

**Appendix I: Enrollment, Attendance Rates, and ADA Projections**

**Instructions:** Fill out the tables below for all grade levels served at the school. "Oakland-Resident, Classroom-Based" columns should only include information for students who reside in Oakland, excluding any students in non-classroom based programs (e.g. independent study). ADA Projections in Table 3 should be the result of multiplying corresponding projected enrollment in Table 1 by corresponding projected attendance rates in Table 2.  
*Note: Due to the impact of COVID-19, charter schools should base their projected 2021-22 attendance rate on either the 2018-19 attendance rate or the 2019-20 P2 attendance rate (prior to the transition to distance learning).*

**Table 1: Enrollment**

Grade Level	Oakland-Resident, Classroom-Based Enrollment			Total Enrollment		
	2019-20 (as of CBEDS Census Day)	2020-21 (as of CBEDS Census Day)	2021-22 (projected)	2019-20 (as of CBEDS Census Day)	2020-21 (as of CBEDS Census Day)	2021-22 (projected)
TK	19	15	20	19	16	20
K	90	76	94	95	79	96
1	99	92	84	102	94	86
2	105	98	92	107	102	94
3	95	106	98	99	109	102
4	116	88	106	116	96	110
5	110	111	92	112	112	100
6						
7						
8						
9						
10						
11						
12						
<b>TOTAL</b>	<b>634</b>	<b>586</b>	<b>586</b>	<b>650</b>	<b>608</b>	<b>608</b>

**Table 2: Attendance Rates**

Grade Level	2018-19 Attendance Rate	2019-20 P2 Attendance Rate	Projected 2021-22 Attendance Rate
TK	93.07%	92.50%	92.79%
K	94.60%	94.28%	94.44%
1	93.92%	95.33%	94.63%
2	95.29%	95.46%	95.38%
3	96.08%	96.00%	96.04%
4	95.52%	96.59%	96.06%
5	96.61%	96.32%	96.47%
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12			

**Table 3: Average Daily Attendance (ADA) Projections**

Grade Level	Projected 2021-22 ADA	
	Oakland Resident, Classroom Based <i>(projected resident enrollment x projected attendance rate)</i>	All Students Total <i>(projected total enrollment x projected attendance rate)</i>
TK	18.557	18.557
K	88.7736	90.6624
1	79.485	81.3775
2	87.745	89.6525
3	94.1192	97.9608
4	101.8183	105.6605
5	88.7478	96.465
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<b>TOTAL</b>	<b>559.2459</b>	<b>580.3357</b>

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## **2021-22 PROP 39 FACILITIES REQUEST FORM**

Education Code §47614 (Proposition 39)

- The Facilities Request Form and all accompanying documentation must be submitted to [charteroffice@ousd.org](mailto:charteroffice@ousd.org) by end of day **on Sunday, November 1, 2020**.
- A facilities request will only be accepted if submitted on this form with all required attachments (please see Prop 39 Facilities Request Form Instructions on prior page for details on required attachments).

Charter School Name:     **Achieve Academy**    

Primary Contact Person Name:     Sundar Chari     Phone:     510-759-1331    

Email:     schari@efcps.net     Fax:                                     

Mailing Address:     333 Hegenberger Rd, Suite 600, Oakland, CA 94621    

**1. Provide a description of the methodology used to create the average daily classroom attendance (ADA) projections included in Appendix I.**

For Table One:

Achieve Academy downloaded the student list as of CBEDS date for each year requested. For the “Oakland Resident Classroom Based Enrollment”, I excluded every student who lived outside of Oakland. I also downloaded our ADA report as of CBEDS date for every year requested and excluded any student who was on independent study. For “Total Enrollment” I listed every student enrolled as of CBEDS date.

