

**PROP 39 FACILITIES REQUEST FORM**  
UNDER EDUCATION CODE §47614 (Proposition 39)

- Facilities request will only be accepted if submitted on this form with all required attachments.<sup>1</sup>
- **Include only information requested on this form; please refrain from including extraneous information or attachments.**
- Facilities request must be received by 12:00 pm on Wednesday, November 1, 2017
- A new or proposed new charter school may make a facilities request only if its charter petition was submitted on or before the last regularly scheduled Board meeting in October of the fiscal year preceding the year for which facilities are requested, and only if it receives approval of the petition before March 15 of the fiscal year preceding the year for which facilities are requested.

Office Use Only

Date Submitted: \_\_\_\_\_

Initials: \_\_\_\_\_

**Charter School Name: Envision Academy of Arts & Technology**

*Main Contact Person*

Name: Sele Nadel-Hayes

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1. Please complete and attach the **ADA Projections Spreadsheet (Appendix I)**.
2. Provide a description of the methodology used for the ADA projections above, including the current and prior year's attendance rates. Please also include supporting documentation as an attachment.  
*Title 5 CCR §11969 specifies that a requesting charter school must determine a reasonable projection of the in-district average daily classroom attendance (ADA) for the applying school year.*

The Charter School is an existing school and does not project a significant increase in its in-District ADA. Accordingly, pursuant to the Implementing Regulations, please find attached our P-2 ADA forms for the prior year (2016-17) and the ADA projections spreadsheet to support our projections. Historically, Envision Academy has received more applications than spaces available in both the 9<sup>th</sup> grade class and for a limited number of upper grade spaces, and anticipates that continued trend in 2018-19. Envision Academy's recruitment efforts strive to achieve proportional representation from student populations reflected in Oakland as a whole and seeks out students across the city.

For the 2018-19 Total Classroom ADA, the Charter School used its historical attrition rate of about 5%, as well as an assumption that it will be able to fill some of the empty slots with students from the waitlist, to project the number of students by grade level it anticipates enrolling in grades 10-12, which is detailed on the ADA projections spreadsheet. For 9<sup>th</sup> grade, the Charter School considered the prior two years' enrollment of 110 and 116 to project an in-coming class of 115 9<sup>th</sup> grade students. Finally, the Charter School multiplied the projected enrollment by its projected P-2 ADA percentage of 95%, which is the average attendance rate for the year for the past three years.

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<sup>1</sup> 5 CCR § 11969.9(c)(3) School districts may require the charter school to submit its facilities request containing the information specified in paragraphs (1) and (2) on...another form specified by the school district.



For the 2018-19 In-District Classroom ADA, the Charter School determined that over the last three years, it has averaged 88% of its students being in-district students to project the number of in-district students by grade level.

- 3. Please indicate all OUSD campuses on which the Charter School is currently located. (If Charter School is not currently located on an OUSD campus, enter "None".) (NOTE: Proposition 39 allows OUSD to move a charter school from its current site if necessary.)**

None.

- 4. Provide a description of the district school site and/or general geographic area in which the charter school wishes to locate. (NOTE: Proposition 39 requires the district to make a "reasonable effort" to offer a facility to a charter school in the general geographic area in which the charter school wishes to locate; however, the district is not required to grant the charter school's request.)**

Based upon the needs of the School's educational program and the residency of the projected student enrollment, the Charter School strongly desires to locate based on the geographic distribution of our current students and to keep our ties to downtown Oakland. Just over 60% of our current in-district students would otherwise attend Fremont or Castlemont high schools. The remaining approximately 30% are spread across the other four OUSD comprehensive high schools in about equal percentages. Most of our students bus or take BART to get to our current location. Our main desire is to be located at a site where students are safe, facilities are contiguous and there is a distinct identification and specific space for Envision Academy. Given these needs, we are willing to work with the District to identify a suitable location. Our preference is to remain within 3 miles of our current location at 15<sup>th</sup> and Webster Streets in downtown Oakland. The campuses that fall within this range that may best meet our programmatic needs are Oakland High, Lakeview, Westlake, Cole, McClymonds, and Santa Fe.

