

September 15, 2011

RE: REQUEST FOR FACILITIES UNDER EDUCATION CODE §47614 (Proposition 39)

Dear Charter School Leader:

Under Education Code §47614 and related regulations, certain charter schools that are serving at least 80 students who would otherwise be attending traditional Oakland Unified School District schools can seek to be housed for one year in Oakland Unified School District school facilities. The school district, in turn, will charge a pro rata share for these facilities.

If you are interested in applying for facilities, please include all required information and supporting documentation on the attached form. The Proposition 39 regulations permit school districts to require charter schools to submit facilities requests on a form specified by the school district, and OUSD will continue to require this of requesting schools.<sup>1</sup> The form is designed to increase the efficiency with which we are able to process your request; **please assist us in this process by including all required information and by refraining from including any extraneous information that is not required under the statute.** Facilities requests must be received by the Office of Charter Schools on or before the deadline, which is no later than 5:00 p.m. on Tuesday, November 1, 2011.

All complete facilities requests will be processed consistent with Education Code §47614. All incomplete or late requests will be returned and will not be processed. *All requests submitted on incorrect forms will be returned and schools will be asked to resubmit using the correct form.*

If you have any questions or need further information, please contact the Office of Charter Schools at (510) 336-7572.

Sincerely,



Paige Abramson Hirsch  
Program Analyst

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<sup>1</sup> 5 CCR § 11969.9(c)(3) *School districts may require the charter school to submit its facilities request containing the information specified in paragraphs (1) and (2) on...another form specified by the school district.*