

Oakland Unified School District

Office of Charter Schools



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Proposition 39 Facilities Request Form & Instructions 2022-23 School Year

Key Deadlines

November 1, 2021	Charter School submits Prop 39 Facilities Request Form to OUSD Office of Charter Schools
December 1, 2021	District submits objections to Charter School's ADA projections ("Projection Objection Letter"), if applicable
January 2, 2022	Charter School responds to District's Projection Objection Letter, if applicable
February 1, 2022	District makes preliminary facilities offer to Charter School
March 1, 2022	Charter School responds to preliminary facilities offer
April 1, 2022	District makes final facilities offer to Charter School
May 1, 2022	Charter School notifies District to accept or decline the final facilities offer

Office of Charter Schools
1000 Broadway, 3rd Floor, Suite 300
Oakland, CA 94607
Phone: (510) 879-1677
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OFFICE OF CHARTER SCHOOLS

PROP 39 FACILITIES REQUEST FORM INSTRUCTIONS

Education Code §47614 (Proposition 39)

Complete the Prop 39 Facilities Request Form (next page) by responding to questions 1-4 and providing the appropriate documentation, as determined by school type, indicated below. Submit all applicable documents to charteroffice@ousd.org no later than end of day on **Monday, November 1, 2021**. Emailed verification will be provided upon submission of a complete application. Please **do not** submit documents in person.

		Additional Documents Required			
		ADA projections spreadsheet (appendix I)	Student application documentation (appendix II)	Meaningfully interested student signature forms (appendix III)	Meaningfully interested students spreadsheet (appendix IV)
Existing School	(a) Existing charter school				
	(b) Projected enrollment of any one or more of the following grade level(s) – TK, kindergarden, 6 th grade, and/or 9 th grade – does not increase by more than 15% between the 2021-22 and 2022-23 school years	Required	<i>Do not submit</i>	<i>Do not submit</i>	<i>Do not submit</i>
Expanding School	(a) Existing charter school				
	(b) Projected enrollment of either TK, kindergarden, 6 th grade, and/or 9 th grade does increase by more than 15%* between the 2021-22 and 2022-23 school years	Required	Required	<i>Do not submit</i>	<i>Do not submit</i>
New School	(a) Charter school opening in 2022-23	Required	<i>Do not submit</i>	Required	Required

*Student application documentation is not required if an enrollment increase of 15%+ results in an increase of 5 or fewer students per grade.

Notes on required documentation:

- Prop 39 facilities are allocated based on in-district (OUSD resident) average daily classroom attendance (ADA).
- Expanding Schools are required to submit documentation demonstrating “meaningfully interested students” for appendix II. Unlike in past years, this requirement must be fulfilled by providing student application documentation from the 2020-21 and 2021-22 school years. Further instructions are included in Appendix II.
- Charter schools experiencing enrollment growth due to the addition of previously authorized grade levels are considered Existing Schools. As such, these schools should **not** submit student application documentation or meaningfully interested student forms.
- Include only information requested. OCS may request additional documentation as necessary.



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2022-23 PROP 39 FACILITIES REQUEST FORM

Education Code §47614 (Proposition 39)

- The Facilities Request Form and all accompanying documentation must be submitted to charteroffice@ousd.org by end of day **on Monday, November 1, 2021**.
- A facilities request will only be accepted if submitted on this form with all required attachments (please see Prop 39 Facilities Request Form Instructions on prior page for details on required attachments).

Charter School Name: AIMS College Prep Middle School

Primary Contact Person Name: Maya Woods-Cadiz/Marisol Magana Phone: 510-893-8701

Email: maya.woods-cadiz@aimsk12.org/marisol.magana@aimsk12.org Fax: 510-893-0345

Mailing Address: 171 12th Street, Oakland, CA 94607

1. Provide a description of the methodology used to create the average daily classroom attendance (ADA) projections included in Appendix I.

The Charter School is not projecting a substantial increase in ADA for the 2022-23 school year.

The Charter School assumed small increases in its current 6th and 7th grade classes of four students each as they move up to the next grade to make its projections for grades 7 and 8. The Charter School also assumed its incoming sixth grade class will be of 85 – 6th grade student (76 of whom will be in-District), to develop its ADA projections for 2021-2022. We are projecting that there will be small increase in students and we will reach total enrollment of 245. We have reasonably projected that this enrollment will rebound as enrollment patterns stabilize post-COVID.

