

Oakland Unified School District

Office of Charter Schools



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Proposition 39 Facilities Request Form & Instructions 2023-24 School Year

Key Deadlines

November 1, 2022	Charter School submits Prop 39 Facilities Request Form to OUSD Office of Charter Schools
December 1, 2022	District submits objections to Charter School's ADA projections ("Projection Objection Letter"), if applicable
January 2, 2023	Charter School responds to District's Projection Objection Letter, if applicable
February 1, 2023	District makes preliminary facilities offer to Charter School
March 1, 2023	Charter School responds to preliminary facilities offer
April 1, 2023	District makes final facilities offer to Charter School
May 1, 2023	Charter School notifies District to accept or decline the final facilities offer

Office of Charter Schools
1000 Broadway, Suite 440
Oakland, CA 94607
Phone: (510) 879-1677
www.ousdcharters.net



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PROP 39 FACILITIES REQUEST FORM INSTRUCTIONS

Education Code §47614 (Proposition 39)

Complete the Prop 39 Facilities Request Form (next page) by responding to questions 1-4 and providing the appropriate documentation, as determined by school type, indicated below. Submit all applicable documents to charteroffice@ousd.org no later than end of day on **Tuesday, November 1, 2022**. Emailed verification will be provided upon submission of a complete application. Please **do not** submit documents in person.

	Additional Documents Required			
	ADA projections spreadsheet (Appendix I)	Student application documentation (Appendix II)	Meaningfully interested student signature forms (Appendix III)	Meaningfully interested students spreadsheet (Appendix IV)
EXISTING SCHOOL				
(a) Existing charter school				
(b) Projected enrollment of any one or more of the following grade level(s) – TK, kindergarten, 6 th grade, and/or 9 th grade – does not increase by more than 15% between the 2022-23 and 2023-24 school years	Required	<i>Do not submit</i>	<i>Do not submit</i>	<i>Do not submit</i>
EXPANDING SCHOOL				
(a) Existing charter school				
(b) Projected enrollment of either TK, kindergarten, 6 th grade, and/or 9 th grade does increase by more than 15%* between the 2022-23 and 2023-24 school years	Required	Required	<i>Do not submit</i>	<i>Do not submit</i>
NEW SCHOOL				
(a) Charter school opening in 2023-24	Required	<i>Do not submit</i>	Required	Required

*Student application documentation is not required if a projected enrollment increase equal to or greater than 15% results in an increase of 5 or fewer students per grade.

Notes on required documentation:

- Prop 39 facilities are allocated based on in-district (Oakland resident) average daily classroom attendance (ADA).
- "Expanding Schools" are required to submit documentation demonstrating "meaningfully interested students" for Appendix II. This requirement must be fulfilled by providing student application documentation from the 2021-22 and 2022-23 school years. Further instructions are included in Appendix II.



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- Charter schools experiencing enrollment growth due to the addition of previously authorized grade levels are considered "Existing Schools." As such, these schools should **not** submit student application documentation or meaningfully interested student forms.
- Include only information requested. OCS may request additional documentation as necessary.



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2023-24 PROP 39 FACILITIES REQUEST FORM

Education Code §47614 (Proposition 39)

- The Facilities Request Form and all accompanying documentation must be submitted to charteroffice@ousd.org by **end of day on Tuesday, November 1, 2022**.
- A facilities request will only be accepted if submitted on this form with all required attachments (please see Prop 39 Facilities Request Form Instructions on prior page for details on required attachments).

Charter School Name: Aurum Preparatory Academy

Primary Contact Person Name: David Hardin

Phone: 415-763-8974

Email: dhardin@aurumprep.org

Mailing Address: 1034 66th avenue, Oakland, CA, 94621

1. Provide a description of the methodology used to create the average daily classroom attendance (ADA) projections included in Appendix I.

Our projection for Total In District Classroom ADA (Table 1) is based upon our past and current total enrollment of students at Aurum Preparatory Academy in the 2021 – 2022 and 2022 – 2023 school years. The projections are reflective of general trends we have seen over the course of the year.

