

# Oakland Unified School District

## Office of Charter Schools



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
*Community Schools, Thriving Students*

## Proposition 39 Facilities Request Form & Instructions 2023-24 School Year

### Key Deadlines

November 1, 2022	Charter School submits Prop 39 Facilities Request Form to OUSD Office of Charter Schools
December 1, 2022	District submits objections to Charter School's ADA projections ("Projection Objection Letter"), if applicable
January 2, 2023	Charter School responds to District's Projection Objection Letter, if applicable
February 1, 2023	District makes preliminary facilities offer to Charter School
March 1, 2023	Charter School responds to preliminary facilities offer
April 1, 2023	District makes final facilities offer to Charter School
May 1, 2023	Charter School notifies District to accept or decline the final facilities offer

Office of Charter Schools  
1000 Broadway, Suite 440  
Oakland, CA 94607  
Phone: (510) 879-1677  
[www.ousdcharters.net](http://www.ousdcharters.net)



**OFFICE OF CHARTER SCHOOLS**

**PROP 39 FACILITIES REQUEST FORM INSTRUCTIONS**

Education Code §47614 (Proposition 39)

Complete the Prop 39 Facilities Request Form (next page) by responding to questions 1-4 and providing the appropriate documentation, as determined by school type, indicated below. Submit all applicable documents to [charteroffice@ousd.org](mailto:charteroffice@ousd.org) no later than end of day on **Tuesday, November 1, 2022**. Emailed verification will be provided upon submission of a complete application. Please **do not** submit documents in person.

	Additional Documents Required			
	ADA projections spreadsheet (Appendix I)	Student application documentation (Appendix II)	Meaningfully interested student signature forms (Appendix III)	Meaningfully interested students spreadsheet (Appendix IV)
<b>EXISTING SCHOOL</b>				
(a) Existing charter school				
(b) Projected enrollment of any one or more of the following grade level(s) – TK, kindergarten, 6 <sup>th</sup> grade, and/or 9 <sup>th</sup> grade – <b>does not</b> increase by more than 15% between the 2022-23 and 2023-24 school years	<b>Required</b>	<i>Do not submit</i>	<i>Do not submit</i>	<i>Do not submit</i>
<b>EXPANDING SCHOOL</b>				
(a) Existing charter school				
(b) Projected enrollment of either TK, kindergarten, 6 <sup>th</sup> grade, and/or 9 <sup>th</sup> grade <b>does</b> increase by more than 15%* between the 2022-23 and 2023-24 school years	<b>Required</b>	<b>Required</b>	<i>Do not submit</i>	<i>Do not submit</i>
<b>NEW SCHOOL</b>				
(a) Charter school opening in 2023-24	<b>Required</b>	<i>Do not submit</i>	<b>Required</b>	<b>Required</b>

\*Student application documentation is not required if a projected enrollment increase equal to or greater than 15% results in an increase of 5 or fewer students per grade.

**Notes on required documentation:**

- Prop 39 facilities are allocated based on in-district (Oakland resident) average daily classroom attendance (ADA).
- "Expanding Schools" are required to submit documentation demonstrating "meaningfully interested students" for Appendix II. This requirement must be fulfilled by providing student application documentation from the 2021-22 and 2022-23 school years. Further instructions are included in Appendix II.



## **OFFICE OF CHARTER SCHOOLS**

- Charter schools experiencing enrollment growth due to the addition of previously authorized grade levels are considered "Existing Schools." As such, these schools should **not** submit student application documentation or meaningfully interested student forms.
- Include only information requested. OCS may request additional documentation as necessary.



OFFICE OF CHARTER SCHOOLS

**2023-24 PROP 39 FACILITIES REQUEST FORM**

Education Code §47614 (Proposition 39)

- The Facilities Request Form and all accompanying documentation must be submitted to [charteroffice@ousd.org](mailto:charteroffice@ousd.org) by **end of day on Tuesday, November 1, 2022**.
- A facilities request will only be accepted if submitted on this form with all required attachments (please see Prop 39 Facilities Request Form Instructions on prior page for details on required attachments).

