



2021-22 Reporting Deadlines for OUSD-Authorized Charter Schools

DEADLINE	REPORT/INFORMATION REQUESTED	CONTACT / SUBMIT TO
7/1/21	LCAP 21/22: All charters must adopt / update the LCAP by July 1 of each year E.C. Title 5, Chapter 14.5. (Email a pdf copy and please post a copy on your school website)	Minh
Mid July TBD	PENSEC: Pupil Estimates for New or Significantly Expanding Charters (PENSEC) includes estimated average daily attendance (ADA) and other pupil counts for fiscal year 21/22 (online submission to CDE).	Online
8/5/21	Attendance Report: Month 1A for attendance period from 7/5/21 to 7/30/21 if school starts earlier than August 2nd.	Minh
9/1/21	Fiscal: Unaudited Actual 20/21 FY – Board Approved	Minh
9/1/21	Reporting Center Updates: <ol style="list-style-type: none"> 1. General Board/Organization Information* 2. Board Members* 3. General School Information 4. User Accounts <i>* Only one submission required for each governing organization; may not be accessible to some school-level users if operated by a CMO. Board Member information should be updated on an ongoing basis.</i>	Reporting Center
9/2/21	Attendance Report: Month 1B for attendance period from 8/2/21 to 8/27/21; include Student Exit report for any losses.	Minh
9/30/21	Attendance Report: Month 2 for attendance period from 8/30/21 to 9/24/21; include Student Exit report for any losses.	Minh
10/1/21	CaISAAS: Review and submit initial exception determinations	CaISAAS
Early October Date TBD	20 DAYS Report: Complete online report for CDE, and submit signed report & supporting documentation to Minh	Minh
10/15/21	CBEDS Information Day Enrollment Spreadsheet (submit via email)	Madison
10/28/21	Attendance Report: Month 3 for attendance period from 9/27/21 to 10/22/21; include Student Exit report for any losses.	Minh
10/29/21	ESSER III Expenditure Plans must be emailed to OCS. The CDE template can be found here .	Minh
11/12/21	CORE Data File Submission (<i>only applicable to schools participating in CORE Data Collaborative</i>): Upload/submit all data files required by CORE per its 2021-22 CORE data collection guide	Online via ShareFile



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12/1/21	First Interim (July 1 thru October 31) – Board Approved	Minh
12/2/21	Attendance Report: Month 4 for attendance period from 10/25/21 to 11/19/21; include Student Exit report for any losses.	Minh
12/15/21	Audit for 20/21: Email a pdf and send in one hard copy (post on school website)	Minh
1/3/22 P1	Attendance Report: Month 5 for attendance period from 11/22/21 to 12/17/21 and submit P1 cumulative report from day 1 thru 12/17/21; include Student Exit report for any losses. Please reconcile months 1-5 to make sure the cumulative ADA & days taught are matching up to the P1 cumulative report; resubmit reports for prior months if there are any changes; arrange to stop by Minh's office to sign the P1 State report.	Minh
1/7/22	Reporting Center Board Members Update #2 <i>Only required for each governing organization; may not be accessible to some school-level users if operated by a CMO. Despite this additional update deadline, Board Member information should be updated on an ongoing basis.</i>	Reporting Center
1/20/22	Attendance Report: Month 6 for attendance period from 12/20/21 to 1/14/22; include Student Exit report for any losses	Minh
2/17/22	Attendance Report: Month 7 for attendance period from 1/17/22 to 2/11/22; include Student Exit report for any losses	Minh
3/1/22	Second Interim: (July 1 thru January 31) – Board Approved	Minh
Mid-March Date TBD	21/22 Independent Auditor Selection Form	Minh
3/17/22	Attendance Report: Month 8 for attendance period from 2/14/22 to 3/11/22; include Student Exit report for any losses.	Minh
4/14/22 P2	Attendance Report: Month 9 for attendance period from 3/14/22 to 4/08/22 and submit P2 cumulative report from day 1 thru 4/8/22; include Student Exit report for any losses. Please reconcile months 1-9 to make sure the cumulative ADA & days taught are matching up to the P2 cumulative report; resubmit reports for prior months if there are any changes; arrange to stop by Minh's office to sign the P2 State report.	Minh
Mid May 2022 Date TBD	21/22 Charter Schools Annual Information Survey (online submission to CDE)	Online
5/12/22	Attendance Report: Month 10 for attendance period from 4/11/22 to 5/06/22; include Student Exit report for any losses.	Minh



OFFICE OF CHARTER SCHOOLS

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6/9/22	Attendance Report: Month 11 for attendance period from 5/09/22 to 6/03/22; include Student Exit report for any losses. <i><u>If this is your last month, please submit the PA cumulative summary from day 1 thru the last day of school. Please reconcile months 1-11 to make sure the cumulative ADA & days taught are matching up to the PA cumulative report; resubmit reports for prior months if there are any changes; arrange to stop by Minh's office to sign the PA State report.</u></i>	Minh
6/15/22	Multi-Year Budget Projection – Board Approved (Post on school website)	Minh
6/30/22 PA <i>Submit as soon as school year ends</i>	Attendance Report: Month 12 (P-Annual) for attendance period from 6/06/22 to 6/30/22 and P-A cumulative summary report from day 1 thru last day of school; include Student Exit report for any losses. <i><u>Please reconcile months 1-12 to make sure the cumulative ADA & days taught are matching up to the PA cumulative report; resubmit reports for prior months if there are any changes; arrange to stop by Minh's office to sign the PA State report.</u></i>	Minh

For questions, please contact the corresponding OUSD contact:

- Minh Co (510-879-0132; minh.co@ousd.org)
- Madison Thomas (madison.thomas@ousd.org)