6, 9)

Waitlist data should be from around the first day of school.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Year of Current  Charter Term | Date of Lottery | Grade Level | # of Applicants | # of Available Spaces | # of Students on Waitlist (as of first day of school) |
| *EXAMPLE* | *4/1/18* | *K* | *180* | *100* | *30* |
| *6* | *115* | *100* | *5* |
| *9* | *90* | *100* | *0* |
| Year 1 |  | K |  |  |  |
| 6 |  |  |  |
| 9 |  |  |  |
| Year 2 |  | K |  |  |  |
| 6 |  |  |  |
| 9 |  |  |  |
| Year 3 |  | K |  |  |  |
| 6 |  |  |  |
| 9 |  |  |  |
| Year 4 |  | K |  |  |  |
| 6 |  |  |  |
| 9 |  |  |  |
| Year 5 |  | K |  |  |  |
| 6 |  |  |  |
| 9 |  |  |  |

### Pupil Mobility

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Subgroup | Number of Students | | | | | Percent of Total Enrollment | | | | |
| Year 1 | Year 2 | Year 3 | Year 4 | Year 5\* | Year 1 | Year 2 | Year 3 | Year 4 | Year 5\* |
| Students who joined the school other than at the usual time of admission |  |  |  |  |  |  |  |  |  |  |
| Students who left the school other than at the usual time of leaving |  |  |  |  |  |  |  |  |  |  |

*\* Enter most recent data available.*

### Enrollment (for Year 5 of current charter term)

| Student Group | Number Enrolled | Percent of Total Enrollment |
| --- | --- | --- |
| Total Enrollment |  |  |
| Asian |  |  |
| Black or African American |  |  |
| Filipino |  |  |
| Hispanic or Latino |  |  |
| Native American or Alaskan Native |  |  |
| Native Hawaiian or Pacific Islander |  |  |
| White |  |  |
| Two or More Races |  |  |
| Race Not Reported |  |  |
| Male |  |  |
| Female |  |  |
| Homeless Students |  |  |
| Foster Youth |  |  |
| FRPM-Eligible/  Economically Disadvantaged |  |  |
| English Learners |  |  |
| Students with Disabilities |  |  |

*\* If official data for certain student groups are not yet available, please provide the most updated unofficial number.*

### Enrollment Projections

*For the upcoming charter term, projected enrollment for each year*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 |
| Projected Enrollment |  |  |  |  |  |

Maximum enrollment of school during the upcoming charter term: \_\_\_\_\_\_\_\_

### Expulsions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Subgroup | Year 1 | Year 2 | Year 3 | Year 4 |
| Schoolwide |  |  |  |  |
| Asian |  |  |  |  |
| Black or African American |  |  |  |  |
| Filipino |  |  |  |  |
| Hispanic or Latino |  |  |  |  |
| Native American or Alaskan Native |  |  |  |  |
| Native Hawaiian or Pacific Islander |  |  |  |  |
| White |  |  |  |  |
| Two or More Races |  |  |  |  |
| Race Not Reported |  |  |  |  |
| Male |  |  |  |  |
| Female |  |  |  |  |
| Homeless Students |  |  |  |  |
| English Learners |  |  |  |  |
| Students with Disabilities |  |  |  |  |

### Graduation Information (High Schools only) - For Year 4 of current charter term

|  |  |
| --- | --- |
| Cohort Graduation Rate |  |
| Cohort Dropout Rate |  |

*If official data is not yet available for Year 4, please provide preliminary/unofficial numbers.*

### Post-Graduation Plans (High Schools only, if available)

Data should be from 3-6 months after graduation for each year.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Year 1 | Year 2 | Year 3 | Year 4 |
| % attending 4-year college |  |  |  |  |
| % attending 2-year college |  |  |  |  |
| % attending vocational/ technical training |  |  |  |  |
| % joined military |  |  |  |  |
| % working exclusively |  |  |  |  |

### Teacher Recruitment/Retention (for each year of current charter term)

|  | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
| --- | --- | --- | --- | --- | --- |
| Total # of classroom teachers |  |  |  |  |  |
| # of new classroom teacher hires |  |  |  |  |  |
| # of classroom teachers retained from prior year |  |  |  |  |  |
| # of classroom teachers that left their position prior to the end of the school year (e.g. resigned, quit, terminated) |  |  |  |  |  |
| # of currently vacant classroom teaching positions (FTEs) | | | | |  |

### Teacher Ethnicity (for Year 5 of current charter term)

| Total # of classroom teachers |  |
| --- | --- |
| # Asian |  |
| # Black or African American |  |
| # Hispanic or Latino |  |
| # White |  |
| # Other Ethnicity or Missing |  |

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# Performance Report – Facilities and Material Revisions

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| **Facilities** |
| **Please respond to the following:** |
| Does your lease extend through the end of your requested charter term? If not, please describe your plans for a facility solution.  Do you anticipate applying for Prop 39 during the course of the upcoming charter term? |

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| **Material Revisions** |
| **Please respond to the following:** |
| *As applicable*: Describe any material revisions to your charter that you are requesting for this renewal period. These will be considered as part of the renewal process.   * Material revisions include, but are not limited to, the following areas: substantial changes to the educational program, mission, or vision; changes in grade levels to be served; increasing the enrollment cap; changes to lottery preferences or admission procedures; changes to the governance structure; entering into or revising a contract with a Charter Management Organization; changes in school location. * In order to have the material revision to your charter approved: * State the revision(s) the school’s governing board wishes to make to the charter * Describe the reasons for the request(s) * Describe the changes in the operations of the school that will be impacted by the proposed revision(s). Indicate how student enrollment, curriculum, staffing, governance, facilities, and budget may or will be impacted in the current school year and in the subsequent school years   Office of Charter Schools staff may reach out for additional information to inform its recommendation. |