For the Projected Columns I used the cohort survival method for grades 2-5, where each grade level’s enrollment is moved up one grade. For TK, I assumed an enrollment of 20, all in-District students, which assumes an additional enrollment of 1 student above SY2020 since SY2021 was an unusual year for recruiting TK and K students. For K, I assumed an enrollment of 96, the Kindergarten programmatic cap (94 in-district). This is consistent with our historical TK/K enrollment, which was between 114 and 126 over the last three years. For 1<sup>st</sup> grade, I assumed 86 students (84 in-district) which is a 7-student increase from SY2021. We were unusually under-enrolled in SY2021 in K, like many district and charter schools, and do believe that many children who did not enroll as K students in SY2020 will enroll as 1<sup>st</sup> graders in SY2021. A review of our 2019-20 and prior year enrollments make clear that 2020-21 was an aberration, and that our projections for 2021-22 are much more reasonable and consistent with our historical enrollment trends. For 2<sup>nd</sup> and 3<sup>rd</sup> grade I assumed cohort survival of 94 and 102 students respectively. For 4<sup>th</sup> grade, I assumed an enrollment of 110 (106 in-District students), which assumes an additional enrollment of 1 student above cohort survival method. For 5<sup>th</sup> grade, I assumed an enrollment of 100 (192 in-District students), which assumes an additional enrollment of 4 students above cohort survival method. This is consistent with historical trends and even with our enrollment trends this year, when all but a few of our current students returned, and we had 14 4<sup>th</sup> and 5<sup>th</sup> grade applications for the 20-21 school year.

It is reasonable for us to project these slightly higher totals and in-District enrollments as EFC will be engaging in a stronger recruitment effort, including, but not limited to, canvassing the neighborhood as well as a citywide social media advertising campaign.

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For Table Two:

I exported the “Daily ADA Report” for the requested years as of CBEDS date. That report excluded early TK students that are not receiving ADA until their 5th birthday. We also excluded any student who was enrolled in independent study for CBEDS date. For the “projected” column I took an average of the requested two years.

For Table 3:

I took the projected Oakland-resident, classroom-based enrollment from Table one and multiplied it by the projected attendance rate in Table 3. The attendance rate projected is an average of the attendance rates for 2019-20 and 2020-21.

### **2. Please indicate all campuses on which the Charter School is currently located, if any.**

Achieve Academy is located on the Hawthorne Campus at 1700 28<sup>th</sup> Avenue, Oakland, CA 94601.

### **3. Provide a description of the general geographic area or the district school site in which the charter school wishes to locate. (Please note that while the District will make a reasonable effort to offer space in the general geographic area requested, Proposition 39 does not require the district to grant the charter school’s geographic or site-specific requests.)**

Achieve Academy, a TK-5th grade elementary school, is located on the former Hawthorne Elementary school campus in Oakland’s Fruitvale district. Achieve is committed to continuing to serve the Fruitvale community, and wishes to remain on the Hawthorne campus. Achieve Academy, formerly Hawthorne Elementary School, has served the elementary-aged students of the Hawthorne Elementary attendance boundary since the 1950s. Currently, Achieve Academy partners with East Bay Agency for Children (EBAC), La Clinica de la Raza, Seneca, the Unity Council, Families in Action, Faith in Action East Bay, and the Alameda County Food Bank to provide critical services to the Hawthorne community. La Clinica provides health services directly to families in the community at our campus health center. EBAC runs several critical programs in collaboration with Education for Change at their Parent Center including an after-school program, parenting classes, counseling services for students and families, health, physical fitness and nutrition classes. Alameda County Food Bank provides food for our families in need. Unity Council provides food, employment and housing support. Faith in Action and Families in Action both support family advocacy efforts.

### **4. Please note if the charter school has any unique facilities-related requests based on the school’s educational programming.**

No school succeeds without focus, especially one with educationally-underserved students. EFC implements a core curriculum using Eureka Math, the Center for Collaborative Classroom Early Literacy

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Suite, and Engage NY Expeditionary Learning Units of Instruction in ELA. Science and social studies are addressed both as part of the integrated components of the Engage NY EL curriculum. Science is also taught as a released prep period, in a two specifically designated Science classrooms. In addition, all students receive art instruction in two specifically designated art classrooms. Students who read below grade level receive targeted intervention during the school day. The English Language Arts Tier 2 intervention utilizes the SIPPS explicit phonics program as well as a suite of computer-adaptive blended learning programs.

