

## Appendix I: Enrollment, Attendance Rates, and ADA Projections

**Instructions:** Fill out the tables below for all grade levels served at the school. "Oakland-Resident, Classroom-Based" columns should only include information for students who reside in Oakland, excluding any students in non-classroom based programs (e.g. independent study). ADA Projections in Table 3 should be the result of multiplying corresponding projected enrollment in Table 1 by corresponding projected attendance rates in Table 2.

**Table 1: Enrollment**

| Grade Level  | Oakland-Resident, Classroom-Based Enrollment |                                     |                        | Total Enrollment                    |                                     |                        |
|--------------|--|-------------------------------------|------------------------|-------------------------------------|-------------------------------------|------------------------|
|              | 2018-19<br>(as of CBEDS Census Day)          | 2019-20<br>(as of CBEDS Census Day) | 2020-21<br>(projected) | 2018-19<br>(as of CBEDS Census Day) | 2019-20<br>(as of CBEDS Census Day) | 2020-21<br>(projected) |
| TK           |  |                                     |                        |                                     |                                     |                        |
| K            |  |                                     |                        |                                     |                                     |                        |
| 1            |  |                                     |                        |                                     |                                     |                        |
| 2            |  |                                     |                        |                                     |                                     |                        |
| 3            |  |                                     |                        |                                     |                                     |                        |
| 4            |  |                                     |                        |                                     |                                     |                        |
| 5            |  |                                     |                        |                                     |                                     |                        |
| 6            |  |                                     |                        |                                     |                                     |                        |
| 7            |  |                                     |                        |                                     |                                     |                        |
| 8            |  |                                     |                        |                                     |                                     |                        |
| 9            | 151  | 128                                 | 110                    | 168                                 | 141                                 | 125                    |
| 10           | 98   | 112                                 | 110                    | 113                                 | 125                                 | 125                    |
| 11           | 55   | 80                                  | 105                    | 68                                  | 96                                  | 110                    |
| 12           | 50   | 47                                  | 80                     | 62                                  | 56                                  | 90                     |
| <b>TOTAL</b> | <b>354</b>                                   | <b>367</b>                          | <b>405</b>             | <b>411</b>                          | <b>418</b>                          | <b>450</b>             |

**Table 2: Attendance Rates**

| Grade Level | 2018-19<br>Attendance Rate | 2019-20<br>Attendance Rate | Projected 2020-21<br>Attendance Rate |
|-------------|----------------------------|----------------------------|--------------------------------------|
| TK          |                            |                            |                                      |
| K           |                            |                            |                                      |
| 1           |                            |                            |                                      |
| 2           |                            |                            |                                      |
| 3           |                            |                            |                                      |
| 4           |                            |                            |                                      |
| 5           |                            |                            |                                      |
| 6           |                            |                            |                                      |
| 7           |                            |                            |                                      |
| 8           |                            |                            |                                      |
| 9           | 93.77%                     | 96.31%                     | 96.31%                               |
| 10          | 92.36%                     | 95.66%                     | 95.66%                               |
| 11          | 92.22%                     | 95.13%                     | 95.13%                               |
| 12          | 87.81%                     | 94.00%                     | 94.00%                               |

**Table 3: Average Daily Attendance (ADA) Projections**

| Grade Level  | Projected 2020-21 ADA                |                 |
|--------------|--------------------------------------|-----------------|
|              | Oakland Resident,<br>Classroom Based | Total           |
| TK           |                                      |                 |
| K            |                                      |                 |
| 1            |                                      |                 |
| 2            |                                      |                 |
| 3            |                                      |                 |
| 4            |                                      |                 |
| 5            |                                      |                 |
| 6            |                                      |                 |
| 7            |                                      |                 |
| 8            |                                      |                 |
| 9            | 105.941                              | 120.3875        |
| 10           | 105.226                              | 119.575         |
| 11           | 99.8865                              | 104.643         |
| 12           | 75.2                                 | 84.6            |
| <b>TOTAL</b> | <b>386.2535</b>                      | <b>429.2055</b> |