- Aurum Preparatory Academy has begun to initiate the most significant of its recruitment efforts, which shows that Aurum Preparatory Academy's enrollment projections are very attainable and reasonable, as it will continue to identify and sign-up families who are meaningfully interested in enrolling their child(ren) at Aurum through its enrollment period.
- Aurum Prep has historically always added between 10 – 20 students between the census day and the end of the year despite any attrition. Therefore, an assumption of beginning the next academic year with a total student count of 165 is reasonable and attainable.
- Since the beginning of the academic school year Aurum Preparatory Academy has established a Family Advisory Council (FAC). The FAC has helped to convey the design of Aurum Preparatory to other parents at various community events. We have also collaborated with schools and non-profits such as Cox Academy and Live, Learn, Success to promote information about the school. Aurum Preparatory has also hired a recruitment coordinator to further our outreach and recruitment efforts. Aurum Preparatory Academy is a member of Enroll Oakland Charters, a common enrollment system. We have also contracted with a professional digital marketer to improve our outreach and footprint in ways we have not previously had the capacity for.
- Moreover, Aurum Preparatory Academy is engaging in extensive and ongoing outreach efforts that will increase in the upcoming weeks. We are working with a community organizer who will conduct a series of open houses, home visits, and tabling events for interested families.



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- For the enrollment of 165 students, we are projecting an attendance rate of 95%. This is slightly above the average for the past two years attendance rate. Our methodology to determine in-district ADA (Table 1) is based in part on the current number of students and we have, historical enrollment trends and patterns throughout the course of the year.

6th Grade

For 2023-24, the Charter School projects that it will enroll 52 in-district 6th grade students. As of the 2022-23 CBEDS Census Day, the Charter School has enrolled 46 in-district 6th grade students. Although the Charter School's 6th grade class has consistently been 46 and 45 in-district students for the 2022-23 and 2021-22 school years, respectively, we project a slight increase in 2023-24 in-district 6th grade enrollment based upon enrollment in years prior to the advent of Covid 19, for example our founding 6th grade had a class of 91 and 63 the subsequent year. Given that we are intensifying our recruitment strategies with the addition of a recruitment coordinator and also by contracting with a digital media marketer we believe these efforts to substantiate our projections. We have also accepted multiple students into this grade since the census day.

7th Grade

For 2023-24, the Charter School projects that it will enroll 57 in-district 7th grade students. As of the 2022-23 CBEDS Census Day, the Charter School has enrolled 45 in-district 7th grade students. The Charter School reasonably projects that all of its current 6th grade students will remain at the Charter School for 7th grade in 2023-24. Additionally, the Charter School projects a slight increase (9-10 in-district students) in 2023-24 in-district 7th grade enrollment reasonable given that we are intensifying our recruitment strategies with the addition of a recruitment coordinator and also by contracting with a digital media marketer we believe these efforts to substantiate our projections.

8th Grade

For 2023-24, the Charter School projects that it will enroll 56 in-district 8th grade students. As of the 2022-23 CBEDS Census Day, the Charter School has enrolled 57 in-district 8th grade students. Additionally, the Charter School projects a slight increase (10 in-district students) in 2023-24 in-district 8th grade enrollment based upon intensifying our recruitment strategies with the addition of a recruitment coordinator and also by contracting with a digital media marketer we believe these efforts to substantiate our projections.

Therefore, the Charter School projects that it will enroll a total of 165 students in 2023-24.

Given that we have not begun the majority or most significant of our recruitment efforts, we intend to focus our recruitment efforts on in-district students. We anticipate that we will serve very few out-of-district students. Therefore, we project that 100% of our enrollment will be from in-District students, for a total of 165 students out of our total enrollment of 165, and apply our attendance rate

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to this proposed enrollment. Indeed, in 2022-23 and 2021-22, the Charter School served 100% in-district students. We will align our recruitment efforts to the communities we propose to serve.

2. Please indicate all (sites, including non-OUSD sites) on which the Charter School is currently located, if any.

Aurum Preparatory Academy is currently located on the campus of Acts Full Gospel church, 1034, 66th Avenue, Oakland, CA, 94621.

