

Oakland Unified School District

Office of Charter Schools



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Proposition 39 Facilities Request Form & Instructions 2022-23 School Year

Key Deadlines

November 1, 2021	Charter School submits Prop 39 Facilities Request Form to OUSD Office of Charter Schools
December 1, 2021	District submits objections to Charter School's ADA projections ("Projection Objection Letter"), if applicable
January 2, 2022	Charter School responds to District's Projection Objection Letter, if applicable
February 1, 2022	District makes preliminary facilities offer to Charter School
March 1, 2022	Charter School responds to preliminary facilities offer
April 1, 2022	District makes final facilities offer to Charter School
May 1, 2022	Charter School notifies District to accept or decline the final facilities offer

Office of Charter Schools
1000 Broadway, 3rd Floor, Suite 300
Oakland, CA 94607
Phone: (510) 879-1677
www.ousdcharters.net



OFFICE OF CHARTER SCHOOLS

PROP 39 FACILITIES REQUEST FORM INSTRUCTIONS

Education Code §47614 (Proposition 39)

Complete the Prop 39 Facilities Request Form (next page) by responding to questions 1-4 and providing the appropriate documentation, as determined by school type, indicated below. Submit all applicable documents to charteroffice@ousd.org no later than end of day on **Monday, November 1, 2021**. Emailed verification will be provided upon submission of a complete application. Please **do not** submit documents in person.

		Additional Documents Required			
		ADA projections spreadsheet (appendix I)	Student application documentation (appendix II)	Meaningfully interested student signature forms (appendix III)	Meaningfully interested students spreadsheet (appendix IV)
Existing School	(a) Existing charter school				
	(b) Projected enrollment of any one or more of the following grade level(s) – TK, kindergarden, 6 th grade, and/or 9 th grade – does not increase by more than 15% between the 2021-22 and 2022-23 school years	Required	<i>Do not submit</i>	<i>Do not submit</i>	<i>Do not submit</i>
Expanding School	(a) Existing charter school				
	(b) Projected enrollment of either TK, kindergarden, 6 th grade, and/or 9 th grade does increase by more than 15%* between the 2021-22 and 2022-23 school years	Required	Required	<i>Do not submit</i>	<i>Do not submit</i>
New School	(a) Charter school opening in 2022-23	Required	<i>Do not submit</i>	Required	Required

*Student application documentation is not required if an enrollment increase of 15%+ results in an increase of 5 or fewer students per grade.

Notes on required documentation:

- Prop 39 facilities are allocated based on in-district (OUSD resident) average daily classroom attendance (ADA).
- Expanding Schools are required to submit documentation demonstrating “meaningfully interested students” for appendix II. Unlike in past years, this requirement must be fulfilled by providing student application documentation from the 2020-21 and 2021-22 school years. Further instructions are included in Appendix II.
- Charter schools experiencing enrollment growth due to the addition of previously authorized grade levels are considered Existing Schools. As such, these schools should **not** submit student application documentation or meaningfully interested student forms.
- Include only information requested. OCS may request additional documentation as necessary.



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2022-23 PROP 39 FACILITIES REQUEST FORM

Education Code §47614 (Proposition 39)

- The Facilities Request Form and all accompanying documentation must be submitted to charteroffice@ousd.org by end of day **on Monday, November 1, 2021**.
- A facilities request will only be accepted if submitted on this form with all required attachments (please see Prop 39 Facilities Request Form Instructions on prior page for details on required attachments).

Charter School Name: AIMS College Prep High School

Primary Contact Person Name: Maya Woods-Cadiz/Marisol Magana Phone: 510-893-8701

Email: maya.woods-cadiz@aimsk12.org/marisol.magana@aimsk12.org Fax: 510-893-0345

Mailing Address: 171 12th Street, Oakland, CA 94607

1. Provide a description of the methodology used to create the average daily classroom attendance (ADA) projections included in Appendix I.

The projections provided on the attached spreadsheet are based on our enrollment during the 2020-2020 school year, and our enrollment for 2021-2022. The 2020-2021 figures were gathered from our annual attendance report submitted to the state. Our enrollment for the 2021-2022 school year was based on our CBEDS submission to the state, submitted on October 6, 2021.