Another critical link in the educational program for our students are the services and training provided to our parents. Community engagement is vital to our program. Through EFC's program and with partners, such as EBAC and La Clinica, EFC schools are able to provide parent curriculum meetings that teach parents about the grade level content and approaches for the upcoming month, English classes, technology classes, parenting classes, a 0-5 program, health, nutrition and fitness classes, a clinic and counseling services to our community.

The facilities implications include the traditional need for a classroom for each teacher, as well as a need for classrooms for Special Education, science and art, a community health clinic, mental health services and a Parent Center.

Below is a grid detailing Achieve's minimum facilities needs, based on the educational program:

Space Needed	Educational Program	Comments
25 Classrooms	1 Self contained TK Classroom 4 self-contained Kindergarten Classrooms 4 Self contained 1 <sup>st</sup> grade classrooms 4 Self contained 2 <sup>nd</sup> grade classrooms 4 Self contained 3 <sup>rd</sup> grade classrooms 4 Self contained 4 <sup>th</sup> grade classrooms 4 Self contained 5 <sup>th</sup> grade classrooms	Also used for Summer Program
1 classroom	Restorative space for students in crisis PE team workspace Newcomer support	Also used for Summer Program
1 portable	Mental health service providers --offices for 4 clinicians --office for 2 speech therapists	
3 portables	1 mod/severe SpEd classroom 1 mild/ mod classroom 1 intervention classroom	Also used for Summer Program
4 classrooms	2 Science classrooms 2 Art classrooms	Also used for Summer Program



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1 portable	Literacy and Math Instructional Coach Office; Small group reading intervention	Also used for Summer Program
1 library	Staff professional development, conferences with parents, Sped assessment	Also used for Summer Program
1 textbook room	Storage of instructional materials	
1 portable	Clinica de la Raza- provides health programs for families year-round	
4 small classrooms	EBAC- 2 early childhood education/ after school classrooms 1 food bank/ storage/ small group meeting space 1 Parent Resource Center: parenting classes, counseling services health, nutrition and physical fitness classes year-round	Also used for Summer Program
Cafeteria/multipurpose room	Breakfast, lunch for all students and snack for ASES program	Also used for Summer Program
Classrooms, cafeteria/stage, staff lounge, art office, library	Afterschool intervention and enrichment activities	Also used for Summer Program
1 office	Office and Attendance Staff	Also used for Summer Program
2 offices	Principal and Assistant Principals	Also used for Summer Program

If the comparison schools have any other regular teaching station space, specialized classroom space, or non-teaching station space not identified here, the Charter School expects that the District will provide it with a reasonably equivalent allocation of each kind of available space, consistent with the requirements of Proposition 39.



Office of Charter Schools  
Oakland Unified School District  
1000 Broadway, 6th Floor, Suite 639  
Oakland, CA 94607

**Re:           *Letter of Intent to Apply for Proposition 39 School Facilities  
In Accordance With Education Code Section 47614 and Title V Code of  
Regulations Section 11969.1-11969.11***

To the Office of Charter Schools:

This letter serves as Achieve Academy’s (“Charter School”) notice to the Oakland Unified School District (“District”) that the Charter School has submitted a complete Proposition 39 request by November 1, 2020 for facilities during the 2021/2022 school year, in accordance with the above referenced legal authority.

Given its desire to remain on the Hawthorne campus for the foreseeable future, the Charter School would like to negotiate a long-term facility use agreement with the District for the term of the Charter School’s current charter. The Charter School believes that a long-term facility use agreement with the District would have many benefits as Achieve Academy has received a Proposition 51 award for critical facilities improvements. First, a long-term agreement would eliminate the need to expend staff time and attorney’s fees on the part of both the District and the Charter School in going through the Proposition 39 process on a yearly basis, especially given that Achieve Academy and formerly Hawthorne Elementary School has served this community for over 70 years. In addition, a long-term agreement would facilitate critical safety improvements that the Charter School wishes to make to the facility leveraging Proposition 51 dollars, to the benefit of the District as the site’s owner. As the Charter School has developed a positive relationship with the neighborhoods surrounding the school site, as well, a long-term agreement will enable the Charter School to continue building this positive relationship.

We look forward to discussing this option with you at your earliest convenience.

Sincerely,

Larissa Adam, Superintendent