Charter School Name: ASPIRE TRIUMPH TECHNOLOGY ACADEMY

Primary Contact Person Name: Mary Cha-Caswell Phone: 510-434-5023

Email: mary.cha-caswell@aspirepublicschools.org

Mailing Address: 1001 22<sup>nd</sup> Avenue, Oakland CA 94606

**1. Provide a description of the methodology used to create the average daily classroom attendance (ADA) projections included in Appendix I.**

Aspire Triumph Technology Academy (ATTA) is an existing, operating charter school that has served the Oakland area since 2014. As demonstrated in this application, we have analyzed ATTA's historical enrollment, retention, in-district enrollment, attendance rates and prior ADA figures as part of a robust methodology to assess ATTA's Prop 39 space needs for the 2023-24 school year.

**Enrollment**

In order to complete *Table 1: Enrollment* in Appendix I, we looked at the actual enrollment at ATTA on the Census Days of the 2021-22 and 2022-23 school years, differentiating in the table between Oakland-Resident and Total Enrollment accordingly. As demonstrated in the Prior Year and Current Year Enrollment columns of Table 1, ATTA has historically enrolled 89.4% (229 of 256 students) and 79.4% (193 of 243 students) in-district students in the last two years. We project a similar percentage of 80.5% in-district students for the 2023-24 school year (198 of 246 students being Oakland residents).

**Ability to Meet Projected Enrollment:** For the Projected Year enrollment, because we are not actively growing the school, we utilize the current ATTA student roster as the baseline enrollment. Then we use the open enrollment application data to determine if there are sufficient applications to fill any open seats due to attrition. From 2015 through 2019 (prior to the pandemic), ATTA averaged a year-over-year student retention rate of 84%. As shown in Appendix II, in the 2021-22 school year, there were 75 applications for 35 seats in open enrollment and an additional 182 applications in the post-enrollment period that are waitlisted. In the 2022-23 school year, there were 88 applications in open enrollment for 48 open seats with an additional 155 applications in post enrollment period. While COVID-19 factors have dramatically influenced enrollment in the past two years, we expect that going forward in the 2023-24 year, ATTA will

## OFFICE OF CHARTER SCHOOLS

return to the average 84% retention rate which would mean approximately 39 open seats. ATTA receives sufficient applications to fill these open seats with both new applicants and waitlisted students. ATTA continually conducts outreach to the surrounding community to keep community engagement high.

### **Attendance Rate**

The projected in-district attendance rate is calculated by applying our weighted average historical attendance rate in 2020-21 (89.38%) to our projected enrollment for 2023-24. To calculate the total Projected Year ADA of 220, the weighted attendance rate of 89.38% was applied to the Projected Year Enrollment.

### **Supporting Documents**

ATTA is an existing charter school that is submitting with this application the District's requested Appendix I and Appendix II forms.

- 2. Please indicate all (sites, including non-OUSD sites) on which the Charter School is currently located, if any.**

ATTAA currently operates at 3200 62nd Avenue in Oakland, California.

- 3. Provide a description of the general geographic area or the district school site in which the charter school wishes to locate. *(Please note that while the District will make a reasonable effort to offer space in the general geographic area requested, Proposition 39 does not require the district to grant the charter school's geographic or site-specific requests.)***

We request that Aspire Triumph Technology Academy (ATTA) and Aspire College Academy (ACA) be co-located together at a site that is as close proximity as possible to the intersection of Bancroft Avenue and 73rd Avenue, which is a midpoint between the existing sites located at 8030 Atherton Street and 3200 62<sup>nd</sup> Avenue. Both ACA and ATTA are only 1.3 miles apart from each other, and they both require a site that is in close proximity to their current sites to maintain educational continuity for serving existing students and families.

We note that the Parker Elementary School site is in very close proximity to both of these schools. If the District cannot accommodate our schools at the Parker Elementary School campus, we request that the District please discuss the other potential campuses with us first so we can help identify a viable location for our students and families.

