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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Office of Charter Schools Newsletter May 2019

New Guidelines for Material Revisions

As of May 2, 2019, the Office of Charter Schools (OCS) has published a new set of guidelines for material revision requests on the [OCS website](#). These guidelines were developed to make the process more accessible and transparent for school leaders.

As a reminder, material revision requests must occur when a school makes a material change to any required element of its charter. Material revision requests must be submitted to the OUSD Board of Education in advance of implementing the change. Details of the submission process and specific instances which require a material revision request are outlined in the new guidelines.

Please review [the new guidelines for material revisions](#) and reach out to Elizabet Wendt, (elizabet.wendt@ousd.org) with any questions.

Key Deadlines

Please make a note of the following deadlines:

- **May 2, 2019:** Submit Attendance Report for month 9 (4/01/19-4/26/19), including the Student Exit report, to Mike Nguyen (mike.nguyen@ousd.org)

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- **June 14, 2019:** Post Board Approved Multi-Year Budget Projection on your school's website. Contact Minh Co (minh.co@ousd.org) with questions.
- **June 24, 2019:** Submit Attendance Report for Month 11 (P-Annual, 5/27/19-6/21/19), including the Student Exit report, to Mike Nguyen (mike.nguyen@ousd.org). Please schedule a time with Mike to and sign the P-A state report a few days after submission.

Announcements

OUSD's 2019-20 School Year Calendar

OUSD's calendar for the 2019-20 school year has been announced and is available [online](#). The school year begins on August 12, 2019 and ends on May 28, 2020.

Charter School Annual Information Survey

Schools will need to submit the 19/20 Charter School Annual Information Survey online to the CDE sometime in late May. Minh Co (minh.co@ousd.org) will send an email reminder to schools with the exact due date as soon as the survey is posted.

Citywide Plan

In March, the OUSD Board approved the [Citywide Plan](#), which outlines a work plan for the Board's Community of Schools policy. OCS encourages charter schools to become familiar with the plan, as several elements involve charter schools. Additional context about the plan and ongoing updates will be shared [here](#).



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