3. Provide a description of the general geographic area or the district school site in which the charter school wishes to locate. (Please note that while the District will make a reasonable effort to offer space in the general geographic area requested, Proposition 39 does not require the district to grant the charter school's geographic or site-specific requests.)

- Aurum Preparatory Academy Charter School (“Aurum Prep”) serves a student body that reflects the demographics of the community that surrounds it, and is designed to provide a high quality option to high-need children in the target community of deep East Oakland. Our target community reaching five primary neighborhoods (Cox, Webster, Ivywood, Foothill Square, and the Elmhurst community) and focusing on zip codes 94603, 94605, and 94621... The proposed territory is a majority minority community, like much of Oakland, with a mix of African American and Latino residents. Either of the proposed locations would allow Aurum Prep to continue its efforts to serve the community it already does.
- We at Aurum Preparatory Academy request our preference for placement in order below at the following locations:
 1. The former Oakland School of Language location: 1180 70th Avenue, Oakland, CA 94621
 2. The former Parker elementary school location: 7929 Ney Avenue, Oakland, CA 94605

4. Please note if the charter school has any unique facilities-related requests based on the school's educational programming.

Implications for Facilities

In order to administer its program effectively, Aurum requires a single, contiguous site with allocations of teaching and non-teaching space reasonably equivalent to the rooms, features and amenities provided at District middle schools. The facility would need to meet all local and state codes for a public middle school (grades 6 – 8).

General space requirements

- Classrooms are at least 960 square feet each
- A multiple purpose room with at least 2,000 square feet of floor area



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- Two offices of at least 600 square feet each
- At least three additional classrooms for art, music and special education

Please note that this list is not exhaustive, and if the District's comparison schools include other or additional facilities not noted here, the District must allocate a reasonably equivalent amount of this space to the Charter School.

Other Requirements

- Off-street parking spaces for at least 25 cars
- Drop off area for buses and passenger vehicles
- One blacktop or other outdoor field or yard space (this space would be needed to support the recreational demands of up to 66 students at one time)
- Access to the site no later than July 23rd, 2023.

Appendix I: Enrollment, Attendance Rates, and ADA Projections

Instructions: Fill out the tables below for all grade levels served at the school. "Oakland-Resident, Classroom-Based" columns should only include information for students who reside in Oakland, excluding any students in non-classroom based programs (e.g. independent study). ADA Projections in Table 3 should be the result of multiplying corresponding projected enrollment in Table 1 by corresponding projected attendance rates in Table 2.

Table 1: Enrollment

Grade Level	Oakland-Resident, Classroom-Based Enrollment			Total Enrollment		
	2021-22 (as of CBEDS Census Day)	2022-23 (as of CBEDS Census Day)	2023-24 (projected)	2021-22 (as of CBEDS Census Day)	2022-23 (as of CBEDS Census Day)	2023-24 (projected)
TK						
K						
1						
2						
3						
4						
5						
6	45	46	52	45	46	52
7	67	45	57	67	45	57
8	52	57	56	52	57	56
9						
10						
11						
12						
TOTAL	164	148	165	164	148	165

Table 2: Attendance Rate

Grade Level	2020-21 Attendance Rate	2021-22 Attendance Rate	Projected 2023-24 Attendance Rate
TK			
K			
1			
2			
3			
4			
5			
6	97.34	93.82	95
7	96.23	91	95
8	95.96	92.47	95
9			
10			
11			
12	96.27	92.43	95

Table 3: Average Daily Attendance (ADA) Projections

Grade Level	Projected 2023-24 ADA	
	Oakland-Resident, Classroom Based <i>(projected resident classroom-based enrollment x projected attendance rate)</i>	All Students Total <i>(projected total enrollment x projected attendance rate)</i>
TK		
K		
1		
2		
3		
4		
5		
6	49.4	49.4
7	54.15	54.15
8	53.2	53.2
9		
10		
11		
12		
TOTAL	156.75	156.75