



2020-21 Reporting Deadlines for OUSD-Authorized Charter Schools

DEADLINE	REPORT/INFORMATION REQUESTED	CONTACT / SUBMIT TO
7/1/20	<p>LCAP 20/21: Due to the COVID-19 pandemic, charter schools are not required to adopt a local control and accountability plan for 2020-21. Instead a learning continuity and attendance plan must be adopted by September 30, 2020 (see additional information below). Please note, Local Educational Agencies (LEAs) must still adopt the LCAP budget overview for parents by December 15, 2020.</p> <p>COVID-19 Operations Written Report: In conjunction with the adopted annual budget, LEAs must adopt a COVID-19 Operations Written Report by July 1, 2020 and must post it on the homepage of the LEA website.</p>	Minh
8/5/20	CORE Data File Submission (only for schools participating in CORE Data Collaborative): Upload/submit data files requested by CORE (see 2020-21 CORE data collection guide)	Online
8/7/20	PENSEC: Pupil Estimates for New or Significantly Expanding Charters (PENSEC) includes estimated average daily attendance (ADA) and other pupil counts for fiscal year 2020-21 (online submission to CDE).	Online
8/27/20	Attendance Report: Month 1 for attendance period from 7/27/20 to 8/21/20; include Student Exit report for any losses.	Mike
9/1/20	Unaudited Actual Data for 19/20 FY – Board Approved	Minh
9/1/20	<p>Reporting Center Updates:</p> <ol style="list-style-type: none"> 1. General Board/Organization Information* 2. Board Members* 3. General School Information 4. MPO Updates for 19/20 5. User Accounts <p><i>* Only one submission required for each governing organization; may not be accessible to some school-level users if operated by a CMO. Board Member information should be updated on an ongoing basis.</i></p>	Reporting Center
9/24/20	Attendance Report: Month 2 for attendance period from 8/24/20 to 9/18/20; include Student Exit report for any losses.	Mike
9/30/20	20/21 Learning Continuity and Attendance Plan: must be adopted by charter school board by September 30, 2020 and submitted to the District within 5 days of adoption. Submit pdf via email. This plan must also be posted on the homepage of the LEA website, consistent with LCAP posting requirements.	Minh



DEADLINE	REPORT/INFORMATION REQUESTED	CONTACT / SUBMIT TO
Early October Date TBD	20 Day Report: Complete online report for CDE, and submit signed report & supporting documentation to Minh	Minh
10/22/20	Attendance Report: Month 3 for attendance period from 9/21/20 to 10/16/20; include Student Exit report for any losses.	Mike
10/23/20	CBEDS Information Day Enrollment Spreadsheet (submit via email)	Brett
11/19/20	Attendance Report: Month 4 for attendance period from 10/19/20 to 11/13/20; include Student Exit report for any losses.	Mike
12/1/20	First Interim (July 1 thru October 31) – Board Approved	Minh
12/16/20	Audit for 19/20: One pdf and one hard copy (post on school website)	Minh
12/16/20	Attendance Report: Month 5 (P1) for attendance period from 11/13/20 to 12/11/20; include Student Exit report for any losses. Please arrange to stop by Mike’s office in a few days to review and sign the P1 state report.	Mike
1/8/21	Reporting Center Board Members Update #2 <i>Only required for each governing organization; may not be accessible to some school-level users if operated by a CMO. Despite this additional update deadline, Board Member information should be updated on an ongoing basis.</i>	Reporting Center
1/14/21	Attendance Report: Month 6 for attendance period from 12/14/20 to 1/08/21; include Student Exit report for any losses.	Mike
2/11/21	Attendance Report: Month 7 for attendance period from 1/11/21 to 2/05/21; include Student Exit report for any losses.	Mike
3/1/21	Second Interim: (July 1 thru January 31) – Board Approved	Minh
Mid-March Date TBD	20/21 Independent Auditor Selection Form	Minh
3/11/21	Attendance Report: Month 8 for attendance period from 2/08/21 to 3/05/21; include Student Exit report for any losses	Mike
4/14/21	Attendance Report: Month 9 (P2) for attendance period from 3/08/21 to 4/02/21; include Student Exit report for any losses. Please arrange to stop by Mike’s office in a few days to review and sign the P2 state report.	Mike
Mid May 2021 Date TBD	20/21 Charter Schools Annual Information Survey (online submission to CDE)	Online
5/6/21	Attendance Report: Month 10 for attendance period from 4/06/20 to 5/01/20; include Student Exit report for any losses.	Mike



OFFICE OF CHARTER SCHOOLS

DEADLINE	REPORT/INFORMATION REQUESTED	CONTACT / SUBMIT TO
6/3/21	Attendance Report: Month 11 (P-Annual) for attendance period from 5/03/21 to 5/28/21; include Student Exit report for any losses	Mike
6/15/21	Multi-Year Budget Projection – Board Approved (Post on school website)	Minh
6/25/21 <i>Submit as soon as school year ends</i>	Attendance Report: Month 12 (P-Annual) for attendance period from 5/31/21 to 6/25/21; include Student Exit report for any losses. Please arrange to stop by Mike’s office in a few days to review and sign the P-A state report.	Mike

For questions, please contact the corresponding OUSD contact:

- Minh Co (510-879-0132; minh.co@ousd.org)
- Mike Nguyen (510-879-1043; mike.nguyen@ousd.org)
- Brett Noble (510-879-2337; brett.noble@ousd.org)