



## AIMS College Prep High School

AIMS College Prep High School  
746 Grand Ave, Oakland, CA 94610

T : 510-220-5044 | F : 510-519-5549  
Email: [highschool@aimsk12.org](mailto:highschool@aimsk12.org)  
[www.AIMSK12.org](http://www.AIMSK12.org)

November 1, 2020

Office of Charter Schools  
1000 Broadway, 3rd Floor, Suite 300  
Oakland, CA 94607  
Phone: (510) 879-1677  
[charteroffice@ousd.org](mailto:charteroffice@ousd.org)

Greetings OUSD Office of Charter Schools,

This letter is being sent in conjunction with the Prop. 39 request we are submitting for AIMS High School. We would like to take this opportunity to again reiterate our desire to either enter into a long-term lease for the Lakeview Property, or for you to accept our previous offer of interest to purchase the Lakeview property.

In addition, while we occupy space on the Lakeview campus through Prop. 39, in addition to our existing space, we request use of the room below our main office for use as an art classroom, and also request that we be able to block off the far end of the parking lot to convert into additional outdoor space for our students. As the District is aware, all of the blacktop on the Lakeview site is currently striped for parking, and thus AIMS High School students do not currently have access to outdoor space for physical activity and outdoor eating.

As you know, we have invested a good amount of money and effort into the revitalization of the Lakeview property already, to demonstrate our commitment to the site, and are open to further financial commitments to the site to provide for greater access and stability for our students at Lakeview.

Thank you for your consideration regarding this matter.

Respectfully,

pp  
Maya Woods-Cadiz  
AIMS K-12 Superintendent

# Oakland Unified School District

## Office of Charter Schools



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
*Community Schools, Thriving Students*

## Proposition 39 Facilities Request Form & Instructions 2021-22 School Year

### Key Deadlines

November 1, 2020	Charter School submits Prop 39 Facilities Request Form to OUSD Office of Charter Schools
December 1, 2020	District submits objections to Charter School's ADA projections ("Projection Objection Letter"), if applicable
January 2, 2021	Charter School responds to District's Projection Objection Letter, if applicable
February 1, 2021	District makes preliminary facilities offer to Charter School
March 1, 2021	Charter School responds to preliminary facilities offer
April 1, 2021	District makes final facilities offer to Charter School
May 1, 2021	Charter School notifies District to accept or decline the final facilities offer

Office of Charter Schools  
1000 Broadway, 3rd Floor, Suite 300  
Oakland, CA 94607  
Phone: (510) 879-1677  
[www.ousdcharters.net](http://www.ousdcharters.net)



**OFFICE OF CHARTER SCHOOLS**

**PROP 39 FACILITIES REQUEST FORM INSTRUCTIONS**

Education Code §47614 (Proposition 39)

Complete the Prop 39 Facilities Request Form (next page) by responding to questions 1-4 and providing the appropriate documentation, as determined by school type, indicated below. Submit all applicable documents to [charteroffice@ousd.org](mailto:charteroffice@ousd.org) no later than end of day on **Sunday, November 1, 2020**. Emailed verification will be provided upon submission of a complete application. Please **do not** submit documents in person.

		Additional Documents Required			
		ADA projections spreadsheet (appendix I)	Student application documentation (appendix II)	Meaningfully interested student signature forms (appendix III)	Meaningfully interested students spreadsheet (appendix IV)
<b>Existing School</b>	(a) Existing charter school				
	(b) Projected enrollment of either TK, kindergarden, 6 <sup>th</sup> grade, and/or 9 <sup>th</sup> grade <b>does not</b> increase by more than 15% between the 2020-21 and 2021-22 school years	Required	Do not submit	Do not submit	Do not submit
<b>Expanding School</b>	(a) Existing charter school				
	(b) Projected enrollment of either TK, kindergarden, 6 <sup>th</sup> grade, and/or 9 <sup>th</sup> grade <b>does</b> increase by more than 15%* between the 2020-21 and 2021-22 school years	Required	Required	Do not submit	Do not submit
<b>New School</b>	(a) Charter school opening in 2021-22	Required	Do not submit	Required	Required

\*Student application documentation is not required if an enrollment increase of 15%+ results in an increase of 5 or fewer students per grade.

Notes on required documentation:

- Prop 39 facilities are allocated based on in-district (Oakland resident) average daily classroom attendance (ADA).
- Expanding Schools are required to submit documentation demonstrating “meaningfully interested students” for appendix II. Unlike in past years, this requirement must be fulfilled by providing student application documentation from the 2019-20 and 2020-21 school years. Further instructions are included in Appendix II.
- Charter schools experiencing enrollment growth due to the addition of previously authorized grade levels are considered Existing Schools. As such, these schools should **not** submit student application documentation or meaningfully interested student forms.
- Include only information requested. OCS may request additional documentation as necessary.



OFFICE OF CHARTER SCHOOLS

**2021-22 PROP 39 FACILITIES REQUEST FORM**

Education Code §47614 (Proposition 39)

- The Facilities Request Form and all accompanying documentation must be submitted to [charteroffice@ousd.org](mailto:charteroffice@ousd.org) by end of day **on Sunday, November 1, 2020**.
- A facilities request will only be accepted if submitted on this form with all required attachments (please see Prop 39 Facilities Request Form Instructions on prior page for details on required attachments).