# Oakland Unified School District

## Office of Charter Schools



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
*Community Schools, Thriving Students*

## Proposition 39 Facilities Request Form & Instructions 2020-21 School Year

### Key Deadlines

|  |  |
|--|--|
| November 1, 2019 or earlier                          | Charter School submits Prop 39 Facilities Request Form to OUSD Office of Charter Schools                       |
| December 1, 2019                                     | District submits objections to Charter School's ADA projections ("Projection Objection Letter"), if applicable |
| January 2, 2020                                      | Charter School responds to District's Projection Objection Letter, if applicable                               |
| February 1, 2020                                     | District makes preliminary facilities offer to Charter School  |
| March 1, 2020  | Charter School responds to preliminary facilities offer  |
| April 1, 2020  | District makes final facilities offer to Charter School  |
| May 1, 2020 (or 30 days from receipt of final offer) | Charter School notifies District to accept or decline the final facilities offer                               |

Office of Charter Schools  
1000 Broadway, 3rd Floor, Suite 398  
Oakland, CA 94607  
Phone: (510) 879-1677  
[www.ousdcharters.net](http://www.ousdcharters.net)



**OFFICE OF CHARTER SCHOOLS**

**PROP 39 FACILITIES REQUEST FORM INSTRUCTIONS**

Education Code §47614 (Proposition 39)

Complete the Prop 39 Facilities Request Form (next page) by responding to questions 1-4 and providing the appropriate documentation, as determined by school type, indicated below. Submit all applicable documents to [charteroffice@ousd.org](mailto:charteroffice@ousd.org) no later than **5:00 pm on Friday, November 1, 2019**. Emailed verification will be provided upon submission of a complete application. Please **do not** submit documents in person.

|                         |   | Additional Documents Required            |   |  |  |
|-------------------------|---|--|---|--|--|
|                         |   | ADA projections spreadsheet (appendix I) | Student application documentation (appendix II) | Meaningfully interested student signature forms (appendix III) | Meaningfully interested students spreadsheet (appendix IV) |
| <b>Existing School</b>  | (a) Existing charter school<br><br>(b) Projected enrollment of either TK, kindergarden, 6 <sup>th</sup> grade, and/or 9 <sup>th</sup> grade <b><u>does not</u></b> increase by more than 15% between the 2019-20 and 2020-21 school years | <b>Required</b>                          | <i>Do not submit</i>                            | <i>Do not submit</i>   | <i>Do not submit</i>                                       |
| <b>Expanding School</b> | (a) Existing charter school<br><br>(b) Projected enrollment of either TK, kindergarden, 6 <sup>th</sup> grade, and/or 9 <sup>th</sup> grade <b><u>does</u></b> increase by more than 15%* between the 2019-20 and 2020-21 school years    | <b>Required</b>                          | <b>Required</b>                                 | <i>Do not submit</i>   | <i>Do not submit</i>                                       |
| <b>New School</b>       | (a) Charter school opening in 2020-21   | <b>Required</b>                          | <i>Do not submit</i>                            | <b>Required</b>  | <b>Required</b>  |

\*Student application documentation is not required if an enrollment increase of 15%+ results in an increase of 5 or fewer students per grade.

**Notes on required documentation:**

- Prop 39 facilities are allocated based on in-district (Oakland resident) average daily classroom attendance (ADA).
- Expanding Schools are required to submit documentation demonstrating “meaningfully interested students” for appendix II. Unlike in past years, this requirement must be fulfilled by providing student application documentation from the 2018-2019 and 2019-2020 school years. Further instructions are included in Appendix II.
- Charter schools experiencing enrollment growth due to the addition of previously authorized grade levels are considered Existing Schools. As such, these schools should **not** submit student application documentation or meaningfully interested student forms.
- Include only information requested. OCS may request additional documentation as necessary.