- 4. Please note if the charter school has any unique facilities-related requests based on the school's educational programming.**

## OFFICE OF CHARTER SCHOOLS

Our request is for a co-located site for both ATTA and ACA. In the 2021-22 school year, Aspire College Academy's student population was 66% Latino, 27% Black, and 86% economically disadvantaged.<sup>1</sup> Aspire Triumph Technology Academy's student population is 64% Black, 32% Latino, and 94% economically disadvantaged.<sup>2</sup>

Both ACA and ATTA have a long history of collaborating around serving their high-needs student populations. Traditionally, schools only have a Tier 1 through Tier 3 scaled behavioral model to serve students with varying degrees of need (Tier 1 being geared for universal student support, Tier 2 for additional student support, and Tier 3 addressing intensive student support). Because many Aspire scholars have underlying trauma (in a 2015 student survey, 70% of students at Aspire Triumph Technology Academy reported symptoms of moderate to severe PTSD), the traditional three tiered system was insufficient. Therefore, in the 2016-2017 school year, Triumph piloted its Tier 4 program as part of Aspire's Behavioral Health Model, which provides much more targeted and scaled support for our highest-needs scholars. This model includes highly coordinated intensive sets of behavioral and mental health interventions for students who demonstrate the highest needs in both of those two areas. Students receive a combination of support outside of the class (small group instruction that mirrors general education, but is highly structured and with fewer students) and strategic support within the classroom. Additional counselors were brought on board to provide more 1:1 intervention, an additional administrator now oversees the programmatic support, teachers receive ongoing professional development around the students in Tier 4, and everyone who works with these students attends weekly collaboration meetings to ensure that the team approach is aligned and strategic.

Strong results at Triumph (a decrease in suspension rates from 8.4% in 2017-18 to 5.9% in 2018-19<sup>3</sup> and specifically in the special education population from 18.8% in 2018-19 to 0% in 2019-20<sup>4</sup>, as well as improved behavior, increased classroom time, and academic growth) prompted a roll-out of this program at Aspire College Academy (ACA). Like Triumph, ACA serves a high population of students in East Oakland who have experienced trauma. We created a staffing structure that mirrored Triumph's, and immediately started seeing changes in behavior for our ACA students under their new Tier 4 program. The suspension rates of students with disabilities reduced from the year prior, and staff reported feeling better prepared to support students. Some reflections since the launch of this support include: students are spending more time in class (as reported by teachers), school site administrators are spending more time focused on proactive intervention including coaching and curriculum development versus reacting to constant behavioral issues, there has been a significant decrease in parents needing to come to school for meetings regarding behavioral issues, we have seen a large dip in suspension rates, and the school has now implemented a robust tracking system where every student's IEP is monitored to ensure goals are met. **Because these schools partner so closely together on the implementation of this Tier 4 behavioral model modification, co-location is essential for continued partnership, better supports for our scholars who need them, and ultimately a better education for these Oakland students.**

---

<sup>1</sup> California School Dashboard: <https://www.caschooldashboard.org/reports/01612590128413/2021>

<sup>2</sup> California School Dashboard: <https://www.caschooldashboard.org/reports/01612590130732/2021>

<sup>3</sup> California Department of Education DataQuest <https://dq.cde.ca.gov/dataquest/dqCensus/DisSuspRate.aspx?year=2017-18&aggllevel=School&cde=01612590128413>

<sup>4</sup> Aspire Data Portal, pulled through OnCourse

## OFFICE OF CHARTER SCHOOLS

We are open to partnering with OUSD on a multi-year “in lieu of” agreement for a site where ACA and ATTA are co-located, as we have with another school and OUSD.

