

Calendar of Key Dates 2011-2012

August	Description
25	Oakland Charter Leaders Welcome 4 pm – 6:00 pm
25	Attendance Month 1a due to Minh Co, if school started before 8/22 (signed)
September	Description
1	Financial report: Unaudited for 2010-2011 school year due to OUSD/OCS (2 signed copies plus emailed to Minh.Co@ousd.k12.ca.us)
15	Request for application (RFA) of the 2011-2012 Charter School Facility Grant (SB 740) due to CDE.
22	Attendance Month 1b due to Minh Co (signed)
28	McKinney-Vento/504 Training at Tilden
October	Description
1	Facility Fees (Prop 39) – first installment due to OUSD/OCS
1	Beginning of eligibility to submit renewal requests for charter schools with charters expiring on June 30, 2012.
5	CALPADS Information Day
17	Fall Information Update Due
20	Attendance Month 2 due to Minh Co (signed)
November	Description
1	Prop 39: Facilities Request due to OCS by 5 pm
17	Attendance Month 3 due to Minh Co (signed)
December	Description
1	Financial Report: First Interim for 2011-2012 school year due to Minh Co (2 signed copies plus emailed to Minh.Co@ousd.k12.ca.us)
1	Audit Report: Final audit for 2010-2011 FY due to OUSD/OCS (2 hard copies)
1	Facility Fees (Prop 39) – second installment due to OUSD/OCS
1	Prop 39: OUSD Objections to Projections Letter due to charter schools requesting facilities under Prop 39
14	Attendance Month 4 (P-1), Federal Poverty Income Guideline Eligibility Students Count, and ELL students - due to Minh Co (signed) <i>Also arrange to sign final P1 report a few days subsequent to submission</i>
15	Locally-funded charter schools only: Federal Expenditures Report (OMB Circular A-133 Compliance) – OUSD Excel template will be sent out prior to deadline - Due to Minh Co (Signed)
15	Audit Report: Final audit for 2010-2011 FY due to ACOE/SCO and State Dept. of Education (1 copy to each office)
January	Description
3	Prop 39: Charter school's response to Objections to Projections Letter due to OCS by 5 pm
12	Attendance Month 5 due to Minh Co (signed)
15	Special Education Encroachment Contribution – first installment due to OUSD/OCS
February	Description
1	SARC submission due

1	Prop 39: OUSD Preliminary Offer letters due to charter schools requesting facilities under Prop 39
9	Attendance Month 6 due to Minh Co (signed)
15	Scheduling of Spring Site Visit Begins
March	Description
1	Financial Report: Second Interim for 2011-2012 school year due to Minh Co (2 signed copies plus emailed to Minh.Co@ousd.k12.ca.us)
1	Prop 39: Charter school's response to Preliminary Offer letter due to OCS by 5 pm
8	Attendance Month 7 due to Minh Co (signed)
TBD	Charter School 2011-12 Independent Auditor Selection Form due to Minh Co (Signed)
TBD	Measurable Pupil Outcomes due in Word format 10 days PRIOR to Spring Site Visits to Guadalupe.Navarro@ousd.k12.ca.us
TBD	Spring School Site Visits (date to be scheduled with each school)
April	Description
1	Prop 39: OUSD Final Offer Letters due to charter schools requesting facilities under Prop 39
1	Special Education Encroachment Contribution – second installment due to OUSD/OCS
1	Facility Fees (Prop 39) – third installment due to OUSD/OCS
5	Attendance Month 8—P2, including K-3 Class Size Reduction Averages report thru April 15 due to Minh Co (signed)
TBD	Measurable Pupil Outcomes due in Word format 10 days PRIOR to Spring Site Visits to Guadalupe.Navarro@ousd.k12.ca.us
TBD	Spring School Site Visits (dates to be scheduled with each school)
May	Description
3	Attendance Month 9 due to Minh Co (signed)
TBD	2012-13 Charter Schools Annual General Information and Funding Survey (online)
1	Prop 39: Charter schools send acceptance of final facilities offer under Prop 39 to OCS by 5 pm
TBD	Measurable Pupil Outcomes due in Word format 10 days PRIOR to Spring Site Visits to Guadalupe.Navarro@ousd.k12.ca.us
TBD	Spring School Site Visits (date to be scheduled with each school)
31	Attendance Month 10 due to Minh Co (signed)
June	Description
TBD	Student National Origin Report (SNOR) data due online to CDE at beginning of June
15	Budget Adoption for 2012-2013 & MYP due to Minh Co (2 signed copies plus emailed to Minh.Co@ousd.k12.ca.us)
TBD	Measurable Pupil Outcomes due in Word format 10 days PRIOR to Spring Site Visits to Guadalupe.Navarro@ousd.k12.ca.us
TBD	Spring School Site Visits (date to be scheduled with each school)
27	Attendance Month 11 (P-Annual) due to Minh Co (signed)
30	Special Education Encroachment Contribution – FINAL installment due to OUSD/OCS
TBD	Charter Renewal Orientation for 2012-2013 renewing schools
July	Description
TBD	PENSEC Report (online – for NEW and Expanding Charters)- submit signed report & supporting documentation to Minh Co's office



OFFICE OF CHARTER SCHOOLS

TBD	Charter schools 1% oversight fee – Payment due to Minh Co’s office
1	Facility Fees (Prop 39) – FINAL installment due to OUSD/OCS