**OFFICE OF CHARTER SCHOOLS**

**PROP 39 FACILITIES REQUEST FORM**

Education Code §47614 (Proposition 39)

- The Facilities Request Form and all accompanying documentation must be submitted to [charteroffice@ousd.org](mailto:charteroffice@ousd.org) by **5:00 pm on Friday, November 1, 2019**.
- A facilities request will only be accepted if submitted on this form with all required attachments (please see Prop 39 Facilities Request Form Instructions on prior page for details on required attachments).
- A new or proposed charter school may make a facilities request for 2020-21 only if its charter petition was submitted on or before the October 23, 2019 OUSD Board meeting. A school's charter petition must be approved before March 15, 2020 in order to receive a Final Notification of Facilities.

**Charter School Name:** American Indian Public High School

Primary Contact Person Name: Maya Woods-Cadiz/Marisol Magana Phone: 510-893-8701

Email: maya.woods-cadiz@aimsk12.org/marisol.magana@aimsk12.org Fax: 510-893-0345

Mailing Address: 171 12<sup>th</sup> Street, Oakland, CA 94607

**1. Provide a description of the methodology used to create the average daily classroom attendance (ADA) projections included in Appendix I.**

The projections provided on the attached spreadsheet are based on our observed enrollment during the 2019-2020 school year, and our projected enrollment and attendance rates for 2020-2021. The 2018-2019 figures were gathered from our annual attendance report submitted to the state. Our enrollment for the 2019-2020 school year was based on our CBEDS submission to the state .

To arrive at our 2020-21 projections, we are using the cohort survival method in which the enrollment in each grade level is rolled forward one grade, our 2020-21 9<sup>th</sup> grade is projected to be the same size as our 2019-20 9<sup>th</sup>-grade class, however, we are projecting for some attrition to occur in between the grade levels. Even though in the last few years we have received more applications than spaces available, and have maintained a waitlist of 100 students any slots that are vacated by departing students will not be filled out because our charter enrollment capacity will be reached for the 2020-2021 school year. For the 2020-2021 school year we are projecting to enroll 125 – 9<sup>th</sup> graders, 125 - 10<sup>th</sup> graders, 110– 11<sup>th</sup> graders and 90 -12<sup>th</sup> graders. We are projecting that about 110 students from our 9<sup>th</sup>-grade class will be in-District students. For enrollment, in-district students are the second lottery preference. We are using the attendance rate for 2019-2020 school year to project the ADA for the 2020-2021 school year.

In sum, our ADA projections for 2020-21 applied an attendance rate of per grade level to our CBEBS enrollment for each relevant grade level and rolled it forward, while assuming a 9<sup>th</sup> class to be 125 students for the 2020-2021 school year.

## OFFICE OF CHARTER SCHOOLS

**2. Please indicate all campuses on which the Charter School is currently located, if any.**

Lakeview Campus

**3. Provide a description of the general geographic area or the district school site in which the charter school wishes to locate. *(Please note that while the District will make a reasonable effort to offer space in the general geographic area requested, Proposition 39 does not require the district to grant the charter school's geographic or site-specific requests.)***

Our charter school wishes to be located within the Lake Merritt/Downtown/Chinatown/Temescal neighborhoods. Our goal is to serve minority and socio-economically disadvantaged students who reside in these neighborhoods. In consideration of the demographics we serve, we need to be in a facility that is accessible to families that travel on foot or rely on public transportation to attend our school. Therefore, we request facilities at one of the following campus: Lakeview, Santa Fe Elementary, Bella Vista, Life Academy, and Skyline.

**4. Please note if the charter school has any unique facilities-related requests based on the school's educational programming.**

We are a high school currently located in an OUSD site. Our school is a college preparatory high school that serves Oakland students at a higher performance rate than their neighborhood school. We have been identified by the Washington Post as being a top performing High School in the state of California. Prop 39 offering should be in good faith and reflect the needs of a college preparatory school. In addition, a contiguous site is critical for staffing purposes as we have a great deal of shared staff and instructors, aside from the usual reasons of cross-grade level articulation, rotation of students and teachers between classrooms for each instructional period, and importance to families with siblings. Consequently, our educational program requires a single contiguous school site in which to operate.