- 5. Provide information on the charter school's educational program that is relevant to the assignment of facilities.**

Envision Academy's educational program has unique facilities needs. Envision Academy has major foci on art and technology, and requires facilities that are sufficient to carry out these key educational components. In order to provide this aspect of our educational program, the facility allocated to the Charter School must provide the following: facilities that provide for collaborative and project-based instruction, including at least 22 regular teaching stations that include an art studio or theater, two fully equipped science laboratory classrooms, two computer labs, and at least an additional four (4) rooms for our Academic Support and intervention programs. We also request facilities wired for high-speed wireless Internet access, a telephone/server room with proper air conditioning, ventilation, and storage; a performance space for exhibitions, administrative and counseling offices, Staff/Copier Room, Janitorial closet with sink and supply storage, supplies storage room, and a facility that will accommodate high school students. Additionally, we are seeking a campus that has practice and competition space for our athletic teams – soccer, basketball, volleyball, and cross country.



Please note that this list is not exhaustive, and if the District’s comparison schools include other facilities not noted here, or the Charter School would be entitled to additional teaching stations, specialized teaching station spaces, or non-teaching stations spaces under a Prop. 39 analysis, the District must also allocate a reasonably equivalent amount of this space to the Charter School.

In addition, and in accordance with its charter and its budget, the Charter School operates grade levels 9 through 12 on one contiguous school site. Consequently, the Charter School’s educational program requires a single contiguous school site in which to operate.

Our review of the comparison group of schools reveals that the District students have access to the following types of specialized classroom space: Science Labs, Art Rooms, Gymnasium, Auditorium, Kitchen/Cafeteria, Library, restrooms sufficient for the student population, staff and student parking, outdoor Athletic fields and green space. As a result, a full allocation of facilities to the Charter School would also include access to or shared use of of the aforementioned specialized spaces.

**The following application requirement ONLY applies to Schools Opening in 2018-19 or Schools Currently Operating and Projecting an Enrollment Increase Greater than 10%**

- 6. Please complete and attach the Meaningfully Interested Student Signature Forms (Appendix II) AND the Meaningfully Interested Students Spreadsheet (Appendix III). (Please be sure to also provide Appendix III in Excel format on a flash drive.) *Title 5 CCR §11969.9(c)(1)(B)(C) states that the annual request must include a description of the methodology used in making the ADA projections and if relevant, documentation of the number of in-district students meaningfully interested in attending the charter school.*

N/A

## Appendix I: ADA Projections Spreadsheet

### Definitions:

1. "Prior Year" means "the fiscal year prior to the fiscal year in which the facilities request is made." (2016-2017) Cal. Admin. Code tit. 5, § 11969.9(c)(1)(A)
2. "Current Year" means the year in which the facilities request is made. (2017-2018)
3. "Request Year" means the year for which facilities is requested. (2018-2019)
4. "In-District" refers to students who reside in Oakland Unified School District attendance boundaries.

**Table 1: Total In-District Classroom ADA Actuals & Projections**

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	50.63	60	72.55
9	92.70	96	96.14
10	92.21	96	86.57
11	76.65	90	86.57
12	63.53	82	81.01
<b>Total</b>	<b>325.10</b>	<b>364</b>	<b>350.28</b>

**Table 2: Total Classroom ADA Actuals & Projections**

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	38.17	47	59.31
9	106.68	109	109.25
10	106.11	109	98.37
11	88.21	102	98.37
12	73.11	93	92.06
<b>Total</b>	<b>374.11</b>	<b>413</b>	<b>398.05</b>

**Table 3: Total In-District ADA Actuals & Projections**

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	38.17	47	59.31
9	92.70	96	96.14
10	92.21	96	86.57
11	76.65	90	86.57
12	63.53	82	81.01
<b>Total</b>	<b>325.10</b>	<b>364</b>	<b>350.28</b>

**Table 4: Total ADA Actuals & Projections**

Grade Level	Prior Year P-2 ADA	Current Year CBEDS Enrollment	Request Year Projected ADA
<i>(Example)</i>	38.17	47	59.31
9	106.68	109	109.25
10	106.11	109	98.3725
11	88.21	102	98.3725
12	73.11	93	92.055
<b>Total</b>	<b>374.11</b>	<b>413</b>	<b>398.05</b>