Specifically, to accommodate ACA and ATTA’s educational program, ATTA requires:

- A single, contiguous school site in accordance with ATTA’s charter and budget
- A classroom allocation for our in-district projected enrollment of 198 students (177 in-district ADA) that is equivalent to the ADA-to-classroom ratio at the District’s comparison group schools.
- Equivalent specialized classroom space as is available at the comparison schools, including at a minimum space to support the school’s blended learning program, an arts classroom, and sufficient space for tutoring sessions with students
- Equivalent non-teaching space, including administrative office space, a private counseling office, additional pull-out spaces for one-on-one instruction for students with Individualized Education Plans (IEPs), an IEP office, access to a cafeteria/large meeting space, teacher workspace outside of the classroom, and sufficient access to outdoor play space to meet physical education requirements.
- Equivalent additional facility features as provided at the District’s comparison schools
- Access to the school site on or before July 1, 2023 to establish operations (e.g., technology, equipment, etc.), set up educational spaces, and commence professional development activities before the start of the school year.

**Appendix I: Enrollment, Attendance Rates, and ADA Projections**

**Instructions:** Fill out the tables below for all grade levels served at the school. "Oakland-Resident, Classroom-Based" columns should only include information for students who reside in Oakland, excluding any students in non-classroom based programs (e.g. independent study). ADA Projections in Table 3 should be the result of multiplying corresponding projected enrollment in Table 1 by corresponding projected attendance rates in Table 2.

**Table 1: Enrollment**

Grade Level	Oakland-Resident, Classroom-Based Enrollment			Total Enrollment		
	2021-22 (as of CBEDS Census Day)	2022-23 (as of CBEDS Census Day)	2023-24 (projected)	2021-22 (as of CBEDS Census Day)	2022-23 (as of CBEDS Census Day)	2023-24 (projected)
TK	0	5	9	0	8	12
K	37	32	33	41	36	39
1	37	26	32	40	33	38
2	29	37	26	34	43	33
3	36	30	37	41	40	43
4	43	31	30	49	41	40
5	47	32	31	51	42	41
6	0	0	0	0	0	0
7	0	0	0	0	0	0
8	0	0	0	0	0	0
9	0	0	0	0	0	0
10	0	0	0	0	0	0
11	0	0	0	0	0	0
12	0	0	0	0	0	0
<b>TOTAL</b>	<b>229</b>	<b>193</b>	<b>198</b>	<b>256</b>	<b>243</b>	<b>246</b>

**Table 2: Attendance Rate**

Grade Level	2020-21 Attendance Rate	2021-22 Attendance Rate	Projected 2023-24 Attendance Rate
TK	0	0	89.38%
K	87.75%	79.76%	89.38%
1	84.63%	84.89%	89.38%
2	88.17%	83.34%	89.38%
3	90.81%	82.24%	89.38%
4	93.51%	84.02%	89.38%
5	90.29%	85.91%	89.38%
6	0	0	0
7	0	0	0
8	0	0	0
9	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0

**Table 3: Average Daily Attendance (ADA) Projections**

Grade Level	Projected 2023-24 ADA	
	Oakland-Resident, Classroom Based <i>(projected resident classroom-based enrollment x projected attendance rate)</i>	All Students Total <i>(projected total enrollment x projected attendance rate)</i>
TK	8	11
K	29	35
1	29	34
2	23	29
3	33	38
4	27	36
5	28	37
6	0	0
7	0	0
8	0	0
9	0	0
10	0	0
11	0	0
12	0	0
<b>TOTAL</b>	<b>177</b>	<b>220</b>



**Aspire Triumph Technology Academy**

**Appendix II: Student Application Data**

*Please complete the below table(s) according to instructions on pages 1-2 to reflect the number of applications received for open enrollment and post enrollment. Use one table per applicable grade level. Most schools will only need to fill out one of the below table, but three are provided for different grade levels if needed.*

	<b>Grade Level: TK-5</b>	
	<b>2021-2022 School Year</b>	<b>2022-2023 School Year</b>
<b>Open Enrollment</b>	<b>75</b>	<b>88</b>
<b>Post Enrollment</b>	<b>182</b>	<b>155</b>
<b>Seats</b>	<b>35</b>	<b>48</b>