**Charter School Name:** American Indian Public High School

Primary Contact Person Name: Maya Woods-Cadiz/Marisol Magana Phone: 510-893-8701

Email: maya.woods-cadiz@aimsk12.org/marisol.magana@aimsk12.org Fax: 510-893-0345

Mailing Address: 171 12<sup>th</sup> Street, Oakland, CA 94607

**1. Provide a description of the methodology used to create the average daily classroom attendance (ADA) projections included in Appendix I.**

The projections provided on the attached spreadsheet are based on our enrollment during the 2019-2020 school year, and our enrollment for 2020-2021. The 2019-2020 figures were gathered from our annual attendance report submitted to the state. Our enrollment for the 2020-2021 school year was based on our CBEDS submission to the state.

To arrive at our 2021-2022 projections, we are using the cohort survival method in which the enrollment in each grade level is rolled forward one grade, and our 2021-22 9<sup>th</sup> grade is projected to be 128. However, we are projecting for some attrition to occur in between the grade levels. Even though in the last few years we have received more applications than spaces available, and have maintained a waitlist, any slots that are vacated by departing students will not be filled out because our charter enrollment capacity will be reached for the 2021-2022 school year. For the 2021-2022 school year we are projecting to enroll 128 – 9<sup>th</sup> graders, 135 - 10<sup>th</sup> graders, 72– 11<sup>th</sup> graders and 115 -12<sup>th</sup> graders. We are projecting that about 120 students from our 9<sup>th</sup>-grade class will be in-District students. For enrollment, in-district students are the second lottery preference. We are using the attendance rate for 2019-2020 P-2 report to project the ADA for the 2021-2022 school year.

In sum, our ADA projections for 2021-22 applied an attendance rate of per grade level to the projected enrollment for each relevant grade level and rolled the enrollment and ADA forward, while assuming a 9<sup>th</sup> grade class to be 128 students and having the ADA as that of our 9<sup>th</sup> grade class from 2019-2020.

**2. Please indicate all campuses on which the Charter School is currently located, if any.**

Lakeview



## OFFICE OF CHARTER SCHOOLS

- 3. Provide a description of the general geographic area or the district school site in which the charter school wishes to locate. (Please note that while the District will make a reasonable effort to offer space in the general geographic area requested, Proposition 39 does not require the district to grant the charter school's geographic or site-specific requests.)**

Our charter school wishes to be located within the Lake Merritt/Downtown/Chinatown/Temescal neighborhoods. Our goal is to serve minority and socio-economically disadvantaged students who reside in these neighborhoods. In consideration of the demographics we serve, we need to be in a facility that is accessible to families that travel on foot or rely on public transportation to attend our school. Therefore, we request facilities at the following campus: Lakeview.

- 4. Please note if the charter school has any unique facilities-related requests based on the school's educational programming.**

We are a high school currently located on an OUSD site. Our school is a college preparatory high school that serves Oakland students. We have been identified by the Washington Post as being a top performing High School in the state of California. Prop 39 offering should be in good faith and reflect the needs of a college preparatory school. In addition, a contiguous site is critical for staffing purposes as we have a great deal of shared staff and instructors, aside from the usual reasons of cross-grade level articulation, rotation of students and teachers between classrooms for each instructional period, and importance to families with siblings. Consequently, our educational program requires a single contiguous school site in which to operate. In addition, we want to request a multi-year lease agreement. We have a very robust sports program, the facility needs to meet the needs of our athletic program.

## Appendix I: Enrollment, Attendance Rates, and ADA Proje

**Instructions:** Fill out the tables below for all grade levels served at the school. "Oakland-Resident, Classroom-Based Enrollment" information for students who reside in Oakland, excluding any students in non-classroom based programs. Projections in Table 3 should be the result of multiplying corresponding projected enrollment in Table 1 by rates in Table 2.

*Note: Due to the impact of COVID-19, charter schools should base their projected 2021-22 attendance rate or the 2019-20 P2 attendance rate (prior to the transition to distance learning).*

**Table 1: Enrollment**

Grade Level	Oakland-Resident, Classroom-Based Enrollment			2019-20 (as of CBEDS Census Day)
	2019-20 (as of CBEDS Census Day)	2020-21 (as of CBEDS Census Day)	2021-22 (projected)	
TK				
K				
1				
2				
3				
4				
5				
6				
7				
8				
9	129	137	120	142
10	111	70	125	125
11	81	114	68	96
12	47	74	106	56
<b>TOTAL</b>	<b>368</b>	<b>395</b>	<b>408</b>	<b>419</b>

**Table 2: Attendance Rates**

Grade Level	2018-19 Attendance Rate	2019-20 P2 Attendance Rate	Projected 2021-22 Attendance Rate
TK			
K			
1			
2			
3			
4			
5			
6			
7			
8			
9	93.77%	96.19%	96.19%
10	92.36%	95.97%	96.19%

11	92.22%	94.84%	95.97%
12	89.86%	93.12%	94.84%

**Table 3: Average Daily Attendance (ADA) Projections**

Grade Level	Projected 2021-22 ADA	
	Oakland Resident, Classroom Based <i>(projected resident enrollment x projected attendance rate)</i>	All Students Total <i>(projected total enrollment x projected attendance rate)</i>
TK		
K		
1		
2		
3		
4		
5		
6		
7		
8		
9	115.43	129.86
10	120.24	129.86
11	65.26	76.78
12	100.53	94.84
<b>TOTAL</b>	<b>401.46</b>	<b>431.33</b>

