**REQUEST FOR FACILITIES FOR THE 2014-2015 SCHOOL YEAR UNDER EDUCATION CODE §47614 (Proposition 39)**

***SUBJECT TO REVISION***

* Facilities request will only be accepted if submitted on this form.[[1]](#footnote-1)
* Include only information requested on this form; please refrain from including extraneous information.
* Facilities request must be received by 5:00 pm on Friday, November 1, 2013
* A new or proposed new charter school may make a facilities request only if it submitted its charter petition on or before November 1 of the fiscal year preceding the year for which facilities are requested, and only if it receives approval of the petition before March 15 of the fiscal year preceding the year for which facilities are requested.

Office Use Only

Date Submitted:

Initials:

**Charter School Name:**

*Contact Information*

Name: Phone:

Email: Fax:

Mailing Address:

Soft copy available at [www.ousdcharters.net](http://www.ousdcharters.net) under the ‘Accountability’ tab.

1. **Please complete the following tables:**

**Table 1: Total ADA Projections**

|  |  |  |  |
| --- | --- | --- | --- |
| **A** | **B** | **C** | **D** |
| **Grade Level** | **Actual Total**  **Prior Year (P-2)** | **Projected Total**  **Current Year** | **Projected Total**  **Request Year** |
| ***(Example) K*** | ***50.63*** | ***60.15*** | ***72.55*** |
| **K** |  |  |  |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |
| **4** |  |  |  |
| **5** |  |  |  |
| **6** |  |  |  |
| **7** |  |  |  |
| **8** |  |  |  |
| **9** |  |  |  |
| **10** |  |  |  |
| **11** |  |  |  |
| **12** |  |  |  |
| **Total** |  |  |  |

**Table 2: Total In-District ADA Projections**

|  |  |  |  |
| --- | --- | --- | --- |
| **A** | **B** | **C** | **D** |
| **Grade**  **Level** | **Actual Total**  **Prior Year (P-2)** | **Projected Total**  **Current Year** | **Projected Total**  **Request Year** |
| **K** |  |  |  |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |
| **4** |  |  |  |
| **5** |  |  |  |
| **6** |  |  |  |
| **7** |  |  |  |
| **8** |  |  |  |
| **9** |  |  |  |
| **10** |  |  |  |
| **11** |  |  |  |
| **12** |  |  |  |
| **Total** |  |  |  |

The following is a list of the projected **in-District ADA** (from Table 2 above) by grade level and the District school the student would otherwise attend:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **School Name/Grade** | **K** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
| [School Name] |  |  |  |  |  |  |  |  |  |  |  |  |  |
| [School Name] |  |  |  |  |  |  |  |  |  |  |  |  |  |
| [School Name]  *Add more rows if needed to cover all schools* |  |  |  |  |  |  |  |  |  |  |  |  |  |

1. **Provide a description of the methodology used for the ADA estimates above.** *Title 5 CCR §11969.9, specify that a requesting charter school must determine a reasonable projection of the in-district average daily classroom attendance (ADA) for the applying school year.*

**[INSERT TEXT HERE]**

1. **Provide documentation of the number of in-district students meaningfully interested in attending the charter school, if relevant. Attach as APPENDIX 1.** *Title 5 CCR §11969.9(c)(1)(B)(C) state that the annual request must include a description of the methodology used in making the ADA projections and if relevant, documentation of the number of in-district students meaningfully interested in attending the charter school.*
2. **Provide description of the district school site and/or general geographic area in which the charter school wishes to locate.**

**[INSERT TEXT HERE]**

1. **Provide information on the charter school’s educational program that is relevant to the assignment of facilities.**

**[INSERT TEXT HERE]**

1. **Include a copy of the charter school’s 2014-2015 operational calendar. Attach as APPENDIX 2.**

* Check here if you are interested in the possibility of a long-term lease arrangement in a District facility.

1. 5 CCR § 11969.9(c)(3) *School districts may require the charter school to submit its facilities request containing the information specified in paragraphs (1) and (2) on...another form specified by the school district.* [↑](#footnote-ref-1)