To arrive at our 2022-2023 projections, we are using the cohort survival method in which the enrollment in each grade level is rolled forward one grade, and our 2021-22 9th grade is projected to be 135 students (123 of whom will be in-District). This is one student less than our current 9th grade enrollment, and is conservative given that in every year other than 2020-21 our 9th grade enrollment has been at least 142 students. Also, in order to be conservative and reasonable, we are also projecting for some attrition to occur in between the grade levels as our current student body moves up to grades 10-12. Even though in the last few years we have received more applications than spaces available, and have maintained a waitlist, any slots that are vacated by departing students will not be filled out because our charter enrollment capacity will be reached for the 2021-2022 school year. For the 2022-2023 school year we are projecting to enroll 135 – 9th graders, 125 - 10th graders, 99– 11th graders and 91 - 12th graders. We are projecting that 123 students from our 9th-grade class will be in-District students. For enrollment, in-district students are the second lottery preference. We are using the attendance rate for 2021-2022 CBEDS attendance rates to project the ADA for the 2022-2023 school year.

In sum, our ADA projections for 2022-23 applied an attendance rate of per grade level to the projected enrollment for each relevant grade level and rolled the enrollment and ADA forward, while assuming a 9th grade class to be 135 students (123 in-District) and having the same attendance rate as that of our 9th grade class from 2021-2022.

2. Please indicate all (sites, including non-OUSD sites) on which the Charter School is currently located, if any.

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Lakeview Campus

- 3. Provide a description of the general geographic area or the district school site in which the charter school wishes to locate. (Please note that while the District will make a reasonable effort to offer space in the general geographic area requested, Proposition 39 does not require the district to grant the charter school's geographic or site-specific requests.)**

Our charter school wishes to be located within the Lake Merritt/Downtown/Chinatown/Temescal neighborhoods. Our goal is to serve minority and socio-economically disadvantaged students who reside in these neighborhoods. In consideration of the demographics we serve, we need to be in a facility that is accessible to families that travel on foot or rely on public transportation to attend our school. Therefore, we request facilities at the following campus: Lakeview.

- 4. Please note if the charter school has any unique facilities-related requests based on the school's educational programming.**

We are a high school currently located on an OUSD site. Our school is a college preparatory high school that serves Oakland students. We have been identified by the Washington Post as being a top performing High School in the state of California. Prop 39 offering should be in good faith and reflect the needs of a college preparatory school. In addition, a contiguous site is critical for staffing purposes as we have a great deal of shared staff and instructors, aside from the usual reasons of cross-grade level articulation, rotation of students and teachers between classrooms for each instructional period, and importance to families with siblings. Consequently, our educational program requires a single contiguous school site in which to operate. In addition, we want to request a multi-year lease agreement. We have a very robust sports program, the facility needs to meet the needs of our athletic program.

Appendix I: Enrollment, Attendance Rates, and ADA Projections

Instructions: Fill out the tables below for all grade levels served at the school. "Oakland-Resident, Classroom-Based" columns should only include information for students who reside in Oakland, excluding any students in non-classroom based programs (e.g. independent study). ADA Projections in Table 3 should be the result of multiplying corresponding projected enrollment in Table 1 by corresponding projected attendance rates in Table 2.

Table 1: Enrollment

Grade Level	Oakland-Resident, Classroom-Based Enrollment			Total Enrollment		
	2020-21 (as of CBEDS Census Day)	2021-22 (as of CBEDS Census Day)	2022-23 (projected)	2020-21 (as of CBEDS Census Day)	2021-22 (as of CBEDS Census Day)	2022-23 (projected)
TK						
K						
1						
2						
3						
4						
5						
6						
7						
8						
9	139	124	123	152	136	135
10	70	94	120	79	101	125
11	114	81	94	127	91	99
12	72	105	81	88	118	91
TOTAL	395	404	418	446	446	450

Table 2: Attendance Rate

Grade Level	2020-21 Attendance Rate	2021-22 Attendance Rate	Projected 2022-23 Attendance Rate
TK			
K			
1			
2			
3			
4			
5			
6			
7			
8			
9	93.50%	96.45%	96.45%
10	95.77%	96.52%	96.52%
11	95.71%	96.74%	96.74%
12	98.03%	96.16%	96.16%

Table 3: Average Daily Attendance (ADA) Projections

Grade Level	Projected 2022-23 ADA	
	Oakland Resident, Classroom Based <i>(projected resident classroom-based enrollment x projected attendance rate)</i>	All Students Total <i>(projected total enrollment x projected attendance rate)</i>
TK		
K		
1		
2		
3		
4		
5		
6		
7		
8		
9	118.63	130.21
10	115.82	120.65
11	90.94	95.77
12	77.89	87.51
TOTAL	403.28	434.14