More specifically, the projections provided are based on our observed attendance rates during the 2020-2021 school year, and attendance rates for 2021-2022. Our enrollment for the 2021-2022 school year was based on our CBEDS submission to the state, submitted on October 6, 2021.

We assumed that our in-District percentages will remain about the same. We have rolled forward all of our enrollment from each existing grade, assuming all in-District and out-of-District students will return, and that the in-District percentage of our incoming 6th grade class would remain at approximately 90%, as in the current and prior year.

We have also assumed that if we do lose any students to attrition, any vacancies will be filled by students from our waitlist or new applicants. For the 2021-2022 school year we had 230 6th grade applicants, 59 7th grade applicants and 38 8th grade applicants. We are projecting that enrollment patterns will improve and stabilize post-COVID

2. Please indicate all (sites, including non-OUSD sites) on which the Charter School is currently located, if any.

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None

- 3. Provide a description of the general geographic area or the district school site in which the charter school wishes to locate. (Please note that while the District will make a reasonable effort to offer space in the general geographic area requested, Proposition 39 does not require the district to grant the charter school's geographic or site-specific requests.)**

Our Charter School wishes to be located within the Laurel/Downtown/Chinatown/Temescal neighborhood. Our goal is to serve minority and socio-economically disadvantaged students who reside in these neighborhoods. In consideration of the demographics we serve, we need to be in a facility that is accessible to families that travel on foot or rely on public transportation to attend our school. Therefore, we request facilities at one of the following campuses: La Escuelita, Bella Vista, West Oakland Middle, Piedmont Elementary, Westlake, Tilden, BrettHart.

- 4. Please note if the charter school has any unique facilities-related requests based on the school's educational programming.**

Our education program calls for a small students to teacher ratio of 25:1, therefore we request that the number of classrooms allocated for our use that reflects this ratio. In addition our school requires a large space for lunch program (kitchen), study hall, and occasional family meetings. Therefore we require access to such space. Additionally, due to physical education limitations that our students are currently facing, we require a facility with a gymnasium and fields. Currently our students walk to parks within the surrounding areas of the school, which has created a safety risk for our students.

Please note that this list is not exhaustive, and if the District's comparison schools include other facilities not noted here, or if the Charter School would be entitled to additional teaching stations, specialized teaching station spaces, or non-teaching stations spaces under a Prop. 39 analysis, the District must also allocate a reasonably equivalent amount of this space to the Charter School.

Finally, a contiguous site is critical for staffing purposes as we have a great deal of shared staff and instructors, and importance to families with siblings. Consequently, our educational program requires a single contiguous school site in which to operate.

Appendix I: Enrollment, Attendance Rates, and ADA Projections

Instructions: Fill out the tables below for all grade levels served at the school. "Oakland-Resident, Classroom-Based" columns should only include information for students who reside in Oakland, excluding any students in non-classroom based programs (e.g. independent study). ADA Projections in Table 3 should be the result of multiplying corresponding projected enrollment in Table 1 by corresponding projected attendance rates in Table 2.

Table 1: Enrollment

Grade Level	Oakland-Resident, Classroom-Based Enrollment			Total Enrollment		
	2020-21 (as of CBEDS Census Day)	2021-22 (as of CBEDS Census Day)	2022-23 (projected)	2020-21 (as of CBEDS Census Day)	2021-22 (as of CBEDS Census Day)	2022-23 (projected)
TK						
K						
1						
2						
3						
4						
5						
6	57	73	76	64	81	85
7	75	62	76	86	71	85
8	82	70	64	91	83	75
9						
10						
11						
12						
TOTAL	214	205	216	241	235	245

Table 2: Attendance Rate

Grade Level	2020-21 Attendance Rate	2021-22 Attendance Rate	Projected 2022-23 Attendance Rate
TK			
K			
1			
2			
3			
4			
5			
6	95.35%	96.69%	96.69%
7	97.54%	95.79%	95.79%
8	95.23%	96.38%	96.38%
9			
10			
11			
12			

Table 3: Average Daily Attendance (ADA) Projections

Grade Level	Projected 2022-23 ADA	
	Oakland Resident, Classroom Based <i>(projected resident classroom-based enrollment x projected attendance rate)</i>	All Students Total <i>(projected total enrollment x projected attendance rate)</i>
TK		
K		
1		
2		
3		
4		
5		
6	73.48	82.19
7	72.80	81.42
8	61.68	72.29
9		
10		
11		
12		
TOTAL	207.97	235.89